

MARCH 19, 2018

Regular Meeting of Mayor and Council was convened at 7:01 p.m. on March 19, 2018 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Edward Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Jeffrey Lee, James Walsh, Michael Mangan, Gregg Olivera, and Joseph Bossone

Absent: Council Member Richard Read

Also present were Borough Administrator Tom Flarity, Borough Auditor Allen Shechter, and Borough Attorney Mark Kitrick.

Council Member Walsh made a motion to carry ordinances 2253-18, 2254-18, and 2255-18, seconded by Council Member Lee. Motion carried unanimously.

Audience Participation

Council Member Lee made a motion to open the meeting up to the public, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member Walsh made a motion to close the public portion, seconded by Council Member Olivera. Motion carried unanimously.

Ordinance – First Reading and Introduction

The Borough Attorney read the title of ordinance 2257-18 for introduction.

2257-18 To Exceed the Municipal Budget Appropriation Limits and Establish Cap Bank

Council Member Walsh made a motion to introduce ordinance 2257-18, seconded by Council Member Mangan. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Olivera, and Bossone. "No" none.

BUDGET INTRODUCTION & RELATED DOCUMENTS

Mr. Shechter stated that the budget is allowed to be read by title per statute at the introduction of the budget. Mr. Shechter read the budget by title.

There was discussion on the budget and the audit reports filed in the past.

Council Member Mangan went over the budget and the deadlines and advised that the overall increase is under the 3% average.

Council Member Mangan made a motion to introduce the 2018 budget, seconded by Council Member Olivera. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Olivera, and Bossone. "No" none.

Proclamation – National Poison Prevention Week

WHEREAS, Congress designated the third full week in March to be National Poison Prevention Week (NPPW) in 1961 and since then this week has helped to raises national awareness of the dangers of potentially poisonous medicines, household chemicals, and other substances; and

WHEREAS, every poisoning is preventable! From the youngest to the oldest, all people and even pets are at risk; and

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WHEREAS, poison centers across the country will focus the public's attention on identifying poisoning hazards at home as well as learning ways to prevent poisoning emergencies; and

WHEREAS, a poison is defined as anything that is taken in the wrong amount, in the wrong way or by the wrong person; and

WHEREAS, unintentional poisoning is the leading cause of unintentional injury death in New Jersey; and

WHEREAS, drug overdose deaths including prescription pain medicine (opioids), and heroin and fentanyl remain at epidemic proportions for both New Jersey and the United States. According to the Centers for Disease Control and Prevention (CDC), the majority of drug overdose deaths (more than six out of ten) involve an opioid; and

WHEREAS, although the majority of reported poison exposures involve children five (5) years old and younger; the majority of poisoning deaths occur in adults aged 20-59; and

WHEREAS, childhood lead poisoning remains a major public health concern. Elevated blood levels can cause significant and permanent damage to the health and wellbeing of a young child. There is no safe level of lead. Stop a child's exposure to lead before it causes harm; and

WHEREAS, the New Jersey Poison Information and Education System (NJPIES), a division of the Department of Emergency Medicine of the New Jersey Medical School of Rutgers, The State University of New Jersey, provides expert advice, drug information, and poison prevention education to NJ residents through the 800-222-1222 Poison Help Line; and

WHEREAS, all services are free, confidential, multilingual and available 24 hours a day, 7 days a week, 365 days a year even during bouts of Mother Nature; and

WHEREAS, the public can contact a poison expert by calling (1-800-222-1222), chatting (www.njpies.org), or texting (8002221222@njpies.org); and

WHEREAS, consumers must be aware that e-cigarette devices, hookah pipes and liquid nicotine may contain very high doses of nicotine in enticing colors, aromas, and flavors-increasing the likelihood that small children and pets will focus their attention on them. These products pose serious risk of poisoning; and

WHEREAS, poison experts urge residents to use our services as a resource for poison and drug information instead of consulting the internet for information that may not be accurate; and

WHEREAS, we encourage all residents to program the Poison Help Line 800-222-1222 into home, office, and cell phones because a rapid response can make a difference in preventing serious injury and saving lives; and

WHEREAS, the use of Poison centers services saves residents both time and money. Most cases are managed in the convenience of the caller's home, requiring no hospital visit; and

WHEREAS, NJPIES is also involved with the state's efforts in homeland defense, counter-terrorism, emergency preparedness and response, bio surveillance for clusters of poisonings and their sources (products, food and beverages, chemicals in the workplace and at home, environmental toxins, drugs and medicine, and animal and insect bites and stings;

NOW, THEREFORE BE IT RESOLVED, That I, Edward G. Donovan, Mayor of the Borough of Manasquan, on behalf of the Mayor and Council and the good people of Manasquan do hereby proclaim the week of March 18-24, 2018 as National Poison Prevention Week in New Jersey and encourage all citizens to pledge their commitment to ensuring the safety of themselves, their families, and their community.

Approval of Minutes:

Regular Meeting Minutes – February 20, 2018

Council Member Lee made a motion to approve the minutes, seconded by Council Member Mangan. Motion carried unanimously.

Budget Meeting Minutes – February 24, 2018

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Council Member Lee made a motion to approve the minutes, seconded by Council Member Mangan. Motion carried unanimously.

Budget Meeting Minutes – March 3, 2018

Council Member Lee made a motion to approve the minutes, seconded by Council Member Mangan. Motion carried unanimously.

Use of Borough Property

- Recreation Easter Egg Hunt- Thursday, March 29, 2018

Council Member Bossone made a motion to approve this request, seconded by Council Member Walsh. Motion carried unanimously.

- Turkey Run- Saturday, November 17, 2018

Council Member Olivera made a motion to approve this request, seconded by Council Member Walsh. Motion carried unanimously.

- MBIA Social Event- Saturday, August 25, 2018

Council Member Walsh made a motion to approve this request, seconded by Council Member Bossone. Motion carried unanimously.

- PBA Children's Fishing Contest- Saturday May 5, 2018(rain date: 5/7/18)

Council Member Walsh made a motion to approve this request, seconded by Council Member Bossone. Motion carried unanimously.

- Francisco Beach Wedding - New Time - June 30, 2018 8:30 am

Council Member Bossone made a motion to approve this request, seconded by Council Member Walsh. Motion carried unanimously.

Code/Construction Department – Update

Frank DiRoma, Supervising Code Enforcement Officer went over the fee schedule and the changes that he would like to have implemented and he went over permits issued compared to last year. He stated that there is still an influx of new homes being built in the borough and he advised as to the number of inspections compared to previous year.

There was discussion on interlocals and how it affects the fees and raising fees.

Mr. DiRoma went over some permits that are no longer charged for through the DCA.

There was discussion on inspections and if there is a decrease with permits no longer being required for certain items. There was also discussion on rentals and if the amount of rentals has changed either way.

Council Member Lee inquired about a boat and vehicle on Third Avenue and the concern of that as it relates to the paid boat parking in Pompano lot.

Mr. DiRoma stated that as soon as the contractor is done it will be moved back into their own yard.

CONSENT AGENDA

**RESOLUTION
94-2018**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

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WHEREAS, a refund of monies is due to the following:

NAME: Christina Kim
353 Pine Avenue
Manasquan, New Jersey 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #14-2014
125 MAIN STREET
BLOCK: 65.01 – LOT: 9.02 –ZONE: BR-1
AMOUNT OF REFUND DUE: \$428.00

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
95-2018**

WHEREAS, the Manasquan Life Saving Station Preservation Committee wishes to donate \$1,192.00 for the expressed purpose of repairing the roof at the Manasquan Life Saving Station; and

NOW THEREFORE BE IT RESOLVED, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan hereby accepts and acknowledges the donation of \$1,192.00 from the Manasquan Saving Station Preservation Committee for the purpose of repairing the roof at the Manasquan Life Saving Station.

**RESOLUTION
96-2018**

WHEREAS, at the March 5, 2018 the Borough Council of the Borough of Manasquan approved Resolution 85-2018 awarding a contract for Providing a Health and Fitness Program to the Training Room/TR2U, LLC; and

WHEREAS, the term of the contract in Resolution 85-2018 was stated beginning February 1, 2018 and concluding December 31, 2018 or upon expiration of the current Recreation Department Lease; and

WHEREAS, the actual beginning is February 26, 2018 and concluding August 31, 2020 or upon expiration of the current Recreation Department Lease; and

NOW, THEREFORE BE IT RESOLVED on the March 19th, day of March, 2018, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey hereby amend the Training Room/TR2U Contracts term from February 26, 2018 concluding August 31, 2020 or upon expiration of the current Recreation Department Lease.

**RESOLUTION
97-2018**

WHEREAS, Lynn Hubbard, Manasquan Police Department Records Support Technician 1, has been a permanent part time employee of the Borough and member of the OPEIU since July 19, 2013; and

WHEREAS, it has been determined that Lynn Hubbard is entitled to be paid for past unpaid holidays and the dollar value of those past unpaid holidays is \$4,406.80; and

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NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, does hereby authorize the payment in the amount of \$4,406.80 to Lynn Hubbard.

**RESOLUTION
98-2018**

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the agreements with Paylocity to provide the Borough of Manasquan with bundled payroll and related services.

**RESOLUTION
99-2018**

WHEREAS, the Borough of Manasquan is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Mayor and Council are desirous of selling said surplus property in an "as is" condition without express or implied warranties; and,

WHEREAS, the Borough of Manasquan has determined that surplus items including but not limited to, various vehicles, equipment and sundry items listed on Schedule A attached to this resolution are property no longer needed for public use; and

WHEREAS, the State of New Jersey permits the sale of surplus property no longer needed for public use through the use on an online auction services, pursuant to the Local Unit Electronic Technology Pilot Program and Study Act, P.L. 2001, c.30 and pursuant to Local Finance Notice 2008-9; and

WHEREAS, the Borough of Manasquan has the property listed in schedule A, attached to this Resolution, and desires to sell this property online.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Manasquan's Governing Body that the Borough of Manasquan is hereby authorized to post an offer to sell the items listed on schedule A, on an auction website as follows:

Online Auction Site: www.govdeals.com - New Jersey State Contract A83453/T#2581

Length of Auction: 7 Days.
Start Date: Thursday, March 29, 2018
End Date: Thursday, April 5, 2018

Terms and Conditions: Available on the vendor's website and available in the Borough Clerk's office

Right to Re-Auction: In certain circumstances there may be a need to re-auction an item listed for sale. Some reasons for this may include, but are not limited to a reserve not being met, a default by a winning bidder, or discovery of misrepresentation in the description of an item. In the event this does happen the item may not necessarily be advertised again, but all bidders and bid watchers for that particular item will be automatically notified by email of the change in auction date and time.

Auction Fees: 5% of the winning bid amount, paid through proceeds of the sale.

Shipping: All shipping arrangements and shipping costs are the responsibility of the buyer.

Item pickup location: Public Works Borough Garage, Iroquois Road, Manasquan NJ,
08736, Borough Hall, 201 East Main Street, Manasquan, NJ 08736 or Beach
Department, E. Main Street and First Avenue, Manasquan, NJ 08736

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- Possession: Within 10 business days (excluding holidays) of winning bid and at pickup location during the Department of Public Work's business hours.
- Other Terms: All items are being sold "as is, where is" without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property. Payment by the bidder must be submitted to the Borough of Manasquan within 5 business days (excluding holidays) of winning the bid. Pickup of items auctioned must be made within 10 business days (excluding holidays) of winning bid unless other arrangements have been made prior.
- Minimum Bid: There is no minimum bid for the vehicles and equipment to be auctioned. The Borough reserves the right to accept or reject any bid submitted.

SCHEDULE A – VEHICLES AND EQUIPMENT

Year	Make/Model	VIN
2006	Ford F-250	1FTSX215X6ED26541
1986	Chevrolet El Camino	3GCCW80Z1GS914818
2002	New Holland Tractor/TS100 B100C6	Serial #177502B
2013	Ford Explorer	1FM5K8AR3DGB84578
2000	Chevrolet S-10 LS Pickup	1GCCS1442YK134731
1972	Jacobsen Tilt Trailer 6x10 Pintle Hook Hitch/72	JAC1041377
2002	Grasshopper Ride On Mower/721-D	Serial #5621672
2010	John Deere Gator 620i	Serial # MOXUVGF083029
1972	Jacobsen Turf Sweeper/81724	Serial #140117

SCHEDULE A – OTHER MISCELLANEOUS ITEMS

Quantity	Item
1	Anderson Paddleboard
1	Surfski
4	Lifeguard Stands
1	Diebold Combination Safe with Teller Drawer
1	21 Speed Specialized Hardrock Mountain Bicycle
1	21 Speed Specialized SR Suntour Mountain Bicycle
1	HP B/W Laserjet Printer with New Toner Cartridge

RESOLUTION 100-2018

WHEREAS, the Mayor and Council of the Borough of Manasquan approved Resolution 54-2003 on April 23, 2003 which outlines a Length of Service Award Program ("LOSAP") for the Manasquan Volunteer First Aid Squad, Inc., including a point system, amount of award and plan administrator; and

WHEREAS, LOSAP is for the purpose of enhancing the Borough of Manasquan's ability to retain and recruit volunteer members for the Manasquan Volunteer First Aid Squad, Inc.; and

WHEREAS, the Borough of Manasquan has contracted with the Variable Annuity Life Insurance company ("VALIC") to be the contractor for the plan; and

WHEREAS, the Borough of Manasquan desires to adopt the updated VALIC Length of Service Award Plan Document approved by the Division of Local Government Services and assigned identifier 07-LOSAP-VALIC-040209; and

WHEREAS, the updated plan permits LOSAP members to receive In-Service Distribution from the program and/or make unforeseen emergency withdrawals from the program;

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NOW, THEREFORE, BE IT RESOLVED that the Borough of Manasquan hereby adopts the VALIC Length of Service Award Plan Document approved by the Division of Local Government Services and assigned identifier 07-LOSAP-VALIC-040209 and authorizes the Manasquan First Aid Squad, Inc., to execute the document and to submit a certified copy of this Resolution to the Director of the Division of Local Government Services.

**RESOLUTION
101-2018**

BE IT RESOLVED, the Mayor and Council of the Borough of Manasquan are desirous of changing the Plenary Retail Distribution Licenses in the Borough of Manasquan to allow for a 10:00 a.m. opening on Sunday, April 1, 2018 for Easter Sunday.

**RESOLUTION
102-2018**

**REQUEST FOR CONSTRUCTION CONTRACT
AWARD DEADLINE EXTENSION FOR THE
STOCKTON LAKE BOULEVARD IMPROVEMENTS
PHASE I PROJECT**

WHEREAS, on March 28, 2016, the Borough received an FY 2016 Municipal Aid grant award letter in the amount of \$220,000.00 from the New Jersey Department of Transportation. The Borough has also received an FY 2017 Municipal Aid grant for Phase II of the project in the amount of \$235,000.00 which, in addition to the work in the Phase II area, includes additional work in the Phase I area of the roadway. To demonstrate the Borough's commitment to completing the project sufficient funds to complete the work in both phases of the project have been encumbered and the construction documents for same have been submitted to NJDOT for review and approval. The Borough does hereby request an extension of the Construction Contract Award deadline, which is currently March 28, 2018, for the following reasons:

A significant, unforeseen problem has arisen. Recently, the Monmouth County Engineering Department discovered significant structural issues threatening the safety of the Glimmer Glass Bridge which connects the Manasquan beach area to Rt. 71. As a result, the bridge has been closed for emergency repairs. The closure has left the beach and eastern areas of the Borough with only two arteries of ingress and egress, Main Street and Stockton Lake Boulevard. It is not uncommon, especially during inclement weather that the eastern end of Main Street floods. If that happens while the bridge is still closed, there would be only one main artery available for evacuation and that would be Stockton Lake Boulevard.

The Glimmer Glass Bridge is expected to re-open by Memorial Day. That would be too late to commence the Stockton Lake Boulevard project as we cannot permit the construction on this critical road to be completed during the summer months which are, of course, our peak traffic volumes. It is the Borough's intent to bid and award the construction contract such that construction will start immediately following the Labor Day holiday weekend.

THEREFORE BE IT RESOLVED, Upon the adoption hereof, the Borough Clerk shall forward certified copies of this resolution to New Jersey Department of Transportation and Maser Consulting.

**RESOLUTION
103-2018**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized

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and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	109,355.67
Water/Sewer Fund	14,400.31
Beach Fund	7,995.84
Recreation Bldg Trust	37.96
Recreation Comm	5,923.15
Reserve for Unemployment	219.86
Street Opening Trust	500.00
Affordable Housing	1,875.39
Developer's Escrow Trust	3,962.50
Animal Reserve	88.80
General Capital Fund	90,604.00
Water/Sewer Capital Fund	7,645.00
Beach Capital Fund	

Also presented by the Borough Attorney was a Temporary Capital Budget Amendment Resolution for Beach Buildings and Equipment Project (Ordinance 2258-18).

Council Member Walsh made a motion to approve the Consent Agenda, seconded by Council Member Olivera. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Olivera, and Bossone. "No" none.

ORDINANCES – Second Reading

The Borough Attorney read the title of ordinance 2251-18 for second reading and final hearing.

**ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, MONMOUTH COUNTY, NEW JERSEY,
GRANTING CONSENT TO NEW JERSEY NATURAL GAS
COMPANY TO LAY, MAINTAIN, AND OPERATE NATURAL GAS
FACILITIES IN THE MUNICIPALITY.**

Council Member Mangan made a motion to open the hearing to the public, seconded by Council Member Lee. Motion carried unanimously.

There being no comment Council Member Walsh made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Mangan made a motion to pass and publish ordinance 2251-18 according to law, seconded by Council Member Walsh. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Olivera, and Bossone. "No" none.

The Borough Attorney read the title of ordinance 2252-18 for second reading and final hearing.

**AN ORDINANCE REGULATING THE STATUTORY AUTHORITY
OF VERIZON NEW JERSEY INC., ITS SUCCESSORS AND
ASSIGNS TO USE THE VARIOUS PUBLIC STREETS, ROADS,
AVENUES, HIGHWAYS AND OTHER PUBLIC WAYS IN THE
BOROUGH OF MANASQUAN, MONMOUTH COUNTY, NEW**

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**JERSEY, FOR ITS LOCAL AND THROUGH LINES AND OTHER
COMMUNICATIONS FACILITIES AND PRESCRIBING THE
CONDITIONS THEREOF**

Council Member Walsh made a motion to open the hearing to the public, seconded by Council Member Bossone. Motion carried unanimously.

Mark Bocchieri, Verizon representative stated the purpose of the ordinance.

Mary Ryan, 113 Beachfront inquired about the request allowing antennas on poles.

Mayor Donovan stated that this is just a renewal of the agreement that is already in place with Verizon for the right of ways.

Council Member Lee made a motion to close the public portion, seconded by Council Member Walsh. Motion carried unanimously.

Council Member Mangan made a motion to pass and publish ordinance 2252-18 according to law, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Olivera, and Bossone. "No" none.

The Borough Attorney read the title of ordinance 2256-18 for second reading and final hearing.

**BOND ORDINANCE AMENDING IN ITS ENTIRETY BOND
ORDINANCE #2196-15 OF THE BOROUGH OF MANASQUAN, IN
THE COUNTY OF MONMOUTH, NEW JERSEY, FINALLY
ADOPTED SEPTEMBER 21, 2015, IN ORDER TO INCLUDE
GRANTS, INCREASE THE APPROPRIATION AND
AUTHORIZATION AMOUNTS, INCREASE THE DOWN
PAYMENT AMOUNT, AMEND THE USEFUL LIFE AND AMEND
THE SECTION 20 COSTS**

Council Member Lee made a motion to open the hearing to the public, seconded by Council Member Olivera. Motion carried unanimously.

There being no comment Council Member Bossone made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

Council Member Mangan made a motion to introduce ordinance 2256-18, seconded by Council Member Bossone. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Olivera, and Bossone. "No" none.

ORDINANCES – First Reading

The Borough Attorney read the title of ordinance 2258-18 for introduction.

**BOND ORDINANCE PROVIDING FOR VARIOUS
IMPROVEMENTS TO THE BEACH UTILITY IN AND BY THE
BOROUGH OF MANASQUAN, IN THE COUNTY OF
MONMOUTH, NEW JERSEY, APPROPRIATING \$250,000
THEREFOR AND AUTHORIZING THE ISSUANCE OF \$250,000
BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST
THEREOF**

Council Member Walsh made a motion to introduce ordinance 2258-18, seconded by Council Member Bossone. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Olivera, and Bossone. "No" none.

COMMITTEE REPORTS

Beach/Recreation Committee – Council Member Bossone reported that the Easter egg hunt will be Thursday, March 29 at 6 pm in the Plaza and he reported on the dates and times of beach parking and badge

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sales. He reported that the food truck bids are still available for pick and scheduled to be opened this coming Thursday.

Public Safety Committee – Council Member Olivera stated that he has nothing to report at this time.

Administration and Finance Committee – Council Member Mangan reported on the Citizen Advisory Committee meeting and stated that the group is working well together and the group will have input on certain projects throughout town.

Code Committee – Council Member Walsh reported on the code/construction/zoning permits issued for February compared to last year.

Public Works Committee – Council Member Lee congratulated the girls' high school State Championship Basketball team. He reported on the hydrant flushing that will start in April.

Audience Participation

Council Member Walsh made a motion to open the meeting to the public, seconded by Council Member Mangan. Motion carried unanimously.

Mary Ryan, 113 Beachfront requested that Council Member Mangan repeat the subcommittees that were established in the Citizen Advisory Committee group. She inquired about the beach building repairs and how the contract will be awarded.

Council Member Bossone stated that the bid will go out and the borough will have to take the lowest most responsive bid and that is how it works with government bids.

There was discussion on posting on the website to remove cars for the upcoming snow.

Joyce Marizitti, President Sea Lavender Club requested assistance from public works to help re-build flower boxes throughout town.

Council Member Lee stated that he will reach out to the public works and try and work out a meeting to go over what the Sea Lavender Club is looking for. He also went over the discussion on a possible watering vehicle for use throughout town.

Brian Becker, TNR Program Coordinator went over a program that is available to towns that are currently contracted with the Humane Society for trap, neuter, release of feral cats.

The Municipal Clerk advised that she has all the paperwork and is working on getting it on a future council meeting for consideration by the governing body.

Council Member Olivera made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

Council Member Lee made a motion to close the regular meeting at 9:03 p.m., seconded by Council Member Mangan. Motion carried unanimously.