

NOVEMBER 7, 2016

Regular Meeting of Mayor and Council was convened at 5:03 p.m. on November 7, 2016 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Walsh, McCarthy, Olivera, and Mangan.

Absent: Council Members Lee and Read

Council Member Olivera arrived at 5:43 p.m.

Also present was Borough Attorney Mark Kitrick.

Audience Participation – Agenda Items

Council Member Walsh made a motion to open the meeting to audience participation, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member McCarthy made a motion to close the public portion, seconded by Council Member Walsh. Motion carried unanimously.

Approval of Minutes

Regular Meeting Minutes – October 3, 2016

Council Member McCarthy made a motion to approve the minutes, seconded by Council Member Walsh. Motion carried unanimously.

Use of Borough Property

- Request to Place Blue Ribbons Throughout Town to Support Law Enforcement

Council Member McCarthy made a motion to approve this request, seconded by Council Member Walsh. Motion carried unanimously.

- Big Blue Booster – Bon Fire & Parade – November 23, 6-8pm

Council Member McCarthy made a motion to approve this request, seconded by Council Member Walsh. Motion carried unanimously.

- Mid Winter Beach Run – February 18, 2017, 11 am

Council Member McCarthy made a motion to approve this request, seconded by Council Member Walsh. Motion carried unanimously.

- Squan A Thon Ugly Sweater Run – December 11, 8:45 am

There was discussion on the timing of this event.

Council Member McCarthy made a motion to table this request until a new date is confirmed, seconded by Council Member Walsh. Motion carried unanimously.

Perrine Boulevard Drainage Issue – Discussion

Council Member Walsh made a motion to open the meeting to discussion on the Perrine Boulevard Drainage issues, seconded by Council Member Mangan. Motion carried unanimously.

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Mayor Donovan read a report that Chris Tucker, OEM Coordinator prepared regarding the facts and issues with the Perrine Blvd. and grants that were applied for.

Dave Martens, 265 Perrine Blvd voiced his opinion and concerns regarding the valves and he disagrees with Chris Tucker's information. He also inquired about the paving of the whole street.

Mayor Donovan went over Chris Tucker's background and advised that Mr. Tucker is waiting to hear from the County regarding a survey that is being done by the county.

Council Member Mangan advised that Pine Avenue and the intersection were done this year and the 2017 roads package will be discussed in January during the budget meetings.

There was discussion on elevations and paving of roads in Perrine Blvd. area.

John Pelligra, 269 Perrine Blvd. voiced his concerns and opinion on the Perrine Blvd. valves and the flooding on the street and presented pictures to the council.

Mr. Priolo went over the process and elevations that would need to occur for the valves to be put in on Perrine Blvd.

Council Member Walsh made a motion to close the public portion, seconded by Council Member McCarthy. Motion carried unanimously.

Best Practices – Update

Mayor Donovan read a memo from the CFO regarding the Borough of Manasquan Best Practice Checklist that was submitted to the State. He advised that on the checklist there were 18 yes, 8 no, 4 n/a, total answered 30, and final score of 22. He also advised that the Borough needed a positive credit on a minimum of 22 questions in order to avoid withholding of state aid.

Administrator Selection Process – Discussion

Council Member Mangan went over the process that will take place in the selection of a new Borough Administrator.

Engineer's Monthly Report

Mr. James Priolo went over the Engineer's report for November.

Mayor Donovan stated that if the homeowners do not replace their meters there will be a fee of \$500 per quarter starting with the first quarter in 2017.

Audience Participation

Council Member Walsh made a motion to open the meeting up to the public for any topic, seconded by Council Member McCarthy. Motion carried unanimously.

Fran Drew, 111 Third Avenue read a statement regarding a mailing that went out with a negative impact on the Glimmer Glass Bridge and voiced her opinion on the postcard and the bridge.

Council Member Mangan made a motion to close the public portion, seconded by Council Member McCarthy. Motion carried unanimously.

There was a 10 minute break.

CONSENT AGENDA

**RESOLUTION
296-2016**

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BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: MR. AND MRS. BERNARD MCCAFFREY
193 CRESTWOOD AVENUE
YONKERS, NEW YORK 10707-2217

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #28-2013
73 SECOND AVENUE
BLOCK: 163 – LOT: 9 – Zone: R-5

AMOUNT OF REFUND DUE: \$596.75

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
297 -2016**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey are desirous of canceling outdated refund checks from December 23, 2014, January 15, 2015, August 5, 2015 and September 23, 2015 totaling \$531.00

NOW THEREFORE, be it resolved that the following amount is canceled and returned to the appropriate fund;

COURT FUND: Bail Account #196000584

<u>DATE</u>	<u>CHECK</u>	<u>AMOUNT</u>
12/23/2014	#4294	\$500.00
1/15/2015	#4305	\$11.00
8/05/2015	#4410	\$ 9.00
9/23/2015	#4437	\$11.00

TOTAL \$531.00

**RESOLUTION
298-2016**

**RESOLUTION SUPPORTING THE PAINTING OF
A THIN BLUE LINE IN SUPPORT OF
MONMOUTH COUNTY LAW ENFORCEMENT**

WHEREAS, the "Thin Blue Line" is a universal symbol to law enforcement, used not only to commemorate fallen law enforcement officers but also to represent the shared commitment of all for those who choose to protect their communities every day; and

WHEREAS, many municipalities throughout the State of New Jersey have chosen to display their support for their local law enforcement by painting a thin blue line on a main road in their respective municipality; and

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WHEREAS, the Borough of Manasquan, of the County of Monmouth share in this sentiment and support the painting of a thin blue line in support of the law enforcement community in Monmouth County;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Manasquan of the County of Monmouth strongly supports the symbolic painting of a thin blue line in support of the law enforcement community in Monmouth County.

BE IT FURTHER RESOLVED that the Clerk forward a certified true copy of this resolution to the Monmouth County Sheriff; Monmouth County Prosecutor; County Administrator; County Counsel; Director of Public Works & Engineering; County Engineer; all other Boards of Chosen Freeholders and all Monmouth County Municipalities.

**RESOLUTION
299-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: MR. AND MRS. ROBERT FORMAN
379 WOODVILLE ROAD
MILLSTONE TWSP. NEW JERSEY 08535

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #20-2016
599 BRIELLE ROAD
BLOCK: 181 – LOT: 18 – Zone: R-4

AMOUNT OF REFUND DUE: \$875.00

REASON FOR REFUND: TAX MAP UPDATE

AMOUNT OF REFUND DUE: \$150.00

APPLICATION WITHDREW

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
300-2016**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
RELEASING THE CASH PERFORMANCE BOND/GUARANTEE TO
177 MAIN STREET, LLC**

WHEREAS, 177 Main Street, LLC, posted a cash performance guarantee in the amount of \$1,269.00; and

WHEREAS, a review of the bonded items, shows that all bonded items are complete and are acceptable; and

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WHEREAS, the Governing Body of the Borough of Manasquan is desirous of releasing the cash performance guarantee in the amount of \$1,269.00;

NOW, THEREFORE BE IT RESOLVED, on the 7th day of November, 2016, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. The cash performance guarantee in the amount of \$1,269.00.00 posted by 177 Main Street, LLC, may be released.
2. The Chief Financial Officer is authorized to return the bond in the sum of \$1,269.00 to 177 Main Street LLC.
3. A certified copy of this resolution shall be sent to:

177 Main Street LLC.
206 Philadelphia Blvd.
Sea Girt, NJ 085750

**RESOLUTION
301-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a return of monies are due to the following:

NAME: BIG BROTHERS/BIG SISTERS OF
MONMOUTH & MIDDLESEX COUNTIES
605 BOND STREET 2ND FLOOR
ASBURY PARK, NJ 07712

AMOUNT OF RETURN DUE: \$400.00

REASON FOR RETURN: BEACH SECURITY-VOLLEYBALL

NAME: NATIONAL SCHOLASTIC SURFING ASSOC
PO BOX 422
MANASQUAN, NJ 08736

AMOUNT OF RETURN DUE: \$400.00

REASON FOR RETURN: BEACH SECURITY-SURF CONTEST

NAME: SQUAN STRONG
60 MANITO RD
MANASQUAN, NJ 08736

AMOUNT OR RETURN DUE: \$400.00

REASON FOR RETURN: BEACH SECURITY-RUN/WALK

NAME: STOMP THE MONSTER INC
PO BOX 521
MARLBORO, NJ 07746-0521

AMOUNT OF RETURN DUE: \$400.00

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REASON FOR RETURN: BEACH SECURITY-RACE/WALK

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed returns with said warrant to be charged against the General Ledger.

**RESOLUTION
302-2016**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey confirms the appointment of Patrick Padgett, 605 South Street, Manasquan, New Jersey from provisional to permanent laborer in the Department of Public Works as of November 7, 2016. No salary change. The appointee has met all the necessary requirements and evaluations for the position.

**RESOLUTION
303-2016**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	1,582,917.94 (Includes 1,464,370.58 County Taxes)
Water/Sewer Fund	10,784.25
Beach Fund	48,659.26
Recreation Bldg Trust	11,209.68
Recreation Commission Trust	5,974.07
Open Space Trust	3,000.00
Unemployment Trust	10,917.75
Affordable Housing Trust	12,213.78
Recycling Tonnage Grant	492.00
General Capital Fund	316,686.74
Water/Sewer Capital Fund	227,607.85
Beach Capital Fund	

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Council Member Walsh made a motion to approve the Consent Agenda, seconded by Council Member McCarthy. Motion carried by the following vote: "yes" Council Member Walsh, McCarthy, Olivera, and Mangan. "No" none.

The Borough Attorney read the title of ordinance 2218-16 for first reading and introduction.

ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 11 (DOCKS AND BULKHEADS) SECTION 11-1.2 (TERM OF LEASE), SECTION 11-1.3 (RENTAL FEES) AND AMENDING CHAPTER 16 (FEES) OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Council Member Walsh made a motion to introduce ordinance 2218-16, seconded by Council Member McCarthy. Motion carried by the following vote: "yes" Council Member Walsh, McCarthy, Olivera, and Mangan. "No" none.

COMMITTEE REPORTS

Administration and Finance Committee – Council Member Mangan stated that he has nothing to report at this time.

Public Safety Committee – Council Member Olivera reported that Chief Bauer was recognized by the NJ State Chiefs of Police and was awarded the designation of an Accredited Chief Executive through their certification program and he was the 25th Chief in the State to be awarded this designation in 2016.

Beach Committee – Council Member McCarthy reported that effective November 1 leashed dogs are permitted on the beach but at no time are they allowed on the walkway and dog owners are to clean up after their dog. He thanked Mr. Wall, Beach Manager and the Chief for getting signs that are appropriate and are easy to understand. He also reported that the week of December 12 beach badges and parking passes will be on sale at the beach headquarters.

Building, Planning & Zoning – Council Member Walsh reported that the construction department has issued 868 permits to date as compared to 2015 of 1,030 permits issued. He also reported on the code department violations and summonses issued to date compared to last year. He also reported on the rentals and transfers and zoning applications issued compared to last year.

Council Member Olivera reported that the Presbyterian Church has a program called "The Church has left the Building" for the 3rd year where the congregation gathers together to go out to serve the community. He advised that this year it was painting fire hydrants in town, working at the food pantry and work that needed to be done at the Women's Club.

Mayor Donovan congratulated the organization that held a fundraiser on Saturday for the Mizer family which raised approximately \$78,000 to help offset medical bills for the daughter of a local bartender.

Council Member Walsh made a motion to close the regular meeting at 5:56 p.m., seconded by Council Member Olivera. Motion carried unanimously.

Respectfully submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED 11-21-16