

JULY 5, 2017

Regular Meeting of Mayor and Council was convened at 7:02 p.m. on July 5, 2017 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Lee, Walsh, Olivera, Read, and Bossone

Absent: Council Member Mangan

Also present were Borough Administrator Tom Flarity and Borough Attorney Mark Kitrick.

Audience Participation – Agenda Items

Council Member Walsh made a motion to open the meeting to audience participation, seconded by Council Member Bossone. Motion carried unanimously.

There being no comment Council Member Walsh made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

Resolution:

**RESOLUTION
186-2017**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
APPOINTING A POLICE OFFICER**

WHEREAS, due to retirements, the Borough of Manasquan (“Manasquan”) is in need of a Police Officer; and

WHEREAS, the Chief of Police has reviewed the candidates for the position of Police Officer; and

WHEREAS, the Chief of Police has recommended that the Borough of Manasquan hire Johnne Ringo as Police Officer effective July 6, 2017.

NOW, THEREFORE BE IT RESOLVED on the 5th day of July, 2017 by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Johnne Ringo is appointed to the position of Police Officer of the Borough of Manasquan.
2. The effective date of this appointment is July 6, 2017.
3. The salary for this position is \$35,000 per year.
4. A certified copy of this resolution shall be sent to:

Johne Ringo
Manasquan, NJ

Council Member Olivera made a motion to approve the resolution, seconded by Council Member Walsh. Motion carried by the following vote: “yes” Council Member Lee, Walsh, Olivera, Read, and Bossone. “No” none.

Swearing In Ceremony

Mayor Donovan swore in Johnne Ringo as Manasquan Police Officer.

Public Hearing – Monmouth County Community Development Block Grant Program (CDBG)

Mr. Flarity introduced Borough Engineer, Robert Mannix and went over the process for the CDBG Program.

Mr. Mannix went over the project and advised that this project would be a continuation of the previous CDBG grant to include additional ADA intersections on First Avenue. He advised that the construction estimate is \$271,000, maximum grant amount would be \$200,000 and the total cost would be \$351,000. He stated that there have been identified certain locations that tide control valves could be installed and there is flexibility to add this to the project.

Council Member Olivera inquired about doing a portion at a later date if the amount received is not high enough.

Mr. Mannix stated that this grant is available every other year.

Mayor Donovan asked if a match is necessary.

Mr. Mannix stated that would be 25% and there are no soft costs included in the grant.

Mayor Donovan stated that there is no guarantee that the borough will receive the same amount as last time of \$146,000.

Council Member Walsh made a motion to open the hearing to the public, seconded by Council Member Olivera. Motion carried unanimously.

There being no comment Council Member Walsh made a motion to close the public portion, seconded by Council Member Bossone. Motion carried unanimously.

Approval of Minutes

Regular Meeting Minutes – June 5, 2017

Regular Meeting Minutes – June 19, 2017

Council Member Lee made a motion to approve the minutes, seconded by Council Member Walsh. Motion carried unanimously with Council Member Read abstaining.

Appointment of Chair and Vice Chair of Citizen Advisory Committee

Council Member Walsh made a motion to nominate Council Member Mangan as the Chair of the Citizen Advisory Committee, seconded by Council Member Olivera. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Olivera, Read, and Bossone. "No" none.

Council Member Walsh made a motion to nominate Council Member Olivera as the Vice Chair of the Citizen Advisory Committee, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Olivera, Read, and Bossone. "No" none.

Use of Borough Property

- Beach Wedding – Whiting Beach – July 29, 2017, 6 pm

Council Member Lee made a motion to approve this request, seconded by Council Member Walsh. Motion carried unanimously.

- Block Party – Fletcher Avenue – September 3, 2017 – 3:00-9:00 pm

Council Member Walsh made a motion to approve this request, seconded by Council Member Olivera. Motion carried unanimously.

- First Baptist Church Family Fun Day -Curtis Park-July 22, 2017- 10 am to 1 pm

Council Member Walsh made a motion to approve this request, seconded by Council Member Lee. Motion carried unanimously.

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Request to Waive Permit Fees – United Methodist Church

Pastor Albert was present to go over the request.

There was discussion on this request.

Council Member Olivera made a motion to waive the municipal fees, seconded by Council Member Read. Motion carried unanimously.

Engineer's Monthly Report

Mr. Robert Mannix went over the Engineer's monthly report for May.

Council Member Bossone stated that any delays, so far, for the Lime Slurry System have been by the contractor.

Mayor Donovan advised that he has been informed that the shuffle board numbers are coming up.

Mr. Mannix stated that they were looked at a few weeks ago and that he will look at them again.

CONSENT AGENDA

**RESOLUTION
181-2017**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: ATLANTIC MODULAR
75 TAYLOR AVE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: Modular Security Return

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
182-2017**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: JACK ENGLISH & MARY CICCOLELLA
3406 BOSIE RUN
THE VILLAGES, FL 32163

AMOUNT OF REFUND DUE: \$704.74

REASON FOR REFUND: REFUND TAX PAYMENT MADE IN ERROR
BLOCK 170 / LOT 13.01

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165 BEACHFRONT – 166 FIRST AVE
MANASQUAN, NJ 08736

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
183-2017**

**RESOLUTION OF THE BOROUGH COUNCIL OF
THE BOROUGH OF MANASQUAN, MONMOUTH
COUNTY, NEW JERSEY, AUTHORIZING AN AGREEMENT
WITH OLD TOWNE CAR WASH**

WHEREAS, the Borough Council is desirous of entering into an agreement with Old Towne Car Wash for washing of Borough vehicles.

NOW, THEREFORE, BE IT RESOLVED, on this 5th day of July, 2017 by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey as follows:

1. Old Towne Car Wash will provide a Deluxe Exterior Car Wash to all Borough Vehicles at a price of \$2.00 per car.
2. A copy of this resolution shall be sent to Old Towne Car Wash.

**RESOLUTION
184 -2017**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the services of Maser Consulting, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing the preparation and submittal of the 2018 Community Development Block Grant as follows:

- Phase 1.0 Grant Application Preparation

For a per diem rate not to exceed \$3000.00 for the services outlined in the proposal dated June 2, 2017.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Phase 1.0 of the 2018 Community Development Block Grant Application for the purpose of Improvements at the intersections of 1st Avenue at Ocean Avenue , Riddle Way, East Main Street and Riverside Drive.

**RESOLUTION
185-2017**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: SUSAN FEDERICO
295 BEACHFRONT

JULY 5, 2017

MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #02-2017
295 BEACHFRONT
BLOCK: 181 – LOT: 3 –ZONE: R-4
AMOUNT OF REFUND DUE: \$331.25

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
187-2017**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
AUTHORIZING THE APPOINTMENT OF A SEASONAL VIOLATION
CLERK IN THE COURT**

WHEREAS, the Borough of Manasquan on June 19, 2017 passed Resolution 177-2017 authorizing the hiring of a Seasonal As Needed Employee effective June 20, 2017 through September 30, 2017; and

NOW, THEREFORE BE IT RESOLVED on the 5th day of July, 2017, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Samantha Bauer be appoint a Seasonal As Needed Employee.
2. Salary rate shall be \$15.00 per hour.
3. The effective date of this appointment is for June 20, 2017 through September 30, 2017.
4. A certified copy of this resolution shall be sent to:

Samantha Bauer
18 Allen Avenue
Manasquan, NJ 08736

**RESOLUTION
188-2017**

WHEREAS, there is a need to create a separate bank depository account for the Borough of Manasquan's Beach Department and now,

WHEREAS, the Borough's Chief Financial Officer has recommended to open a bank account for the Beach Department's at TD Bank, and

BE IT RESOLVED that the TD Bank shall be an additional depository for the Beach Operating Account of the Borough of Manasquan and the custodian shall be Amy Spera, Chief Financial Officer. All disbursements shall be made by checks signed by Amy Spera, Chief Financial Officer, Edward G. Donovan, Mayor (or Council President, in absence of Mayor) and Barbara Ilaria, Borough Clerk (or Nancy Acciavatti, Deputy Borough Clerk, in the absence of the Borough Clerk).

RESOLUTION

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189-2017

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a return of Boat Slip fee is due to the below described Boat Slip Lessee for the year 2017:

NAME: James Solinski
918 Allaire Road
Spring Lake Heights, NJ 07762

AMOUNT OF REFUND DUE: \$700.00

REASON: Boat Lessee paid for a large Perrine Blvd Boat Slip, but due to personal safety concerns moved to a mid-size slip.

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
191-2017**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: OCEAN AVENUE REAL ESTATE, LLC
ELIZABETH ORNER
26 OCEAN AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #24-2016
OCEAN AVENUE REAL ESTATE, LLC
ELIZABETH ORNER
16, 16 ½ OCEAN AVENUE
BLOCK: 162 – LOT: 4.02 –ZONE: R-2
AMOUNT OF REFUND DUE: \$843.75

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
192-2017**

WHEREAS, the Borough of Manasquan is desirous of appointing a seasonal part-time Assistant Water Treatment Plant Operator in the Department of Public Works: and

WHEREAS, the Superintendent of Public Works has submitted the following individual for appointment as Seasonal part-time Assistant Water Treatment Plant Operator at the rate of \$20.00 per hour with the effective date of July 6, 2017.

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NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 5th day of July, 2017 appoint the following individual;

Zachary Koches,
859 Arnold Avenue,
Point Pleasant

**RESOLUTION
193-2017**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	127,486.50
Water/Sewer Fund	7,627.68
Beach Fund	17,250.93
Recreation Bldg Trust	689.59
Recreation Commission Trust	694.28
Reserve for Open Space	18.75
Tourism	2,067.00
Junior Lifeguard	403.43
Street Opening	500.00
Affordable Housing	108.75
Developer's Escrow Fund	718.75
General Capital Fund	70,903.73
Water/Sewer Capital Fund	7,372.50
Beach Capital Fund	

Council Member Walsh made a motion to approve the Consent Agenda, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Olivera, Read, and Bossone. "No" none.

Resolutions:

**RESOLUTION
190-2017**

WHEREAS, application has been made to the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey by Spirit of 76, for a Place-to-Place Transfer of Alcohol Beverage Control Club License # 1327-44-004-003, for expansion of its license at its premise located at 119 Taylor Avenue; and

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WHEREAS, the pending transfer was advertised in the Coast Star on June 15, 2017 and June 22, 2017, and no complaints have been filed with the Borough Clerk; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

NOW, THEREFORE, BE IT RESOLVED, that the above mentioned Place-to-Place Transfer is hereby approved and it is to become effective upon adoption of this resolution.

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Director of the New Jersey Division of Alcoholic Beverage Control.

Council Member Walsh made a motion to approve this resolution, seconded by Council Member Olivera. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Read, and Olivera. "No" none. Council Member Bossone abstained.

COMMITTEE REPORTS

Beach & Recreation Committee – Council Member Lee reported on the beach revenue and advised it is almost at \$1.2 million which is running ahead of last year. He thanked Jim Walsh for standing in for him at the Tourism event which recognized the Borough's first responders. He thanked the MBIA for sponsoring the bike decorating contest and thanked everyone involved. He advised that there was a meeting with the County to discuss Sea Watch and some of the parameters of what can be done with the rebuild. He also reported that the Mallard Park grant received verbal approval to have it extended for work to be done by the end of next year.

Building, Planning & Zoning Committee – Council Member Walsh advised that he did not have anything to report at this time.

Public Safety Committee – Council Member Olivera advised that he did not have anything to report at this time but he wanted to thank John Ringo on his appointment tonight. He voiced his pleasure in supporting the first responders that were honored at the Fourth of July Celebration.

Street & Buildings Committee – Council Member Read advised that he did not have anything to report at this time.

Public Works Committee – Council Member Bossone advised that he did not have anything to report at this time.

Audience Participation

Council Member Walsh made a motion to open the meeting to the public, seconded by Council Member Lee. Motion carried unanimously.

Bob Grunder, 416 Perrine Blvd. requested that the flood valve that was placed near his home on Perrine Blvd. be removed as he believes this is causing flooding problems in front of his house. He went over the past valves that were installed and advised that it is restricting the water flow and that it is inoperable.

Council Member Olivera made a motion to close the public portion, seconded by Council Member Bossone. Motion carried unanimously.

Council Member Olivera made a motion to close the regular meeting at 7:38 p.m., seconded by Council Member Bossone. Motion carried unanimously.

Respectfully submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED 7/17/17