

February 6, 2017

Regular Meeting of Mayor and Council was convened at 7:05 p.m. on February 6, 2017 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

**ROLL CALL:** Present: Council Members Lee, Walsh, Mangan, Read, and Bossone

Absent: Council Member Olivera

Also present was Borough Administrator Tom Flarity and Borough Attorney Mark Kitrick.

Mayor Donovan welcomed Assemblyman Rible who took this opportunity to ensure the council that he and his office are available for the Borough to assist in any way possible.

Assemblyman Rible updated the council on the school funding formula.

**Appointments:**

Mayor Donovan made the following appointment to the Planning Board:

Environmental Commission Alternate #2 – Nancy Tischio (unexpired term 12/31/17)

**Approval of Meeting Minutes:**

Re-Organization Meeting Minutes – January 3, 2017

Special Meeting Minutes – January 12, 2017

Council Member Walsh made a motion to approve the minutes, seconded by Council Member Read. Motion carried unanimously.

Council Member Walsh made a motion to remove the closed session item from the agenda, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Mangan made a motion to add resolution 62-2017 to the Consent Agenda, seconded by Council Member Bossone. Motion carried unanimously.

Council Member Lee made a motion to hold over resolution 55-2017 from the Consent Agenda, seconded by Council Member Walsh. Motion carried unanimously.

**Audience Participation – Agenda Items**

Council Member Mangan made a motion to open the meeting to audience participation, seconded by Council Member Walsh. Motion carried unanimously.

There being no comment Council Member Walsh made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

**Use of Borough Property**

- Gee Gee's Beach Volleyball – June to August – Tuesday and Wednesday

Council Member Lee made a motion to approve this request, seconded by Council Member Mangan. Motion carried unanimously.

- Library Walk Along – Request to change date from 4/8/17 to 4/1/17

Council Member Bossone made a motion to approve this request, seconded by Council Member Mangan. Motion carried unanimously.

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- Sea Lavender Plant Sale – May 13, 2017 – Curtis Park – 7 am to 1 pm

Council Member Mangan made a motion to approve this request, seconded by Council Member Read.  
Motion carried unanimously.

- River to Sea Relay – August 5, 2017 – Inlet Beach – 4 – 9 pm

Council Member Bossone made a motion to approve this request, seconded by Council Member Walsh.  
Motion carried unanimously.

- Chamber of Commerce Events – Various

Council Member Bossone made a motion to approve this request with the understanding that the Chamber will meet with the Borough to discuss the Candy Cane Hunt event participation process, seconded by Council Member Walsh. Motion carried unanimously.

Mr. James Priolo went over the Engineer's Report for January 2017.

There was discussion on the Stockton Lake Boulevard Project.

## **CONSENT AGENDA**

## **RESOLUTION 40-2017**

**BE IT RESOLVED** by the Council of the Borough of Manasquan that:

**WHEREAS**, a refund for the Tax Title Lien Redemption for the following property is due on the below described property in the amount designated as follows:

**BLOCK: 85 / LOT: 28.01    NAME: DIANE SCHERER & JUNE STOCKMAN EST**

**PROPERTY LOCATION: 261 CEDAR AVE**

**AMOUNT:                                \$7,169.61**

**REASON FOR REFUND: REDEMPTION OF TTL #15-00105**

**REFUND CHECK TO BE MADE PAYABLE TO:**

ADAM POLLER  
333 RIVER ST APT 629  
HOBOKEN, NJ 07030

**BLOCK: 85 / LOT: 28.01    NAME: DIANE SCHERER & JUNE STOCKMAN EST**

**PROPERTY LOCATION: 261 CEDAR AVE**

**AMOUNT:                                \$3,100.00**

**REASON FOR REFUND: RETURN OF PREMIUM PAID AT TAX SALE**

**REFUND CHECK TO BE MADE PAYABLE TO:**

ADAM POLLER  
333 RIVER ST APT 629  
HOBOKEN, NJ 07030

**WHEREAS**, the Tax Collector has certified that the current lien holder is entitled to the refund.

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**NOW, THEREFORE, BE IT RESOLVED** that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION  
41-2017**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the application for F.J.S. Foods, Inc. t/a Family Fun Center for an Amusement Game License to operate an arcade at 201-203 Beachfront in the Borough of Manasquan for the year 2016 is hereby approved and accepted; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is instructed and authorized to process the license for same, that is,

**NAME OF APPLICANT**

F.J.S. Foods, Inc.  
t/a Family Fun Center

**ADDRESS OF LICENSED PREMISES**

201-203 Beachfront  
Manasquan, New Jersey 08736

**TYPE OF GAME OR LICENSE**

Video/Redemption

**RESOLUTION  
42-2017**

**WHEREAS**, the Borough of Manasquan's Personnel Policy #33 "Leave Policy" requires approval from the Mayor and Council for vacation carry over for Department Heads, and

**WHEREAS**, the Department Heads have the following 2016 vacation days and are requesting to carry them over to 2017 as permitted by policy and approval by the Mayor and Council:

	2016
Kevin Thompson	1 Days
Barbara Ilaria	12.5 Days
Michael Bauer	0 Days
Courtney Hogan	15 Days
Marie Higgins	28 Days
Frank DiRoma	12 Days

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Manasquan authorize the carry over of the unused 2016 vacation days to 2017 as per Borough Policy.

**RESOLUTION  
43-2017**

**BE IT RESOLVED** by the Council of the Borough of Manasquan that:

**WHEREAS**, a refund for the Tax Title Lien Redemption for the following property is due on the below described property in the amount designated as follows:

**BLOCK:** 164 / **LOT:** 14.04    **NAME:** RICHARD DEE

**PROPERTY LOCATION:** 37 FIRST AVE

**AMOUNT:** \$15,486.22

**REASON FOR REFUND:** REDEMPTION OF TTL #14-00008

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**REFUND CHECK TO BE MADE PAYABLE TO:**

K.C.C. PROMISED LAND, LLC  
2560 RT 22 EAST #175  
SCOTCH PLAINS, NJ 07076

**BLOCK:** 164 / **LOT:** 14.04    **NAME:** RICHARD DEE

**PROPERTY LOCATION:** 37 FIRST AVE

**AMOUNT:**                      \$18,300.00

**REASON FOR REFUND:** REFUND PREMIUM PAID AT TAX SALE

**REFUND CHECK TO BE MADE PAYABLE TO:**

K.C.C. PROMISED LAND, LLC  
2560 RT 22 EAST #175  
SCOTCH PLAINS, NJ 07076

**WHEREAS,** the Tax Collector has certified that the current lien holder is entitled to the refund.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION**

**44-2017**

**BE IT RESOLVED** by the Council of the Borough of Manasquan that:

**WHEREAS,** a refund for the Tax Title Lien Redemption for the following property is due on the below described property in the amount designated as follows:

**BLOCK:** 164 / **LOT:** 14.03    **NAME:** RICHARD DEE

**PROPERTY LOCATION:** 6 STOCKTON AVE

**AMOUNT:**                      \$16,712.75

**REASON FOR REFUND:** REDEMPTION OF TTL #14-00013

**REFUND CHECK TO BE MADE PAYABLE TO:**

MTAG CUST-EMPIRE VII NJ PORTFOLIO  
PO BOX 2096  
HICKSVILLE, NY 11802

**BLOCK:** 164 / **LOT:** 14.03    **NAME:** RICHARD DEE

**PROPERTY LOCATION:** 6 STOCKTON AVE

**AMOUNT:**                      \$19,300.00

**REASON FOR REFUND:** REFUND PREMIUM PAID AT TAX SALE

**REFUND CHECK TO BE MADE PAYABLE TO:**

MTAG CUST-EMPIRE VII NJ PORTFOLIO  
PO BOX 2096

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HICKSVILLE, NY 11802

**WHEREAS**, the Tax Collector has certified that the current lien holder is entitled to the refund.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION  
45-2017**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, that the resignation of John V. Keynton, as a Certified Recycling Coordinator as of January 1, 2017 is hereby accepted with the acknowledgment that \$3000.00 annual stipend will be forfeited.

**RESOLUTION  
46-2017**

**BE IT RESOLVED** by the Council of the Borough of Manasquan that:

**WHEREAS**, a refund for the Tax Title Lien Redemption for the following property is due on the below described property in the amount designated as follows:

**BLOCK: 73 / LOT: 95    NAME: US BANK, NA LVS TITLE TRUST 1**

**PROPERTY LOCATION: 126 MORRIS AVE**

**AMOUNT:                      \$478.49**

**REASON FOR REFUND: REDEMPTION OF TTL #15-00104**

**REFUND CHECK TO BE MADE PAYABLE TO:**

MTAG CUST-CAZ CREEK NJ II, LLC  
PO BOX 54900  
NEW ORLEANS, LA 70154

**BLOCK: 73 / LOT: 95    NAME: US BANK, NA LVS TITLE TRUST 1**

**PROPERTY LOCATION: 126 MORRIS AVE**

**AMOUNT:                      \$1,700.00**

**REASON FOR REFUND: PREMIUM PAID AT TAX SALE**

**REFUND CHECK TO BE MADE PAYABLE TO:**

MTAG CUST-CAZ CREEK NJ II, LLC  
PO BOX 54900  
NEW ORLEANS, LA 70154

**WHEREAS**, the Tax Collector has certified that the current lien holder is entitled to the refund.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION  
47-2017**

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**RESOLUTION OF THE COUNCIL OF THE BOROUGH OF MANASQUAN,  
COUNTY OF MONMOUTH, APPOINTING A MOUNT LAUREL SUBCOMMITTEE  
TO ASSIST THE BOROUGH IN ADDRESSING AFFORDABLE HOUSING ISSUES  
FOR THE YEAR 2017**

**WHEREAS**, on December 30, 2014, the Borough Council adopted a resolution in which the Borough reaffirmed its voluntary commitment to satisfy its affordable housing obligations, however they may ultimately be defined by COAH or a court; and

**WHEREAS**, in order to facilitate the Borough's efforts to comply voluntarily with its Mount Laurel obligations and to enable the Borough to make informed decisions, the Borough Council finds it prudent to create a Mount Laurel Subcommittee which will meet, as needed, and will provide informed recommendations to the Borough Council and Planning Board.

**NOW, THEREFORE BE IT RESOLVED** as follows:

1. The Borough hereby creates a "Mount Laurel Subcommittee" to work with the Borough's professionals to facilitate the production of affordable housing and to address the ever changing laws that determine what the Borough's responsibilities are and how the Borough may address them.

2. In particular, the Mount Laurel subcommittee shall assist the professionals in (a) investigating the facts and all the issues relevant to the Borough's affordable housing obligations; (b) reviewing and discussing all draft ordinances, resolutions, and other relevant documents associated with the Borough's affordable housing compliance plan and all related planning documents; (c) discussing any issues relevant to the Borough's efforts to address future obligations as defined by the courts, the legislature, and/or various state agencies and (e) making recommendations to the Borough Council.

2. The chairman of the Mount Laurel Subcommittee shall be Borough Administrator, Thomas Flarity.

3. The Borough hereby designates the following persons to the Mount Laurel Subcommittee: (i) Borough Administrator, Thomas Flarity; (ii) Special Mount Laurel Counsel, Jeffrey R. Surenian, Esq./ Erik C. Nolan, Esq.; (iii) Affordable Housing Planner, Jennifer Beahm, P.P./A.I.C.P.; (iv) Borough Councilman Michael Mangan and (v) Councilman Greg Olivera.

4. The Borough hereby designates Borough Attorney Mark G. Kitrick, Esq. and Planning Board Attorney Geoffrey S. Cramer, Esq., as advisors to the committee on a "as needed" basis.

5. The Mount Laurel Subcommittee shall meet periodically to discuss the current status of the law and to take such steps as may assist the Borough in meeting its objective of creating affordable housing.

**RESOLUTION  
48-2017**

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (1) permits the governing body to award a professional services contract without publicly advertising for bids and bidding therefor; and

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**WHEREAS**, the borough council has determined that there is a need for professional services during the 2017 calendar year; and

**WHEREAS**, the borough council has determined to provide the need to acquire these professional services as a non-fair and open contract pursuant to the provisions of N. J. S. A. 19:44A-20.5; and

**WHEREAS**, the chief financial officer of the municipality has determined and certified in writing that the value of these professional services will not exceed \$17,500; and

**WHEREAS**, the anticipated term of these contracts are one year (January 1, 2017 to December 31, 2017); and

**WHEREAS**, the following professional services providers have or will submit contracts to be reviewed for completeness and approval by the borough attorney indicating that they will provide their services for the agreed upon rate(s) that are contained in their contracts that are on file in the Clerk's Office.

Donald K. Greer – Public Defender

This appointment is made pursuant to N. J. S. 2B:12-1 et seq.

**WHEREAS**, a certification as to the availability of funds executed by the chief financial officer is attached to this resolution pursuant to the provisions of N. J. A. C. 5:30-5-4;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 6<sup>th</sup> day of February, 2017 as follows:

1. The Business Disclosure Entity Certification of these professionals and the Determination of Value Certification of the chief financial officer shall be filed in the office of the municipal clerk, and shall be available for public inspection.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with these professionals to provide professional services to the municipality for the 2017 contract year at the agreed upon rate that is contained in the contract/proposal on file in the Clerk's Office.
3. A notice stating the nature, duration, service and the amount of this contract shall be published in the Coast Star and this resolution shall be maintained on file and available for the public inspection in the office of the municipal clerk.
4. A certified copy of this resolution shall be sent to the professionals included in this resolution.

**RESOLUTION  
49-2017**

**RESOLUTION OF THE BOROUGH COUNCIL OF  
THE BOROUGH OF MANASQUAN, MONMOUTH  
COUNTY, NEW JERSEY, AUTHORIZING THE SALE  
OF SEASON BEACH BADGES AND SEASON  
PARKING PERMITS**

**WHEREAS**, fees for the sale of season beach badges are established under Section 12-2.4 (Fees) and fees for the sale of season parking permits are established under section 12-11 (Season Parking Permit) of Chapter 12 (Beaches and Beachfront) of the Code of the Borough of Manasquan; and

**WHEREAS**, the Borough Council is desirous of authorizing the sale of season beach badges and parking permits in the month of April starting Monday, April 17<sup>th</sup> through Sunday, April 23<sup>rd</sup> between the hours of 10:00 am and 2:00 pm at the Manasquan Beach Office, 205 Beachfront; and

**WHEREAS**, the Borough Council is desirous of establishing fees at the 2016 rate for the sale of

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season beach badges and parking permits; and

**WHEREAS**, the charge for these items may increase during the 2017 calendar year;

**NOW, THEREFORE, BE IT RESOLVED**, on this 6<sup>th</sup> day of February, 2017 by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey as follows:

1. Season beach badges and parking permits shall be available for purchase in the month of April, starting April 17<sup>th</sup> through April 23<sup>rd</sup> between the hours of 10:00 a.m. and 2:00 p.m. at the Manasquan Beach Office, 205 Beachfront.
2. A copy of this resolution shall be posted on the bulletin board in the municipal building.
3. The Borough Council shall announce at each regular business meeting during the months of March and April that season beach badges and parking permits are available for purchase at the 2016 rate.
4. A maximum of up to 600 season parking permits will be sold during this period.

**RESOLUTION  
50-2017**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies is due to the following:

NAME: MARK PROVOST  
369 MAIN STREET  
Manasquan, New Jersey 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND  
APPLICATION #15-2016  
369 MAIN STREET  
BLOCK: 115 – LOT: 14 –ZONE: R-1  
AMOUNT OF REFUND DUE: \$487.50

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION  
51-2017**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the Borough of Manasquan authorizes the following inspectors on a temporary "as needed" basis at a rate of \$35.00 per hours.

- Steve Winters to fill in for the Fire, Electric & Building Sub Code Inspector.
- John Quigley to fill in for the Plumbing Sub Code Inspector.

**RESOLUTION  
52-2017**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH  
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,  
RELEASING MORTGAGE MODIFICATION  
AGREEMENT**



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**WHEREAS**, George and Carol Fagan executed a mortgage modification to the Borough of Manasquan in the amount of \$22,200.00 recorded in the Monmouth County Clerk's office under the Housing Improvement Program; and

**WHEREAS**, the Borough of Manasquan has received a check in the amount of \$22,200.00 representing all fees have been paid and conditions satisfied; and

**WHEREAS**, the governing body of the Borough of Manasquan is desirous of releasing the Mortgage Modification Agreement; and

**NOW, THEREFORE BE IT RESOLVED** on the 6<sup>th</sup> day of February, 2017, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Mortgage Modification Agreement for George and Carol Fagan, 109 Fletcher Avenue is hereby paid in full.
2. A certified copy of this Resolution shall be sent to:

C. Keith Henderson & Associates  
52 Abe Voorhees Drive  
P.O. Box 260  
Manasquan, NJ 08736

Debbie Dovedytis, Program Analyst  
Housing Improvement Program  
County of Monmouth  
One East Main Street  
Freehold, NJ 07728

**RESOLUTION  
53-2017**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH  
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,  
RELEASING THE CASH MAINTENANCE BOND/GUARANTEE TO  
VIRGINIA CROSSING**

**WHEREAS**, Virginia Crossing Condominium Association, Inc., posted a cash maintenance guarantee in the amount of \$17,051.34; and

**WHEREAS**, a review of the bonded items, shows that all bonded items are complete and are acceptable; and

**WHEREAS**, the Governing Body of the Borough of Manasquan is desirous of releasing the cash maintenance guarantee in the amount of \$17,051.34;

**NOW, THEREFORE BE IT RESOLVED**, on the 6<sup>th</sup> day of February, 2017 by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. The cash maintenance guarantee in the amount of \$17,051.34 posted by Virginia Crossing Condominium Association, Inc., may be released.
2. The Chief Financial Officer is authorized to return the bond in the sum of \$17,051.34 to Virginia Crossing Condominium Association, Inc.,
3. A certified copy of this resolution shall be sent to:

Giaimo & Associates  
Thomas Vincent Giaimo, Esq.  
97 E. River Road  
Rumson, NJ 07760

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**RESOLUTION  
56-2017**

**WHEREAS**, it is the recommendation of the Chief Financial Officer that new bank accounts be created for the sole purpose of maintaining proper accounting records.

**BE IT RESOLVED** that the Provident Bank shall be the depository for the following accounts of the Borough of Manasquan and the custodian shall be Amy Spera, Chief Financial Officer:

General Capital Account  
Water Sewer Capital Account  
Beach Capital Account  
Tax Title Lien Redemption Account  
Recreation Credit Card Account

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed or transfers made by Amy Spera, Chief Financial Officer (or Courtney Hogan, Tax Collector in her absence), and Barbara Illaria, Borough Clerk (or Nancy Acciavatti, Deputy Borough Clerk, in her absence) with the exception of the Tax Title Lien Redemption Account. All disbursements from the Tax Title Lien Redemption Account shall be made by checks signed or transfers made by Courtney Hogan, Tax Collector (or Amy Spera, Chief Financial Officer in her absence), and Amy Spera, Chief Financial Officer (or Barbara Illaria, Borough Clerk, in her absence). All checks shall include 2 signatures. If for any reason one of the above signatures cannot be obtained then Edward G. Donovan, Mayor shall sign in their place; and

**RESOLUTION  
57-2017**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the following transfer in the 2016 Budget be authorized:

**CURRENT FUND**

<b><u>To:</u></b>	<b><u>Account Number</u></b>	<b><u>Amount</u></b>
Audit Services	6-01-20-135	\$ 975.00
<b>Total</b>		<b><u>\$ 975.00</u></b>
 <b><u>From:</u></b>		
Legal & Professional Services	6-01-20-155	\$ 975.00
<b>Total</b>		<b><u>\$ 975.00</u></b>

**RESOLUTION  
58-2017**

**RESOLUTION SUPPORTING THE FILING OF A COMPLAINT BY THE NEW JERSEY ASSOCIATION COUNTIES WITH THE NEW JERSEY COUNCIL ON LOCAL MANDATES THAT THE CRIMINAL JUSTICE REFORM ACT N.J.S.A. 2A:162-15 ET SEQ., CONSTITUTES AN UNFUNDED STATE MANDATE IN VIOLATION OF ARTICLE VIII, SECTION II, PARAGRAPH V OF THE NEW JERSEY CONSTITUTION**

**WHEREAS**, the Criminal Justice Reform Act will impose upon municipal governments an undue financial hardship to implement as each municipality in some capacity must hire new personnel, invest in new equipment and information technology, and make capital and other necessary improvements to jail, court and ancillary court facilities: and

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**WHEREAS**, the New Jersey Council on Local Mandates is responsible for resolving disputes on whether a law, rule or regulation adopted after 1996 constitutes an unfolded mandate; and

**WHEREAS**, unfunded mandate upon Boards of Education, municipalities, and counties is a law, rule, or regulation that does not authorize resources, other than property tax, to offset additional direct expenditures required to implement said law, rule or regulation; and

**WHEREAS**, other than the collection of local property taxes, the Criminal Justice Reform Act did not allocate monies to county government bodies to offset the costs associated with implementing and administering the Criminal Justice Reform Act in violation of New Jersey Constitution.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, does in fact hereby support the filing of a compliant by the New Jersey Association of Counties with the New Jersey Council on Local Mandates that the Criminal Justice Reform Act, N.J.S.A 2A:162-15 et. Seq. constitutes an unfunded State mandate in violation of Article VIII, Section II, Paragraph V of the New Jersey Constitution.

**BE IT FURTHER RESOLVED** that the Municipal Clerk forward a certified true copy of this Resolution to the Governor Chris Christie, President of the State Senate Steve Sweeney, Speaker of the General Assembly Vincent Prieto, New Jersey Association of Counties, Office of the County Council, and all Monmouth County Municipalities.

**RESOLUTION  
60-2017**

**WHEREAS**, on September 7, 2016 Wendy Pearce was hired as a Keyboarding Clerk I in the Code/Construction Department; and

**WHEREAS**, as part of the employment of Wendy Pearce she was to complete and pass the Technical Assistant to the Construction Official Program; and

**WHEREAS**, as part of the employment she would receive an increase of \$5,000 upon completion of the program; and

**WHEREAS**, Wendy Pearce has completed the course and submitted a certification of completion.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth and State of New Jersey as follows:

1. Wendy Pearce shall receive an increase on her base pay of \$5,000.00 effective January 1, 2017.
2. A certified copy of this resolution will be sent to:

Wendy Pearce  
2396 Linden Place  
Manasquan, NJ 08736

**RESOLUTION  
62-2017**

**AUTHORIZING SUBMITTAL OF GRANT APPLICATION AND  
EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY  
DEPARTMENT OF TRANSPORTATION FOR THE STOCKTON LAKE  
BOULEVARD IMPROVEMENTS PHASE 2 PROJECT**

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Manasquan formally approves the grant application for the above stated project.

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**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Manasquan Borough-00321 to the New Jersey Department of Transportation on behalf of the Borough of Manasquan.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Manasquan and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**RESOLUTION  
61-2017**

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN** THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	228,133.99
Water/Sewer Fund	130,740.79
Beach Fund	5,899.79
Recreation Bldg Trust	11,422.63
Recreation Commission Trust	6,794.55
Reserve for Open Space	9,910.47
Miscellaneous Trust I	42,400.00
Affordable Housing Trust	32.25
COAH Trust	350.00
Developer's Escrow	937.50
Reserve for Animal Control	445.60
General Capital Fund	141,761.21
General Water Sewer Fund	214.50

Council Member Walsh made a motion to approve the Consent Agenda, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Read, and Bossone. "No" none.

**Resolutions:**

**RESOLUTION  
59-2017**

**WHEREAS**, the Superintendent to Public Works has determined that there is a need for a temporary Water Treatment Plant Expert to train the public works staff in all aspects of the operation, maintenance and security of the water treatment plant; and

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**WHEREAS**, the borough council has determined that there is a need for the training of the public works staff.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 6<sup>th</sup> day of February, 2017 as follows:

1. The Mayor and Council hereby appoints Robert J. Koches as temporary part "as needed" Water Inspector at an hourly rate of \$50.00 per hour for approximately 5 hours a week. Mr. Koches holds T4, W4, and C3 licenses related to the operation of a Water Treatment Plant.
2. This appointment will be effective from February 7, 2017 through December 31, 2017 on an "as needed basis."
3. Mr. Koches will provide the following services:
  - Train the public works staff in all aspects of the operation, maintenance and security of the water treatment plant.
  - Conduct weekly site visits to the water treatment plant.
  - Provide training that ensures that the Superintendent of Public Works has the knowledge to respond to all routine and emergency circumstances affecting water treatment operations, including interruptions in service, performance anomalies, etc.
  - Evaluate the existing Supervisory Control and Data Acquisition (SCDA) computer interface and provide practical advice and consultation to ensure that the automation is fully understood and exploited for optimum efficiency.
  - Train the staff to recycle "backwash" water properly to save on water lost during the process.
  - He will report directly to the Superintendent of Public Works.
4. A certified copy of this resolution shall be sent to:

Robert Koches  
35 Clark Street  
Manasquan, NJ 08736

Council Member Walsh made a motion to approve this resolution, seconded by Council Member Read. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Read and Bossone. "No" none.

The Borough Attorney read the title of ordinance 2222-17 for second reading and final hearing.

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2  
(ADMINISTRATION) SECTION 2-19 (ADDITIONAL POSITION  
CREATED) CREATING NEW SECTION 2-19.4 OF THE BOROUGH  
OF MANASQUAN CODE IN THE BOROUGH OF MANASQUAN,  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

Council Member Lee made a motion to open the hearing to the public, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member Walsh made a motion to close the public hearing, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Walsh made a motion to pass and publish ordinance 2222-17 according to law, seconded by Council Member Read. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Read, and Bossone. "No" none.

**Resolution:**

**RESOLUTION  
54-2017**

February 6, 2017

**WHEREAS**, the Borough of Manasquan is in need of a Superintendent of Recreation and the Borough Council of the Borough of Manasquan desires to appoint Eric Ertle as Superintendent of Recreation at an annual salary of \$47,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth and State of New Jersey as follows:

3. Eric Ertle is hereby appointed as the Superintendent of Recreation at an annual salary of \$47,000.00.
4. Eric Ertle is hereby appointed with the starting date of the hire being February 21, 2017.
5. This Resolution shall take effect immediately.

Council Member Walsh made a motion to approve this resolution, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Read and Bossone. "No" none.

### **COMMITTEE REPORTS**

Beach & Recreation Committee – Council Member Lee thanked the Coast Star for the picture and acknowledgement of the OEM team that traveled to Kansas and brought back 2 vehicles for OEM. He went over the pre-season beach sale dates. He also went over the beach replenishment and how it helped during the recent nor'easter.

Building, Planning & Zoning Committee – Council Member Walsh echoed Council Member Lee's comments on the OEM team. He reported that the code department rental and transfer applications for the year was 22 compared to last year of 23, zone applications 13 for this year compared to 12 last year, and violations and summonses are up this year in January to 18 from 2 last year. He reported that the Master Plan will be re-examined this year.

Administration and Finance Committee – Council Member Mangan reported on the COAH sub-committee for 2017 and he will report back to the council after a meeting is held. He went over the reason for the resolution to have new bank accounts opened and that every audit recommendation has been addressed. He reported that the Administrator has drafted a revised use of professionals policy which will help reduce costs for the use of professionals. He reported that the administrator is working on a table of organization for each department head so council has an ability to analyze personnel assignments and look at any changes that might be necessary. He went over the budget meeting dates with a target of March 25 for final draft review.

Streets & Buildings Committee – Council Member Read reported on the Stockton Lake Boulevard Phase II project and that they are looking at a long term plan for sustainable infrastructure improvements.

Public Works Committee – Council Member Bossone reported that DPW is in the process of filling potholes with the hot patch, replacing signs throughout town, clean up of sand from nor'easter is ongoing, project at Water Treatment Plant for the liquid lime installation, and he reminded the committee of the next scheduled meeting.

Mayor Donovan congratulated Barbara Ilaria, Municipal Clerk for jumping in the ocean on Saturday for ALS.

### **Audience Participation**

Council Member Walsh made a motion to open the meeting to the public, seconded by Council Member Lee. Motion carried unanimously.

Mary Ryan, 113 Beachfront stated that it is wonderful to hear what is going on in the town. She inquired as to who the affordable housing committee will report to.

Council Member Mangan stated that they would report to council and it is one of the standing sub committees.

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Ms. Ryan commended council on notifying residents when road work will be done in the area. She thanked council for the beach replenishment which helped during the storm and wanted to know if the dredge from the bulkhead can be used for the beach.

Council Member Lee stated that the dredge from the bulkhead project does not meet the quality of sand that can be used for the beach.

Ms. Ryan commended Council Member Mangan for the way he tries to explain everything for the residents.

Marilyn Jacobson, 59 McClean Avenue inquired as to where Stockton Avenue is.

Mayor Donovan stated that it is between First and Second Avenues.

Ms. Jacobson inquired about fixing the flooding issues on Stockton Lake Boulevard.

Mayor Donovan stated that they are not fixing the flooding issue but flood mitigation will be part of the project which will lessen the impact of flood waters on Stockton Lake Boulevard.

Ms. Jacobson stated that she is talking about the intersection of Minerva & Stockton Lake Boulevard which she has asked the town to address.

Mayor Donovan stated that this intersection would be part of the Phase 2 project on Stockton Lake Boulevard.

Council Member Mangan stated that Chris Tucker, OEM Coordinator did a great job setting expectations on the Brielle Road Project in terms of flood mitigation and he would like to get the same assessment on this project as it would help.

Ms. Jacobson stated that she read that the taxes went up 4.4%.

Council Member Mangan stated that the budget has not been passed yet so he is not sure where that number came from.

Ms. Jacobson stated that the ratables should be higher as larger homes are being built.

Council Member Mangan stated that the assessments are still being done and he will report at the budget meeting on March 11.

Ms. Jacobson inquired about the lime system at the water treatment plant and whether it was part of the original project.

Council Member Mangan stated that the council treated this as a separate project as it was a choice to move to the liquid lime.

Mary Ryan, 113 Beachfront inquired about potholes and if the program is still in place for residents to call to report potholes.

Barbara Ilaria, Municipal Clerk advised that the borough has a program on their website to report a concern and that is where pothole complaints can go for the borough to look into.

Ms. Ryan inquired about Council Member Walsh's report where he stated that summonses went up and if this included dog tickets.

Council Member Walsh stated that he did not know at this time but would look into it.

Council Member Walsh made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Mangan made a motion to close the regular meeting at 7:54 p.m., seconded by Council Member Walsh. Motion carried unanimously.

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Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'B. Ilaria'.

Barbara Ilaria  
Municipal Clerk

DATE APPROVED 2/21/17