

NOVEMBER 18, 2013

Regular Meeting of Mayor and Council was convened at 8:08 p.m. on November 18, 2013 in Council Chambers of Borough Hall with Mayor George Dempsey presiding.

Mayor Dempsey stated that this meeting is being held in accordance with the Open Public Meetings Act of 1975 and that notice was given to the Coast Star and the Asbury Park Press on December 4, 2012.

Mayor Dempsey welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Bossone, Sinneck, Donovan, Mangan, Olivera and McCarthy

Absent: None

Also present was Borough Attorney Mark Kitrick and Borough Administrator/CFO Joseph Delorio.

PROCLAMATION:

Pancreatic Cancer Awareness Month

***WHEREAS**, pancreatic cancer is currently the deadliest cancer in our nation, responsible for more than 35,000 deaths each year; and is currently rated as the fourth leading cause of cancer death in the United States; and*

***WHEREAS**, in 2013, an estimated 45,220 people will be diagnosed with pancreatic cancer in the United States and 38,460 will die of the disease; and*

***WHEREAS**, today, 73 percent of pancreatic cancer patients will die within the first year of their diagnosis, 94 percent of pancreatic cancer patients will die within the first five years, and there have been no significant improvements in early detection, treatment methods, or survival rates in the past 30 years; and*

***WHEREAS**, currently there is no cure for pancreatic cancer, and when symptoms present themselves, it is usually too late for an optimistic prognosis, with the average life expectancy of those diagnosed at three to six months; and*

***WHEREAS**, the Pancreatic Cancer Action Network is the first and only national patient advocacy organization serving the pancreatic cancer community both in Monmouth County and Nationwide by focusing its efforts on public policy, research funding, patient services, and developing both effective treatments and a cure for pancreatic cancer.*

***NOW THEREFORE AND BE IT RESOLVED**, that I George R. Dempsey, Jr. Mayor of the Borough of Manasquan, on behalf of the Borough Council and the good people of Manasquan, join the Pancreatic Cancer Action Network in their commitment to discovering a cure for this dreaded disease and proclaims the month of November 2013 as*

“Pancreatic Cancer Awareness Month”

CONSENT AGENDA

**RESOLUTION
329-2013**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the following transfer in the 2013 Budget be authorized:

CURRENT FUND

TO: Administrator OE	\$ 10,000.00
Tax Assessor SW	12,000.00
LOSAP	13,000.00
Buildings and Grounds	2,000.00
Traffic Lights	<u>1,500.00</u>
Total	\$ 38,500.00

FROM:

NOVEMBER 18, 2013

Administrator SW	\$ 22,000.00
Utilities	<u>16,500.00</u>
Total	\$ 38,500.00

**RESOLUTION
318-2013**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: SUPERIOR SIDING & ROOFING, INC.
1309 ALLAIRE ROAD
OCEAN, NJ 07712

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: Return of Dumpster Security

NAME: ACCOMPLISHED CHIMNEY, INC.
960 BELMONT AVE
NORTH HALEDON, NJ 07508

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: Return of Dumpster Security

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
319-2013**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: HOME MARK HOMES
509 DRUM POINT ROAD
BRICK, NEW JERSEY 08723-6980

141 Fletcher Ave

AMOUNT OF REFUND DUE: \$500.00

75 Marcellus Ave

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: Commercial Trailer Storage Security

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NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
320-2013**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: JERAL CONSTRUCTION SERVICES
320 BELLEVILLE AVE
BLOOMFIELD, NEW JERSEY 07033

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: Dumpster Security Return-Provident Bank

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
321-2013**

BE IT RESOLVED, that the Hon. George R. Dempsey, Jr., Mayor of the Borough of Manasquan, and Borough Clerk Barbara Ilaria be and are hereby authorized to sign the Animal Control Contract with the Associated Humane Societies, Inc for the term commencing January 1, 2014 through December 31, 2014.

**RESOLUTION
322-2013**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, New Jersey that: **CHRISTINE S RICE** is the owner of property located in the Borough of Manasquan, and

WHEREAS, refunds for **DUPLICATE TAX PAYMENTS** are due on the below described property in the amount designated as follows:

BLOCK: **106** LOT: **14** NAME: **Rice, Christine S**

PROPERTY LOCATION: **61 Cowart Ave**

AMOUNT OF REFUND: **\$4,950.81**

REASON FOR REFUND: **Refund of Duplicate Tax Payment.**

REFUND CHECK TO BE MADE PAYABLE TO: **CHRISTINE S RICE**

WHEREAS, the Tax Collector has certified that the current **property owner** is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

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**RESOLUTION
323-2013**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, New Jersey that: NADIA A JAWORIW is the owner of property located in the Borough of Manasquan, and

WHEREAS, refunds for **DUPLICATE TAX PAYMENTS** are due on the below described property in the amount designated as follows:

BLOCK: 169.05 LOT: 60 NAME: Jaworiw, Nadia A

PROPERTY LOCATION: 133 Third Ave

AMOUNT OF REFUND: \$6,127.87

REASON FOR REFUND: Refund of Duplicate Tax Payment.

REFUND CHECK TO BE MADE PAYABLE TO: NADIA A JAWORIW

WHEREAS, the Tax Collector has certified that the current property owner is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
324-2013**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth,

New Jersey confirms the appointment of Frank DiRoma, 30 Brewster Circle, Old Bridge, New Jersey from provisional to permanent Supervising Code Enforcement Officer in the Borough of Manasquan Code Department as of November 19, 2013. No salary change. The appointee has met all the necessary requirements and evaluations for the position of Supervising Code Enforcement Officer.

**RESOLUTION
325-2013**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

**NAME: ED & ELLEN O'CONNOR
 142 W 37TH ST
 BAYONNE, NJ 07002**

AMOUNT OF REFUND DUE: \$689.50

**REASON FOR REFUND: AFFORDABLE HOUSING TRUST REFUND
 164 FLETCHER AVE.
 BLOCK 158 LOT 7**

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

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**RESOLUTION
327-2013**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: VOLCOM CLOTHING-VOLCOM INC.
1740 MONROVIA AVENUE
COSTA MESA, CA 92627

AMOUNT OF REFUND DUE: \$400.00

REASON FOR REFUND: Beach Use Security-Surf Contest E-55-13

NAME: NATIONAL SCHOLASTIC SURFING ASSOCIATION
PO BOX 422
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$400.00

REASON FOR REFUND: Beach Use Security-Surf Contest E-67-13

NAME: BIG HEARTS TO LITTLE HEARTS
PO BOX 597
SPRING LAKE, NJ 07762

AMOUNT OF REFUND DUE: \$400.00

REASON FOR REFUND: Beach Use Security-Beach Walk E-58-13

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
328-2013**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: T.F.M. BUILDERS, LLC
2390 RIVERSIDE TERRACE
WALL, NEW JERSEY 08736

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: STREET OPENING- #79/13 1ST DEPOSIT
14 MINNESINK AVE

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

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**RESOLUTION
330-2013**

**Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Extension January 1, 2014 to June 30, 2014**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Borough of Manasquan, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established municipal Alliance Committee; and

WHEREAS, The Borough of Manasquan was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than a calendar year cycle; and

WHEREAS, funding has been made available to the Borough of Manasquan in the Amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Manasquan does hereby authorize the submission of the grant extension for the 2014 Municipal Alliance grant in the amount of:

DEDR	\$25,036.01
Cash Match	\$ 6,259.00
In-Kind	\$18,777.00

The Borough of Manasquan acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION
331-2013**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
APPOINTING MARK HYER AS PART-TIME ELECTRICAL SUB-CODE
INSPECTOR**

WHEREAS, the Borough of Manasquan ("Manasquan") is in need of a Part-Time Electrical Sub-Code Inspector; and

NOW, THEREFORE BE IT RESOLVED on the 18th day of November, 2013, by the Borough

Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Mark Hyer is appointed Part-Time Electrical Sub-Code Inspector.
2. Salary rate shall be \$9,000.00 annually.
3. The effective date of this appointment is November 18, 2013.
4. A certified copy of this resolution shall be sent to:

Mark Hyer
9 Emmons Avenue
Farmingdale, NJ 07727

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**RESOLUTION
332-2013**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the Borough of Manasquan would like to retain the services of Kevin L. Scibilia, 184 Sharon Road, Robbinsville, NJ 08691 for purposes of preparation of a Community Forestry Management Plan as required under the New Jersey Shade Tree and Community Forestry Assistance Act.

**RESOLUTION
333-2013**

WHEREAS, on July 1, 2010, the Borough of Manasquan appointed Robin Palughi as Tax Assessor for a four year term ending June 30, 2014; and,

WHEREAS, the Borough of Manasquan entered into an employment agreement with Robin Palughi for the period of time under her appointment; and,

WHEREAS, Super Storm Sandy resulted in directives, mandates and programs issued by the State and County of Monmouth to assessed values of property in Manasquan; and,

WHEREAS, over 1400 property assessments amounting to nearly 50% of the total taxable properties were re-valued by the assessor and require additional ongoing maintenance and revaluation under the state statute and county and guidelines; and,

WHEREAS, the employment agreement did not address state of emergencies, such as Super Storm Sandy and the additional hours beyond the original scope of employment to address necessary storm related services; and,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Manasquan authorizes the Administrator/Chief Financial officer to compensate the Tax Assessor under the following criteria:

Rate of pay as a result of Super Storm Sandy in the amount of \$50 per hour.

Additional hours shall be documented and approved by the Administrator/CFO prior to payment.

Additional hours shall be included for reimbursement as a "Storm Related Activities" to the Federal Emergency Management Agency (FEMA).

**RESOLUTION
334-2013**

WHEREAS, the Borough of Manasquan appointed Karen Rankin previously as a Seasonal Finance Employee for the Summer Season of 2012; and

WHEREAS, the Borough of Manasquan is desirous of continuing her appointment as a part-time, Temporary, "As-Needed" employee for the Chief Financial Officer and finance department; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 18th day of November 2013 appoint the following individual at the rate of \$20.00 per hour:

- Karen Rankin, 622 Homestead Road, Brielle

RESOLUTION

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335-2013

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the Borough of Manasquan would like to retain the services of Coded Systems, Codification & Supplementation Services, 608 Highway 71, Spring Lake Heights, NJ 07762 for purposes of reviewing fees as codified in the Revised General Ordinances of the Borough of Manasquan and preparing a Fee Schedule Ordinance.

**RESOLUTION
336-2013**

**RESOLUTION OF THE BOROUGH COUNCIL OF
THE BOROUGH OF MANASQUAN, MONMOUTH
COUNTY, NEW JERSEY, AUTHORIZING THE SALE
OF SEASON BEACH BADGES AND SEASON
PARKING PERMITS**

WHEREAS, fees for the sale of season beach badges are established under Section 12-2.4 (Fees) and fees for the sale of season parking permits are established under section 12-11 (Season Parking Permit) of Chapter 12 (Beaches and Beachfront) of the Code of the Borough of Manasquan; and

WHEREAS, the Borough Council is desirous of authorizing the sale of season beach badges and parking permits in the month of December starting Monday, December 9th through Saturday December 21st between the hours of 10:00 am and 2:00 pm at the DCI Building, 67 Atlantic Avenue; and

WHEREAS, the Borough Council is desirous of establishing fees at the 2013 rate for the sale of season beach badges and parking permits; and

WHEREAS, the charge for these items may increase during the 2014 calendar year;

NOW, THEREFORE, BE IT RESOLVED, on this 18th day of November, 2013 by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey as follows:

1. Season beach badges and parking permits shall be available for purchase in the month of December, starting December 9th through December 21st between the hours of 10:00 a.m. and 2:00 p.m. at the DCI Building, 67 Atlantic Avenue.
2. A copy of this resolution shall be posted on the bulletin board in the municipal building.
3. The Borough Council shall announce at each regular business meeting during the months of November and December that season beach badges and parking permits are available for purchase at the 2013 rate.

**RESOLUTION
337-2013**

**RESOLUTION AWARDING A CONTRACT FOR THE MUNICIPAL
BUILDING ADA POWER OPERATED DOOR IMPROVEMENTS IN THE
BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH STATE OF
NEW JERSEY**

WHEREAS, public bids were advertised for and received pursuant to the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) for the Manasquan Borough Hall ADA Power Operated Doors Project; and

WHEREAS, one bid for this project was received:

Automatic Door Systems, LLC \$44,500.00

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WHEREAS, Automatic Door Systems, LLC submitted a monetary bid in the amount of \$44,500.00; and

WHEREAS, the bid by Automatic Door Systems, LLC complies with the bid specifications and includes all required documentation; and

WHEREAS, the Borough Council has determined, for the reasons set forth below, that the bid of Automatic Door Systems, LLC is a responsive and responsible bid; and

WHEREAS, the Borough Council is desirous of awarding a contract to Automatic Door Systems, LLC in the amount of \$44,500.00 for the project;

NOW, THEREFORE BE IT RESOLVED on the 18th day of November, 2013, by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. This Bid award is subject to the review and approval of the Bid Documents by both the Manasquan Borough Attorney and the Community Development Block Grant Program.
2. Subject to the above condition, a contract in the amount of \$44,500.00 is awarded to Automatic Door Systems, LLC for this project.
3. The Mayor and Municipal Clerk are authorized and directed to execute all necessary documents to effectuate a contract with Automatic Door Systems, LLC.
4. A certified copy of this resolution shall be sent to:

Automatic Door Systems, LLC
86 Porete Avenue
North Arlington, NJ 07031

RESOLUTION 338-2013

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.
3. Related bills associated with Super Storm Sandy included in this bill list are approved subject to the award of an Emergency Note previously authorized through 2012 resolutions 364-2012, 355-2012, 354-2012 and 341-2012.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	246,787.41
Water/Sewer Fund	26,590.16
Beach Fund	53,809.39
General Capital Fund	182,270.41
Water/Sewer Capital Fund	17,119.28
Beach Capital Fund	10,114.05

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Council Member Mangan made a motion to approve the consent agenda, seconded by Council Member Bossone. Motion carried by the following vote; "yes" Council Member Bossone, Sinneck, Donovan, Mangan, Olivera, and McCarthy. "No" none.

ORDINANCES

The Borough Attorney read the title of ordinance 2143-13 for second reading and final hearing.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2 (ADMINISTRATION) SECTION 2-19 (ADDITIONAL POSITION CREATED) CREATING NEW SECTION 2-19.3 FOR THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Council Member Donovan made a motion to open the hearing to the public, seconded by Council Member Olivera. Motion carried unanimously.

Dick Meincke, 59 N. McClellan asked if it is a paid position.

Mr. Delorio stated that the position is a part time paid position and that resolution 326-13 states the person being considered for this position.

Mr. Meincke asked if there will be any benefits for the part time position.

Mr. Delorio stated that there will not be benefits.

Council Member Sinneck made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Bossone made a motion to pass and publish ordinance 2143-13 according to law, seconded by Council Member Sinneck. Motion carried by the following vote; "yes" Council Member Bossone, Sinneck, Donovan, Mangan, Olivera, and McCarthy, "no" none.

The Borough Attorney read the title of ordinance 2144-13 for first reading and introduction.

ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE MANASQUAN BOROUGH CODE DEPARTMENT LOCATED AT 201 EAST MAIN STREET MANASQUAN AND OTHER RELATED IMPROVEMENTS IN THE BOROUGH OF MANASQUAN, MONMOUTH COUNTY, NEW JERSEY, APPROPRIATING \$22,000.00 THEREFORE AND AUTHORIZING THE USE OF CAPITAL IMPROVEMENT FUNDS OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION

Council Member Sinneck made a motion to introduce ordinance 2144-13, seconded by Council Member McCarthy. Motion carried by the following vote: "yes" Council Member Bossone, Sinneck, Donovan, Mangan, Olivera, and McCarthy. "No" none.

RESOLUTION

**RESOLUTION
326-2013**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey, that Christopher Tucker, 2403 Lenape Trail, Manasquan be appointed as Hazard Mitigation Program Coordinator effective November 18, 2013 at a rate of \$25.00 per hour.

Council Member Bossone made a motion to approve the resolution, seconded by Council Member McCarthy. Motion carried by the following vote: "yes" Council Member Bossone, Sinneck, Donovan, Mangan, Olivera, and McCarthy. "No" none.

APPROVAL OF MINUTES

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June 15, 2013 Work and Regular Meeting Minutes (absent-Olivera)

Council Member Bossone made a motion to approve the minutes, seconded by Council Member Mangan. Motion carried unanimously. Council Member Olivera abstained.

July 25, 2013 Special Meeting Minutes (absent-Sinneck)

Council Member Mangan made a motion to approve the minutes, seconded by Council Member Bossone. Motion carried unanimously. Council Member Sinneck abstained.

COMMITTEE REPORTS

Public Safety and Recycling Committee – Council Member McCarthy reported that on two occasions this year Detective Sergeant Kleinknecht and Detective Pharo attended a training seminar on crime scene and shooting incident reconstruction as the photos at a crime scene will be taken by the local law enforcement instead of the county. He reported that all the officers completed the in service training which was the range qualifications, CPR and defibrillator training. He also reported that the DARE car will be auctioned as it has many issues and it is old.

Public Property & Parks Committee – Council Member Olivera reported that he was approached by Liam Shaughnessy Eagle Scout to do a project in Skokos Park and he met with the Eagle Scout and the other committee members to lay out the plan where new shrubbery was planted. He thanked DPW for getting all the borough fountains, hoses, and sprinklers winterized and the boat docks will be shut off this week and the broken light at the DCI building has been repaired.

Administration & Finance – Council Member Mangan reported that he wanted to bring attention to the resolution for the fee ordinance to be drafted and that this has been discussed for a while now and is hoping to use this ordinance in the budget process. He advised council that if the members attend the Joint Insurance Fund seminar at the conference that there will be a deduction in the Borough's insurance. He reported that Lee Weisert had put together a documentary for Super Storm Sandy and the details for the sale of them are being worked out. He reported that he has been approached regarding energy aggregation which is new to New Jersey and he advised that this will be discussed in committee at the next meeting. He advised that a meeting was held with Sunrise Systems to go over a program that could potentially help cut back on the paperwork and save money for the Clerk's office for certain permits and licenses. He reported that the committee met and is recommending that the Borough go out for a Request for Proposal for engineering services. He advised that this is the only Request for Proposal that will go out.

Council Member Sinneck made a motion to approve the draft RFP, seconded by Council Member Mangan. Motion carried unanimously.

Public Works Committee – Council Member Donovan reported that public works cleaned up Warren Avenue and Mount Lane along the railroad tracks where a lot of debris and possible encampments in the area and that NJ Transit is scheduled to clean up their portion of the tracks. He advised that leaves will be picked up on the West side of tracks this week and it will resume December 2 on the East side of the tracks after Thanksgiving week. He reported that the Candy Cane Hunt will be held on Main Street entirely this year due to the construction in Squan Plaza. He reported that the Cable Advisory board is looking for volunteers and if any one is interested they can contact the Borough and there is an application on line.

Law and Code Committee – Council Member Sinneck congratulated Owen and Ed for their successful re-election campaign. He reported on the permits that were issued and the money that has been received to date. He also reported on the new Edmunds system and that it should be up and going shortly which will streamline the work load in the code/construction department. He reported that the committee met to discuss borough policy as it pertains to encroachments on borough property and he went over the policy, the procedure that will be implemented for encroachments, and the fee that will be charged. He reported that the policy and procedures will be posted on the website so homeowners will know how it is going to work.

Beach Committee – Council Member Bossone reported that the pre-season sale of 2014 badge and parking stickers will be on sale at the 2013 rate from Monday, December 9 through Saturday, December 21 from 10

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a.m. to 2 p.m. every day at the DCI Recreation Annex. He stated that he received a detailed quote for the camera surveillances system for the beach and the committee will be discussing this at the next meeting. He reported that the beach replenishment is ongoing and it is interesting to see how this is done and it has not progressed as quickly as they thought it would be. He advised that he will be asking for an update that he can bring to the meeting to update everyone on the status of the project.

AUDIENCE PARTICIPATION

Council Member Olivera made a motion to open the meeting to the public, seconded by Council Member Mangan. Motion carried unanimously.

Marilyn Jacobson, 59 McClean Avenue read a letter dated August 6 that she sent to the Manasquan Chamber of Commerce regarding the beautification of the down town area and the Squan Plaza Project. She advised that she did not hear back from Mr. Sepe only an e-mail advising that he did receive the letter. She stated that her thoughts are exactly the same and that Ron will step up and pay for the first tree and would like council to step up and keep track of who donates the trees to the Plaza Project and she advised that she would be to step forward some of the work. She advised that there are many volunteer organizations that would be happy to help if they were given the opportunity and she has not seen that they have had the opportunity to do that.

Council Member McCarthy stated that he will discuss this with Council Member Olivera and that there are a lot of Eagle Scouts that are looking for projects and they will look into this.

Ms. Jacobson stated that she would hope that the focus would be to the Chamber of Commerce because they have a vested interest in the Plaza Project.

Ed Hyer, 56 Second Avenue inquired about the houses being raised on pilings and screening on the street side and he doesn't think that the building code requires any kind of screening on properties that have been raised up on pilings. He stated that with all the houses going up on pilings there should be something in the code that provides for screening, at least from the street, in order to make Manasquan a more appealing town. He just wanted to bring this to the attention of the council.

Council Member Sinneck stated that he does not believe that there is any thing in the code at this time to cover that situation.

Mary Ryan, 113 Beachfront thanked Mr. & Mrs. Jacobson for offering to head the program for the trees in the Plaza Project.

Mr. Jacobson stated that he did not volunteer.

Ms. Ryan thanked Ms. Jacobson for stepping forward and offer their services to promote our town in what ever way they can. She stated that she is delighted to see Chris Tucker's appointment as the Hazard Mitigation Officer because he is one of the best people to work with. She inquired about the training session with the new computer software program (Edmunds).

Council Member Sinneck stated that it is ongoing but all the code/construction employees will eventually be trained to work on the system.

Ms. Ryan stated that she would like to see all the aspects of the encroachment policy written out and asked if it would be posted on the website.

Council Member Sinneck stated that it would be posted on the website once it has been approved by the committee and council.

Ms. Ryan inquired about the replenishment project and that it has been interesting to watch the process and wanted to know how long it was going to take to complete the project as it is going a little slower than expected.

Council Member Bossone stated that he has not heard of any adjustment to the dates which would be around the end of the year.

Ed Hyer, 56 Second Avenue stated that he overheard a contractor carrying on about permits and inspections in the whole Jersey Shore area and the contractor finished his conversation by saying Manasquan is one of the better ones.

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Council Member Olivera made a motion to close the public portion, seconded by Council Member Sinneck. Motion carried unanimously.

Council Member Mangan made a motion to adjourn the meeting at 8:48 p.m., seconded by Council Member Olivera. Motion carried unanimously.

Respectfully submitted,

B. Clark
Barbara J. Clark
Municipal Clerk

DATE APPROVED 1-6-14