

DECEMBER 2, 2019

Regular Meeting of Mayor and Council was convened at 7:01 p.m. on December 2, 2019 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Council President Mangan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Council President Mangan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Jason Bryant, Jeffrey Lee, Michael Mangan, Richard Read, and James Walsh

Absent: Council Member Joseph Bossone

Also present was Borough Attorney Mark Kitrick and Borough Administrator Thomas Flarity.

Audience Participation

Council Member Walsh made a motion to open the meeting to the public, seconded by Council Member Read. Motion carried unanimously.

Gregg Olivera, 50 N. Main Street requested more detail on 305-2019 and 306-2019.

Council President Mangan stated that when the title of the resolution is read they will give more detail on the content of the resolution.

Council President Mangan explained the resolutions prior to approval of the Consent Agenda.

Council Member Walsh made a motion to close the public portion, seconded by Council Member Read. Motion carried unanimously.

Approval of Minutes

Regular Meeting Minutes – November 18, 2019

Council Member Lee made a motion to approve the minutes, seconded by Council Member Walsh. Motion carried unanimously.

Water/Sewer Rate Discussion

Council Member Lee stated that the committee is talking about setting the water/sewer rates and he invited Superintendent Public Works Kevin Thompson to speak on the items that will raise the rates.

Mr. Thompson went over the various projects that are needed for the water/sewer department including the water tank refurbishing, generator and fuel tank, and the SCADA control system for the water plant.

Council President Mangan stated that this is being looked into is because the water/sewer budget is roughly a \$3,000,000 annual operation. He stated that the flat rate can be adjusted now and the usage rate can be adjusted in conjunction with the budget. He advised that it is up to council to decide what to do tonight and that there is an ordinance on the agenda for introduction of the water/sewer rates tonight. He stated that the idea is a 3% increase to the flat rate which is consistent with what has been done in the past and doing the usage rate during the budget process and possibly sliding it into the capital budget.

There was discussion on this plan and council agreed to the have the flat rate approved tonight and the usage rate updated during the budget process.

CONSENT AGENDA

**RESOLUTION
304-2019**

DECEMBER 2, 2019

WHEREAS, the Borough of Manasquan is desirous of appointing Seasonal Beach Employees for the Pre-Season Badge Sales; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 2nd day of December, 2019 appoint the following Seasonal Beach Employees to work during the 2019-2020 Pre-Season.

Office Staff/Supervisors:

Frank Cavalieri	16 Rosewood Court, Spring Lake, NJ	\$17.75
Eileen McFadden	87 W Hanover Ave, Morris Plains, NJ	\$17.75
Heather Saake	1731 Elizabeth Court, Wall, NJ	\$13.75
Laurie Brandon	600 Bradley Ave, Brielle, NJ	\$13.75
Mary Kate Wolter	1116 Hill Crest Path, Manasquan, NJ	\$12.50
Joanne Zopicchi	239-2 Beachfront, Manasquan, NJ	\$13.75
Alexa Pelican	524 Longstreet Avenue, Brielle, NJ	\$12.50
Ana Southwell	1710 Martin Rd Wall, NJ	\$12.50

**RESOLUTION
305-2019**

CHANGE ORDER NO. 2 & FINAL

Be it resolved by the Mayor and Council of the Borough of Manasquan of Monmouth County, New Jersey upon the recommendation of the Borough Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Stockton Lake Boulevard Improvements Phases I & II
CONTRACTOR: Fiore Paving Co., Inc.
ENGINEER: Maser Consulting, PA
331 Newman Springs Road
Red Bank, NJ 07701

Change Order No. 2 & FINAL

AMOUNT OF CHANGE FOR THIS RESOLUTION:	\$(60,906.08)
TOTAL AMOUNT OF CHANGE:	\$36,105.75
TOTAL ORIGINAL CONTRACT PRICE	\$615,344.60
REVISED CONTRACT PRICE	\$651,450.32

All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

**RESOLUTION
306-2019**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Maser Consulting, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing for professional services relative to the feasibility and permitting of Improvements at the Sea Watch

Recreational Area. Fees are as follows:

- Phase 1.0 Programming and Feasibility \$45,580.00
- Phase 2.0 Funding Sources and Grants \$18,420.00
- Phase 3.0 Planning Services \$19,400.00
- Phase 4.0 Boundary & Topographic Survey \$7,100.00
- Phase 5.0 Conceptual Plan Set Submission \$41,640.00
- Phase 6.0 NJDEP CAFRA Permit Submission \$12,500.00
- Phase 7.0 Meetings \$20,600.00
- Phase 8.0 Reimbursable (Estimated) \$3,100.00

TOTAL ESTIMATED FEE \$168,340.00

for a total amount not to exceed \$168,340.00 for the service outlined in a proposal dated October 8, 2019.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Task 1.0 with the provision that each subsequent task shall require additional authorization subject to the recommendation of the Governing Body.

**RESOLUTION
307-2019**

BE IT RESOLVED, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the The Rugby School at Woodfield Agreement for a weekly volunteer to work in various areas of the borough as part of the Rugby School’s Workplace and Occupational Readiness for Kids to Succeed (W.O.R.K.S.) program.

**RESOLUTION
309-2019**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk’s Office.

Current Fund	\$341,433.20
Capital Fund	\$39,415.26
Water/Sewer Fund	\$11,908.93
Water/Sewer Utility Fund	
Beach Utility Fund	\$3,688.52
Beach Capital Fund	
Recreation Building Trust	\$6,927.80
Recreation Trust	\$5,764.29
Reserve for Open Space	\$2,200.00
Reserve for Tourism	\$1,420.58
Dev Escrow Trust	\$750.00

Council Member Bryant made a motion to approve the Consent Agenda, seconded by Council Member Read Motion carried by the following vote: “yes” Council Members Bryant, Lee, Mangan, Read, and Walsh. “No” none.

DECEMBER 2, 2019

Resolution

**RESOLUTION
308-2019**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: Sharon Bryant
74 Narrumson Road
Manasquan, NJ 08736

AMOUNT OF REFUND DUE: \$180

REASON FOR REFUNDS: Manasquan Fall Soccer & Flag Football
Unable to attend due to injury

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

Council Member Walsh made a motion to approve this resolution, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Members Lee, Mangan, Read, and Walsh. "No" none. Council Member Bryant abstained.

Ordinances – Second Reading

The Borough Attorney read the title of ordinance 2305-19 for second reading and final hearing.

ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 11 (DOCKS AND BULKHEADS) SECTION 11-1.2 (TERM OF LEASE), SECTION 11-1.3 (RENTAL FEES) AND AMENDING CHAPTER 16 (FEES) OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Council Member Walsh made a motion to open the hearing to the public, seconded by Council Member Lee. Motion carried unanimously.

There being no comment Council Member Read made a motion to close the hearing, seconded by Council Member Walsh. Motion carried unanimously.

Council Member Walsh made a motion to pass and publish ordinance 2305-19 according to law, seconded by Council Member Bryant. Motion carried by the following vote: "yes" Council Members Bryant, Lee, Mangan, Read, and Walsh. "No" none.

Ordinances – First Reading

The Borough Attorney read the title of ordinance 2306-19 for introduction.

ORDINANCE AMENDING SECTIONS 22-2 (BASE WATER AND SEWER SERVICE RATE) OF CHAPTER 22, WATER AND SEWER UTILITY OF THE REVISED GENERAL ORDINANCES IN ORDER TO INCREASE WATER AND SEWER RATES IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

DECEMBER 2, 2019

Council Member Read made a motion to introduce ordinance 2306-19, seconded by Council Member Walsh. Motion carried by the following vote: “yes” Council Members Bryant, Lee, Mangan, Read, and Walsh. “No” none.

Committee Reports

Code & Zoning Committee – Council Member Bryant reported on the permits, code violations, zoning permits, and transfers for the month of November.

Public Works Committee – Council Member Lee thanked council for approving the agreement with the Rugby School which is an internship program that will be through the public works department. He reported that the trucks are out salting tonight. He reported that NJDOT has granted the Borough Phase III Project Application in the amount of \$310,000 for the East Main Street Project.

Administration Committee – Council Member Read encouraged residents to remember the Manasquan Food Pantry during the holiday season. He went over the events that are taking place in the borough over the holiday season. He thanked council for supporting the boat slip fee ordinance and a post season boat slip survey will be going out shortly. He reported on the online auction which brought in almost \$3500 for surplus equipment. He recognized Barbara Ilaria, Borough Clerk who was awarded a scholarship for professional development based on submission of her credentials and she is eligible for further scholarships. He stated that this is an outstanding effort and a continuing effort by the Clerk’s Office and the Administrator’s office to create a culture of customer service and always looking out for Manasquan residents at every opportunity. He reported that Madador Network recognized Manasquan as one of the top 25 coolest places in America to visit coming in at 21.

Finance Committee – Council Member Walsh stated that he has nothing to report at this time.

Council President Mangan reported that the recreation presentation will be in the beginning of 2020 which will highlight the financial situation of the recreation department. He reported that the use of Community Pass is a cross over with other organizations in town.

Audience Participation

Council Member Lee made a motion to open the meeting to the public, seconded by Council Member Walsh. Motion carried unanimously.

There being no comment, Council Member Walsh made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

Council Member Lee made a motion to close the regular meeting at 7:48 p.m., seconded by Council Member Read. Motion carried unanimously.

Respectfully Submitted,



Barbara Ilaria, Municipal Clerk

Date Approved 12/16/2019