

DECEMBER 21, 2015

A Work Session Meeting of Mayor and Council was convened at 7:02 p.m. on December 7, 2015 in Council Chambers of Borough Hall with Mayor Dempsey presiding.

Mayor's statement re: Open Public Meetings Act of 1975 and that notice was given to the Coast Star and the Asbury Park Press on December 18, 2014 and January 5, 2015.

ROLL CALL: Present: Council Members Lee, Sinneck, Donovan, Mangan, Olivera, and McCarthy

Absent: None

Also present was Borough Attorney Mark Kitrick and Borough Administrator/CFO Joseph DeIorio.

**ITEM #1: OEM End of Year Coordinator's Report**

Chris Tucker, OEM Coordinator presented an office of emergency management update for the year. He went over the flood evacuation plan, storm surge maps, evacuation zones, public outreach tools, US Army Corps North Atlantic Coast Comprehensive Study and the 2016 OEM Initiatives, program changes along with emergency communications.

**ITEM #2: Use of Borough Property – Update on Runs in the Borough**

Council Member Olivera went over the research that he has done and the committee is recommending that the Borough adopt a separate application for runs with a \$50 non-refundable fee. He also advised that the organizations that have already submitted their paperwork will be able to have their runs on that date but they would need to sign the new application. He advised that the Mid-Winter Run needs to submit their paperwork for approval at the December 30, 2015 meeting and that they would follow the old policy and ordinance as they will have their event before the revised ordinance and application is adopted in 2016.

There was discussion on how many runs there are in town and the process that should be adopted.

Council Member Mangan recommended that this item be placed on the second meeting in January with the ordinance and application.

**ITEM #3: Borough of Manasquan Vacation Policy - Discussion**

Council Member Mangan went over the current vacation policy and the recommended change which spells out a more specific use of vacation days in terms of scheduling back to back weeks and includes scheduling of conferences and seminars around the same time. He advised that if council approves the change it would be on the second meeting in January.

There was discussion on the policy and the wording of a written summary of lessons learned at conferences.

**ITEM #4: Review of Resolutions for Consideration at the Regular Meeting**

Mayor Dempsey asked if there were any questions regarding the resolutions that are on the agenda at the regular meeting.

Council Member Lee went over resolution 309-2015 awarding contract for the Beach Kabota.

**AUDIENCE PARTICIPATION**

Council Member Donovan made a motion to open the meeting to the public, seconded by Council Member Mangan. Motion carried unanimously.

There being no public comment, Council Member Sinneck made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

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Council Member Sinneck made a motion to close the work session at 8:59 p.m., seconded by Council Member Olivera. Motion carried unanimously.