

DECEMBER 29, 2017

Regular Meeting of Mayor and Council was convened at 5:01 p.m. on December 29, 2017 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Walsh, Mangan, Olivera, and Read.

Absent: Council Members Lee and Bossone

Also present were Borough Administrator Tom Flarity and Borough Attorney Mark Kitrick.

Audience Participation

Council Member Walsh made a motion to open the meeting up to the public, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member Olivera made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

CONSENT AGENDA

RESOLUTION 309-2017

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the application of Manasquan Beach House for an Amusement Game License to operate two amusement games at 390 E. Main Street, Manasquan, New Jersey for the year 2018 is hereby approved and accepted.

BE IT FURTHER RESOLVED that the Borough Clerk is instructed and authorized to issue a license, that is,

<u>NAME OF APPLICANT</u>	<u>ADDRESS OF PREMISE TO BE LICENSED</u>	<u>TYPE OF GAME AND LICENSE</u>
Manasquan Beach House	390 E. Main Street Manasquan, New Jersey 08736	Video Mega Touch Video Golden Tee Video Bowling Rama

RESOLUTION 310-2017

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY, RELEASING THE CASH PERFORMANCE BOND/GUARANTEE FOR 125 MAIN STREET

WHEREAS, William W. Vowell, posted a cash performance guarantee in the amount of \$5,232.00 for 125 Main Street; and

WHEREAS, As a result of a sale of the said property the Governing Body of the Borough of Manasquan is desirous of releasing the cash performance guarantee in the amount of \$5,232.00 to Mr. William W. Vowell.

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NOW, THEREFORE BE IT RESOLVED, on the 29th day of December, 2017, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. The cash performance guarantee in the amount of \$5,232.00.00 posted by William W. Vowell for 125 Main Street, may be released.
2. The Chief Financial Officer is authorized to return the bond in the sum of \$5,232.00 to William W. Vowell
3. A certified copy of this resolution shall be sent to:

William W. Vowell
353 Pine Avenue
Manasquan, NJ 08736

**RESOLUTION
311-2017**

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that Barbara Ilaria, Municipal Clerk and Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign 2018 Codification Services Agreement with Coded Systems LLC for preparing, printing and forwarding supplements to the Borough Code Book.

**RESOLUTION
312-2017**

WHEREAS, the Borough of Manasquan is desirous of appointing A Special Law Enforcement Officers Class II for the year 2018; and

WHEREAS, the Police Chief has submitted the following individuals for appointment as Special Law Enforcement Officers Class II for the Borough of Manasquan effective January 1, 2018 at the current contractual rate of \$15.50 per hour:

Cynthia Buckel, Hazlet, NJ

**RESOLUTION
313-2017**

BE IT RESOLVED, the Mayor and Council of the Borough of Manasquan are desirous of changing the Plenary Retail Distribution Licenses in the Borough of Manasquan to allow for a 10:00 a.m. opening on Sunday, December 31, 2017 for New Year's Eve.

**RESOLUTION
314-2017**

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, be and is hereby authorized to sign the following 2018 Agreement:

Ellicott Network Consultants, LLC – Hardware and System Software Support

**RESOLUTION
315-2017**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the following transfer in the 2017 Budget be authorized:

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CURRENT FUND

<u>To:</u>	<u>Account Number</u>	<u>Amount</u>
Mayor & Council OE	7-01-20-110	\$ 150.00
Clerk's Office SW	7-01-20-120	\$ 19,500.00
Finance SW	7-01-20-130	\$ 9,587.50
Tax Coll SW	7-01-20-145	\$ 1,000.00
Code Enforcement SW	7-01-22-195	\$ 2,500.00
Health Benefit Waiver	7-01-23-221	\$ 9,000.00
Recycling SW	7-01-26-305	\$ 3,500.00
SCAT	7-01-28-378	\$ 300.00
Waterways OE	7-01-30-411	\$ 2,000.00
Total		<u>\$ 47,537.50</u>
<u>From:</u>		
Administration OE	7-01-20-100	\$ 30,237.50
Clerk's Office OE	7-01-20-120	\$ 2,000.00
UCC/Construction Code OE	7-01-22-196	\$ 2,500.00
Employee Group Insurance	7-01-23-220	\$ 9,300.00
Streets & Road OE	7-01-26-290	\$ 3,500.00
Total		<u>\$47,537.50</u>

**RESOLUTION
317-2017**

WHEREAS, the Superintendent to Public Works has determined that there is a need for a temporary Water Treatment Plant Expert to train the public works staff in all aspects of the operation, maintenance and security of the water treatment plant; and

WHEREAS, the borough council has determined that there is a need for the training of the public works staff.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 29th day of December, 2017 as follows:

1. The Mayor and Council hereby appoints Robert J. Koches as temporary part "as needed" Water Inspector at an hourly rate of \$50.00 per hour for approximately 5 hours a week. Mr. Koches holds T4, W4, and C3 licenses related to the operation of a Water Treatment Plant.
2. This appointment will be effective from January 1, 2018 through December 31, 2018 on an "as needed basis."
3. Mr. Koches will provide the following services:
 - Train the public works staff in all aspects of the operation, maintenance and security of the water treatment plant.
 - Conduct weekly site visits to the water treatment plant.
 - Provide training that ensures that the Superintendent of Public Works has the knowledge to respond to all routine and emergency circumstances affecting water treatment operations, including interruptions in service, performance anomalies, etc.
 - Evaluate the existing Supervisory Control and Data Acquisition (SCDA) computer interface and provide practical advice and consultation to ensure that the automation is fully understood and exploited for optimum efficiency.
 - Train the staff to recycle "backwash" water properly to save on water lost during the process.
 - He will report directly to the Superintendent of Public Works.
4. A certified copy of this resolution shall be sent to:

Robert Koches

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35 Clark Street
Manasquan, NJ 08736

**RESOLUTION
318-2017**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
APPOINTING MEG WHIPPLE AS SEASONAL PART TIME
KEYBOARDING CLERK 1 IN THE CODE/CONSTRUCTION
DEPARTMENT.**

WHEREAS, due to a vacancy, the Borough of Manasquan ("Manasquan") is in need of a seasonal part-time Keyboarding Clerk 1; and

WHEREAS, Supervising Code Enforcement Officer has recommended Borough of Manasquan appoint Meg Whipple as seasonal part time Keyboarding Clerk 1, effective January 1, 2018 through March 22, 2018.

NOW, THEREFORE BE IT RESOLVED on the 29th day of December, 2017, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Meg Whipple is appointed to seasonal part-time Keyboarding Clerk I
2. The rate for this position is \$15.00 per hour.
3. The effective date of this appointment is January 1, 2018.
4. A certified copy of this resolution shall be sent to :

Ms. Meg Whipple
325 Church Street
Spring Lake, NJ

**RESOLUTION
319-2017**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	46,105.74
Water/Sewer Fund	10,159.05
Beach Fund	1,680.50
Recreation Bldg Trust	2,455.94
Recreation Comm	424.91
Tourism Trust	975.00
Affordable Housing	570.00
Reserve for Animal Control	88.00
General Capital Fund	

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Water/Sewer Capital Fund	81,027.38
Beach Capital Fund	

Also presented by the Borough Attorney was resolution 316-2017 Bond Anticipation Note.

Council Member Walsh made a motion to approve the Consent Agenda, seconded by Council Member Olivera. Motion carried by the following vote: "yes" Council Member Walsh, Mangan, Olivera, and Read. "No" none.

Audience Participation

Council Member Walsh made a motion to open the meeting to the public, seconded by Council Member Mangan. Motion carried unanimously.

Mary Ryan, 113 Beachfront inquired about public hearings for the decision of the Glimmer Glass Bridge Project.

Mayor Donovan stated that there will be meetings with the elected officials and then the County will present their preferred option to the public at a public meeting.

Council Member Read made a motion to close the public portion, seconded by Council Member Olivera. Motion carried unanimously.

Council Member Olivera made a motion to close the regular meeting at 8:05 p.m., seconded by Council Member Mangan. Motion carried unanimously.

Respectfully Submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED 1/16/18