

JULY 5, 2016

Regular Meeting of Mayor and Council was convened at 7:02 p.m. on July 5, 2016 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

**ROLL CALL:** Present: Council Members Lee, Walsh, McCarthy, Olivera, Read, and Mangan.

Absent: None

Also present was Borough Attorney Mark Kitrick and Borough Administrator/CFO Joseph DeIorio.

**Resolution:**

**RESOLUTION  
208-2016**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH  
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,  
APPOINTING A POLICE OFFICER**

**WHEREAS**, due to retirements, the Borough of Manasquan ("Manasquan") is in need of a Police Officer; and

**WHEREAS**, the Chief of Police has reviewed the candidates for the position of Police Officer; and

**WHEREAS**, the Chief of Police has recommended that the Borough of Manasquan hire Mark McGowan Jr. as Police Officer effective July 6, 2016.

**NOW, THEREFORE BE IT RESOLVED** on the 5<sup>th</sup> day of July, 2016 by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Mark McGowan Jr. is appointed to the position of Police Officer of the Borough of Manasquan.
2. The effective date of this appointment is July 6, 2016.
3. The salary for this position is \$35,000 per year.
4. A certified copy of this resolution shall be sent to:

Mark McGowan Jr.  
56 Taylor Avenue Lower  
Manasquan, NJ

Council Member McCarthy made a motion to approve this request, seconded by Council Member Olivera. Motion carried unanimously.

**Swearing In Ceremony:**

Mayor Donovan swore in Mark McGowan, Jr. as Police Officer.

**Audience Participation – Agenda Items**

Council Member Read made a motion to open the meeting to audience participation, seconded by Council Member Lee. Motion carried unanimously.

JULY 5, 2016

There being no comment Council Member Read made a motion to close the public portion, seconded by Council Member McCarthy. Motion carried unanimously.

**Approval of Minutes:**

Special Meeting Minutes – May 25, 2016

Regular Meeting Minutes – June 6, 2016

Council Member McCarthy made a motion to approve the minutes, seconded by Council Member Read. Motion carried unanimously.

**Proclamations:**

Mayor Donovan presented the following Eagle Scout Proclamations.

**Connor Armstrong**

***WHEREAS***, the vision of the Boy Scouts of America is to prepare every youth in America to become responsible, participating citizens and leaders, who are guided by the Scout Oath and Law; and

***WHEREAS***, Connor Armstrong, a member of Boy Scout Troop 59 has completed the requirements, and was examined by the Eagle Scout Board of Review which found him worthy of the rank of Eagle Scout, the highest rank in the Boy Scouts of America; and

***WHEREAS***, the of Scouts of America encourage Eagle Scout candidates to complete worthy projects to improve their neighborhoods, their community and the region; and

***WHEREAS***, Connor Armstrong used his leadership skills to do a rehabilitation of the Manasquan VFW's attic area, for the purpose of a more efficient and easier navigation of the storage area; and

***WHEREAS***, Connor was able to the secure the help from several of his fellow scouts and some adult volunteers, and with their help they were able to remove 40 years of old debris from the attic and then build over 100 feet of shelving and replace most of the floor. As a result Connor and his group of dedicated volunteers succeeded in securing a safer and more functional space; and

***WHEREAS***, Connor Armstrong serves as an example to youth through his high level of personal achievement, leadership and community service and has made the Borough of Manasquan and the State of New Jersey very proud.

***NOW, THEREFORE BE IT RESOLVED***, I, Edward G. Donovan, Mayor of the Borough of Manasquan, on behalf of the Mayor and council and the residents of the Borough, hereby recognize and congratulate, Connor Armstrong, EAGLE SCOUT, for this outstanding accomplishment, extend to him our deepest appreciation for all of his hard work, and wish him the best in all of his future endeavors.

**Matthew Ertle**

***WHEREAS***, the vision of the Boy Scouts of America is to prepare every youth in America to become responsible, participating citizens and leaders, who are guided by the Scout Oath and Law; and

***WHEREAS***, Matthew Ertle, a member of Boy Scout Troop 59 has completed the requirements, and was examined by the Eagle Scout Board of Review which found him worthy of the rank of Eagle Scout, the highest rank in the Boy Scouts of America; and

***WHEREAS***, the of Scouts of America encourage Eagle Scout candidates to complete worthy projects to improve their neighborhoods, their community and the region; and

***WHEREAS***, Matthew used his leadership skills in coordinating a landscaping project at Manasquan Elementary School; and

***WHEREAS***, Matthew's project entailed putting down 10,500 square feet of sod, along with the placement and grading of top soil, installing new sprinklers, mulching and planting. With Matthew's

JULY 5, 2016

management he was able to secure the funding for this project from the Manasquan PTO and Board of Education; and

**WHEREAS**, Matthew Ertle serves as an example to youth through his high level of personal achievement, leadership and community service and has made the Borough of Manasquan and the State of New Jersey very proud.

**NOW, THEREFORE BE IT RESOLVED**, I, Edward G. Donovan, Mayor of the Borough of Manasquan, on behalf of the Mayor and council and the residents of the Borough, hereby recognize and congratulate, Matthew Ertle, EAGLE SCOUT, for this outstanding accomplishment, extend to him our deepest appreciation for all of his hard work, and wish him the best in all of his future endeavors.

**Daniel Mopsick**

**WHEREAS**, the vision of the Boy Scouts of America is to prepare every youth in America to become responsible, participating citizens and leaders, who are guided by the Scout Oath and Law; and

**WHEREAS**, Daniel Mopsick, a member of Boy Scout Troop 59 has completed the requirements, and was examined by the Eagle Scout Board of Review which found him worthy of the rank of Eagle Scout, the highest rank in the Boy Scouts of America; and

**WHEREAS**, the of Scouts of America encourage Eagle Scout candidates to complete worthy projects to improve their neighborhoods, their community and the region; and

**WHEREAS**, Daniel Mopsick used his leadership skills to set his goal in restoring the four gardens in the Second Avenue Parking Lot; and

**WHEREAS**, Daniel's project included constructing raised flower beds to protect the plants from damage, planting new flowers; and with the help from the Sea Lavender Garden Club, Daniel was able to organize the planting in order to beautify the area for all those who live and visit our town of Manasquan; and

**WHEREAS**, Daniel Mopsick serves as an example to youth through his high level of personal achievement, leadership and community service and has made the Borough of Manasquan and the State of New Jersey very proud.

**NOW, THEREFORE BE IT RESOLVED**, I, Edward G. Donovan, Mayor of the Borough of Manasquan, on behalf of the Mayor and council and the residents of the Borough, hereby recognize and congratulate, Daniel Mopsick, EAGLE SCOUT, for this outstanding accomplishment, extend to him our deepest appreciation for all of his hard work, and wish him the best in all of his future endeavors.

**Joseph Waldeyer**

**WHEREAS**, the vision of the Boy Scouts of America is to prepare every youth in America to become responsible, participating citizens and leaders, who are guided by the Scout Oath and Law; and

**WHEREAS**, Joseph Waldeyer, a member of Boy Scout Troop 59 has completed the requirements, and was examined by the Eagle Scout Board of Review which found him worthy of the rank of Eagle Scout, the highest rank in the Boy Scouts of America; and

**WHEREAS**, the of Scouts of America encourage Eagle Scout candidates to complete worthy projects to improve their neighborhoods, their community and the region; and

**WHEREAS**, Joseph used his leadership skills to set his goal in restoring the playground behind the Holy Trinity Lutheran Church; and

**WHEREAS**, Joseph's project entailed replacing all the fencing and mulch surrounding the playground, and repairing the sand box. The project took several months of commitment to complete; and

**WHEREAS**, Joseph Waldeyer serves as an example to youth through his high level of personal achievement, leadership and community service and has made the Borough of Manasquan and the State of New Jersey very proud.

JULY 5, 2016

***NOW, THEREFORE BE IT RESOLVED***, I, Edward G. Donovan, Mayor of the Borough of Manasquan, on behalf of the Mayor and council and the residents of the Borough, hereby recognize and congratulate, Joseph Waldeyer, EAGLE SCOUT, for this outstanding accomplishment, extend to him our deepest appreciation for all of his hard work, and wish him the best in all of his future endeavors.

**William Wall**

***WHEREAS***, the vision of the Boy Scouts of America is to prepare every youth in America to become responsible, participating citizens and leaders, who are guided by the Scout Oath and Law; and

***WHEREAS***, William Wall, a member of Boy Scout Troop 59 has completed the requirements, and was examined by the Eagle Scout Board of Review which found him worthy of the rank of Eagle Scout, the highest rank in the Boy Scouts of America; and

***WHEREAS***, the of Scouts of America encourage Eagle Scout candidates to complete worthy projects to improve their neighborhoods, their community and the region; and

***WHEREAS***, William Wall used his leadership skills to do a rehabilitation and renovation to the Essex Troop Memorial at the Sea Girt National Training Center that had suffered damage during Super Storm Sandy; and

***WHEREAS***, William consisted of repairing brickwork, installing a new stone pathway, reinstalling the paver pathway and landscaping; and

***WHEREAS***, because of William due diligence in restoring the monument, the memorial is now in a condition befitting a testimonial to a unit with a long and illustrious history in the service of our country; and

***WHEREAS***, William Wall serves as an example to youth through his high level of personal achievement, leadership and community service and has made the Borough of Manasquan and the State of New Jersey very proud.

***NOW, THEREFORE BE IT RESOLVED***, I, Edward G. Donovan, Mayor of the Borough of Manasquan, on behalf of the Mayor and council and the residents of the Borough, hereby recognize and congratulate, William Wall, EAGLE SCOUT, for this outstanding accomplishment, extend to him our deepest appreciation for all of his hard work, and wish him the best in all of his future endeavors.

**Alex Wick**

***WHEREAS***, the vision of the Boy Scouts of America is to prepare every youth in America to become responsible, participating citizens and leaders, who are guided by the Scout Oath and Law; and

***WHEREAS***, Alex Wick, a member of Boy Scout Troop 59 has completed the requirements, and was examined by the Eagle Scout Board of Review which found him worthy of the rank of Eagle Scout, the highest rank in the Boy Scouts of America; and

***WHEREAS***, the of Scouts of America encourage Eagle Scout candidates to complete worthy projects to improve their neighborhoods, their community and the region; and

***WHEREAS***, Alex used his leadership skills in assisting the Manasquan Elks in their commitment to helping the handicapped and those in need a little easier; and

***WHEREAS***, Alex's project consisted of constructing and installing a wheelchair storage rack in the Elks garage in order for the wheelchairs and other items can be accessed easier by the Elks members; and

***WHEREAS***, Alex Wick serves as an example to youth through his high level of personal achievement, leadership and community service and has made the Borough of Manasquan and the State of New Jersey very proud.

***NOW, THEREFORE BE IT RESOLVED***, I, Edward G. Donovan, Mayor of the Borough of Manasquan, on behalf of the Mayor and council and the residents of the Borough, hereby recognize and

JULY 5, 2016

congratulate, Alex Wick, EAGLE SCOUT, for this outstanding accomplishment, extend to him our deepest appreciation for all of his hard work, and wish him the best in all of his future endeavors.

### **Use of Borough Property**

- Sunshine Girls Walk – Revised Date – September 10 or 24, 2016 – 9 am to 12 pm

Council Member Lee made a motion to deny this request and have them apply for April of next year which was the month of their original request, seconded by Council Member Mangan. Motion carried unanimously.

- Beach Wedding – September 17, 2016 Sea Watch – 12 pm

Council Member McCarthy made a motion to approve this request, seconded by Council Member Read. Motion carried unanimously.

- MHS 1 Mile Swim – July 17, 2016 Elks Beach – 6:30 to 9:30 am

Council Member Olivera made a motion to approve this request, seconded by Council Member Read. Motion carried unanimously.

- Ukulele Class - July 7, 14, 21 and August 4 & 11, 2016 Curtis Park – 6:30 to 7:30 pm

Council Member Mangan made a motion to approve this request, seconded by Council Member Read. Motion carried unanimously.

- Yoga in the Park - August 20 & 21, 2016 Curtis Park – 9 am to 12 pm

Council Member Read made a motion to approve this request, seconded by Council Member Lee. Motion carried unanimously.

- Block Party – Marcellus Avenue – July 30, 2016 5-9 pm

Council Member Lee made a motion to approve this request, seconded by Council Member Mangan. Motion carried unanimously.

- Jersey Shore Relay Run – April 22, 2017 – 9 am to 12 pm

Council Member Mangan made a motion to approve this request, seconded by Council Member Lee. Motion carried unanimously.

### **Hearing – Leggetts Liquor License Renewal**

Mr. Dennis Colins, Esq., attorney for Leggetts requested that he have a chance to address the Mayor and Council last.

Council Member Mangan made a motion to open the hearing to the audience, seconded by Council Member McCarthy. Motion carried unanimously.

Bill Maer, 215-2 Beachfront voiced his concerns with the beachfront changing and the noise. He went over the issues he has with the Leggetts music and outside eating area.

Phyllis Sardoni, 87 Rogers Avenue voiced her opinion on the beach area changing and stated that Leggetts does a great job keeping things under control.

Kelly Maer, 215-2 Beachfront thanked everyone for meeting with her and voiced her concerns on the noise from Leggetts and on trespassers that urinate on her property.

Robert Richardi, 215-3 Beachfront voiced his concerns with the exiting on First Avenue.

JULY 5, 2016

Mark Levine, 227-1 Beachfront voiced his concerns with Leggetts and other establishments in town and advised that he lives across the street from First Avenue Pizza and he has noise deafening drapes and a white noise machine and it seems to work.

Chris Soriano, 153 Marcellus Avenue and employee of Leggetts voiced his opinion and concerns regarding Leggetts and how it helps him with his income.

Chief Bauer went over the background checks and nothing out of the ordinary has come up over the last year that would prevent the police department from approving the license.

Council Member McCarthy went over the issues and advised that there are Special Police Officers assigned to the area on Friday night.

Chief Bauer went over the number of urinating in public tickets that have been written which is up from last year and he will have the officers in the area look into the area in question.

Dennis Collins, Esq., stated that on behalf of the owners and managers of Leggetts that there are voluntary restrictions on the liquor license from years ago and they have honored all conditions. He stated that it is very awkward to be here for a license renewal where there are no alleged violations of the liquor license.

Council Member Olivera made a motion to close the hearing, seconded by Council Member Walsh. Motion carried unanimously.

**Resolution:**

**RESOLUTION  
209-2016**

**WHEREAS**, application has been made to the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, by the Inshore Atlantic Inc. t/a Leggett's Sand Bar for renewal of Plenary Retail Consumption Liquor License No. 1327-33-007-007 to cover premises at 211-213-215-217 First Avenue, Manasquan, New Jersey; and

**WHEREAS**, the governing body makes the following findings with respect to Plenary Retail Consumption Liquor Licenses issued by it:

1. The submitted application form is complete in all respects.
2. The applicant is qualified to be licensed according to all statutory, regulatory, and local governmental laws and regulations of the Division of the Alcoholic Beverage Control.
3. The applicant has disclosed and the issuing authority has reviewed the source of all funds used in the purchase of the license and the licensed business and/or any additional financing obtained in the previous license term for use in the licensed business.

**WHEREAS**, the said Inshore Atlantic, Inc. t/a Leggett's Sand Bar is adjudged to be entitled to a Plenary Retail Consumption Liquor License covering premises at 211-213-215-217 First Avenue, Manasquan, New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough Clerk be designated, authorized and instructed to issue and deliver a Plenary Retail Consumption Liquor License to the said Inshore Atlantic, Inc. t/a Leggett's Sand Bar to sell at 211-213-215- 217 First Avenue, Manasquan, New Jersey any alcoholic beverages and also to include in this license an additional building in the rear to be used for storage purposes until midnight, June 30, 2017, subject, however, to the following conditions:

- a. The licensee shall provide two (2) qualified uniformed security persons who shall be assigned to duty in the parking lot from the hours of 7:00 p.m. to 3:00 a.m. on those Fridays, Saturdays and holidays upon which the licensee shall be open for business.
- b. At any time the licensed premises offers live entertainment or amplified music, all doors shall remain closed except for access to and from the licensed premises and all windows shall be closed.

JULY 5, 2016

- c. No bottles or cans shall be dumped in the solid waste dumpster maintained by the license holder between the hours of twelve (12) midnight and seven (7) a.m.
- d. No live music at the licensed premises after 1:30 a.m.
- e. Alcoholic beverages may only be served in connection with the service of food to patrons seated at tables in Section "B" of the premises (see diagram attached). Alcoholic beverages shall be served only by waiters or waitresses.
- f. No permanent or portable service bar shall be located in Section "B".
- g. The dining facilities and service of alcoholic beverages in Section "B" shall be closed and vacated no later than 12:00 midnight of each day. Further, Section "B" shall be open only when the kitchen is open.
- h. All patrons in Section "B" shall be seated.
- i. The 12' opening connecting Section "A" to Section "B" shall be reduced to a maximum of 8'. The restaurant area of Section "B" shall be physically secured after 12:00 midnight of each day to prevent patrons from using the area.
- j. The second floor of the building in Section "B" may only be used for administrative offices servicing the business on this site.
- k. All trash, refuse, and garbage shall be stored inside a separate designated enclosed area adjacent to the existing restaurant building and away from residential area.
- l. There shall be no outside storage of packaging material or building materials on the site.
- m. The hours of operation in Section "C" will include having the kitchen open until midnight with last seating at 11:00 p.m. and patrons out by midnight.
- n. No live music in Section "C" after 11:00 p.m.

Council Member McCarthy made a motion to approve this resolution, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Member Lee, Walsh, McCarthy, Olivera, Read, and Mangan. "No" none.

### **Engineer's Monthly Report**

Mr. James Priolo went over the June 2016 Engineer's Report.

Council Member Mangan inquired about the Liquid Lime and the time line of construction.

Mr. Priolo stated that the schedule would be to open bids in August and award in September.

Council Member Mangan requested that a memo be put together for the park facility to post on the website to inform the residents as to closures of the parks and the timeline. He also inquired about the CDBG ADA Improvements project in the beach area.

Mr. Priolo stated that it will probably be a 60 day contract time for the ADA project.

Council Member Lee inquired about the Mallard Park Project and the meetings that need to still take place with stakeholders of the park.

There was discussion on the use of Mallard Park by various organizations and the maintenance of the area after an event.

Mayor Donovan inquired about Stockton Lake Blvd. and Phase II.

Mr. Priolo went over the Bulkhead Project update and Change Order #2 regarding additional work that needs to be done as a result of issues found during the course of the project so far. He went over EIT

JULY 5, 2016

support and the timeframe of the in water work to be done. He stated that he is looking for a decision from the governing body on how to move forward with the project at this point.

There was discussion on the Bulkhead Project change order and the financial part of it and the docks being self-sustaining.

Mr. DeIorio went over the verbal and written approvals from DEP for the change order and the process for approval from DEP and the governing body to move forward

Council Member Olivera made a motion to move forward with this change order and memorialize it at the next meeting by resolution, seconded by Council Member McCarthy. Motion carried by the following vote: "yes" Council Member Lee, Walsh, McCarthy, Olivera, Read, and Mangan. "No" none.

Council Member Lee inquired about the electrical for the Fireman's Fair.

Mr. Priolo stated that everything is on target for the electrical.

Council Member Olivera inquired about all the projects that will be going on and to make sure that the projects will not interfere with each other and can the Mallard Park Project be pushed out again.

Mr. Priolo stated that if the Mallard Park Project got pushed out the grant would not be jeopardized.

There was discussion on the coordination of Bulkhead and Mallard Park Projects.

**Closed Session: (Action will be taken)**

**Item #1: Administrator/CFO - Contractual**

The closed session portion (action will be taken) of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

**CONSENT AGENDA**

**RESOLUTION**

**197-2016**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, Monmouth County, New Jersey the contract for the Squan Beach Life Saving Station Storm Damage by Trinity Construction, Inc. 2290 W. County Line Road, Jackson, NJ 08527, in accordance with the Plans and Specifications, as directed by T&M Associate, 9 Grande Avenue, Toms River, NJ 08753. Said construction is hereby accepted; and

**WHEREAS**, the Contractor having supplied a Maintenance Bond (Number A6019MB in the amount of Fifty Five Thousand Two Hundred Fifty Six and 58/100 (\$55,256.58) for a period of Two (2) years from June 19, 2016; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

T&M Associates  
9 Grande Avenue  
Toms River, NJ 08753

Trinity Construction, Inc  
2290 W. County Line Road  
Jackson, NJ 08527

**RESOLUTION**

**198-2016**

**AUTHORIZING MUNICIPAL TAX COLLECTOR TO SUBSTITUTE  
UP TO THREE (3) MAILINGS IN LIEU OF ADVERTISIEMENT FOR  
TAX SALE AT A COST NOT TO EXCEED \$25.00 (TWENTY-FIVE DOLLARS)**



JULY 5, 2016

**FOR EACH MAILING WHICH MAY BE ADDED TO THE COST OF THE SALE.**

**WHEREAS**, The Borough of Manasquan must advertise for four (4) consecutive weeks for Tax Sale; and

**WHEREAS**, The Tax Collector may send two (2) mailings in lieu of any two (2) publications of the notice of Tax Sale; and

**WHEREAS**, N.J.S.A. 54:5-26 states that the cost of the mailing is not to exceed \$25.00 (twenty-five dollars) per tax sale notice which shall be added to the cost of the Tax Sale;

**WHEREAS**, the Pilot Program for Electronic Tax Sale allows for an additional mailing in lieu of publications,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Committee of the Borough of Manasquan and the State of New Jersey, that the Tax Collector may charge up to \$25.00 (twenty-five dollars) for each set of the three (3) tax sale notices mailed for a particular property for an upcoming tax sale.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Borough Treasurer and Tax Collector.

**RESOLUTION  
199-2016**

**RESOLUTION AUTHORIZING THE  
BOROUGH TO PARTICIPATE IN THE  
STATE OF NEW JERSEY PILOT PROGRAM  
FOR ELECTRONIC TAX SALES**

**WHEREAS**, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of Government Services, and

**WHEREAS**, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/Real Auction.com to conduct pilot programs, and

**WHEREAS**, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale, and

**WHEREAS**, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

**WHEREAS**, the Borough of Manasquan wishes to participate in the pilot program for an electronic tax sale.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Manasquan, New Jersey, that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

**RESOLUTION  
200-2016**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

JULY 5, 2016

**WHEREAS**, a refund of monies are due to the following:

NAME: RICHARD BREE  
164 MYRTLE AVENUE  
GARWOOD, NJ 07027

AMOUNT OF REFUND DUE: \$85.00

REASON FOR REFUND: Wrong locker fee was charged

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION  
201-2016**

**WHEREAS**, application has been made to the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey by G.B.M., Inc., t/a Maria's Colonial Inn, for the renewal of Plenary Retail Consumption Liquor License No. 1327-33-006-003 to cover premises at 165 Main Street in the Borough of Manasquan, New Jersey; and

**WHEREAS**, the Governing Body makes the following findings with respect to Plenary Retail Consumption Liquor Licenses issued by it;

1. The submitted application form is complete in all respects.
2. The applicant is qualified to be licensed according to all statutory, regulatory and local governmental A. B. C. Laws and Regulations.
3. The applicant has disclosed and the issuing authority has reviewed the source of all funds used in the purchase of the license and the licensed business and/or the additional financing obtained in the previous license term for use in the licensed business.

**WHEREAS**, the said G.B.M., Inc., t/a as Maria's Colonial Inn, is adjudged to be entitled to a Plenary Retail Consumption Liquor License;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the Borough Clerk is hereby designated, authorized and instructed to issue and deliver to G.B.M., Inc., a Plenary Retail Consumption Liquor License to sell any alcoholic beverages at 165 Main Street in the Borough of Manasquan and also include the outdoor walk in box to be used for storage purposes until midnight, June 30, 2017, subject, however, to the following condition:

1. At any time the licensed premises offers live entertainment or amplified music, all doors shall remain closed except for access to and from the licensed premises and all windows shall be closed. Exterior doors shall not be left open continuously.

**RESOLUTION  
202-2016**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies is due to the following:

NAME: MR. & MRS. JOHN CAMPBELL

JULY 5, 2016

200 PARKER ROAD  
WEST LONG BRANCH, NJ 07764

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND

APPLICATION #12-2016

96, 96 ½ FLETCHER AVENUE

BLOCK: 110 – LOT: 7 – Zone: R-1

AMOUNT OF REFUND DUE: \$968.7

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION  
203-2016**

**WHEREAS**, the Borough of Manasquan is desirous of appointing Seasonal Beach Employees for the Summer Season of 2016; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 5<sup>th</sup> day of July, 2016 appoint the following Seasonal Beach Employees to work during the Summer Season, 2016:

Badge Checkers (as needed basis)

Robin Ofeldt	2382 Apple Ridge Circle, Manasquan	\$8.00
Sharon Hynes	109 Ashley Avenue, Brielle	\$8.00

Crew

Nick Wagner	7 Wagner Lane, Manasquan	\$8.00
Ethan Kotar	Green Avenue, Brielle	\$8.00

EMT

Paula Lee	23 Garden Way, Howell	\$13.00
-----------	-----------------------	---------

Patrol

Stephen DeCarlo	28 Evergreen Place, Wayne	\$9.00
-----------------	---------------------------	--------

Beach Rake

Brandon Wall	14 Roslyn Drive, Tinton Falls	\$13.50
--------------	-------------------------------	---------

Junior Guard

Aidan Price	36 First Avenue, Manasquan	\$10.00
Dan Hermo	30 Ocean Ave, Manasquan	\$10.00
Sophia Centrella	22 Crescent Drive, Brielle	\$8.00
Rachel Wall	69 Virginia Avenue, Manasquan	\$8.00
Michael Cummins	22 Deep Creek Drive, Manasquan	\$8.00

**RESOLUTION  
204-2016**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH  
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,  
APPOINTING A TEMPORARY PART-TIME ASSISTANT  
DIRECTOR OF FINANCE**

**WHEREAS**, the Borough of Manasquan ("Manasquan") is in need of a Temporary Part-Time Assistant Director of Finance; and

JULY 5, 2016

**WHEREAS**, the Administration and Finance Committee has recommended that the Borough of Manasquan hire Stephen Pfeffer as Temporary Part-Time Assistant Director of Finance effective July 6, 2016; and

**WHEREAS**, Stephen Pfeffer has the designation of Certified Municipal Finance Officer, Certification #N-0026 and will be authorized to certify funds are available.

**NOW, THEREFORE BE IT RESOLVED** on the 5<sup>th</sup> day of July, 2016 by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Stephen Pfeffer is appointed to the position of Temporary Part-Time Assistant Director of Finance in the Borough of Manasquan.
2. The effective date of this appointment is July 6, 2016.
3. The salary for this position is \$50 per hour.
4. Stephen Pfeffer is authorized to act and sign in the capacity of Chief Financial Officer in the absence of Joseph DeIorio, Chief Financial Officer for the Borough of Manasquan.
5. A certified copy of this resolution shall be sent to:

Stephen Pfeffer  
19 Iroquois Drive  
Freehold, NJ 07728

**RESOLUTION  
205-2016**

**WHEREAS**, N.J.S.A. 40:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the Total Temporary Budget Appropriations, including this amendment resolution is attached to this resolution for the Current Budget, Water/Sewer Utility Budget and Beach Utility Budget, Open Space Budget inclusive of Salary and Wages, Other Expenses, Debt Service, and other charges, and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, amend the Temporary Budget as approved through Resolutions 8-2016, 119-2016, 188-2016 and with the following appropriations:

Public and Private Partnerships Offset by Revenues	
Private Donation- Squan Beach Lifesaving Station Building	\$9,800

**RESOLUTION  
206-2016**

**WHEREAS**, it is the recommendation of the Chief Financial Officer and Tax Collector that a new account be created for the sole purpose of depositing of property tax payments into one account, now therefore

**BE IT RESOLVED** that the Provident Bank shall be the depository for the following account of the Borough of Manasquan and the custodian shall be Joseph DeIorio, Chief Financial Officer:

Tax Collector Account

JULY 5, 2016

**BE IT FURTHER RESOLVED**, that all disbursements shall be made by checks signed or transfers made by Joseph DeIorio, Chief Financial Officer (or Courtney Hogan, Assistant CFO in his absence), and Barbara Ilaria, Borough Clerk (or Nancy Acciavatti, Deputy Borough Clerk, in her absence). All checks shall include 2 signatures. If for any reason one of the above signatures cannot be obtained then Edward G. Donovan, Mayor shall sign in their place; and

**RESOLUTION  
207-2016**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF  
MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,  
AUTHORIZING ADVERTISEMENT FOR A FULL TIME CHIEF  
FINANCIAL OFFICER**

**WHEREAS**, the Borough of Manasquan ("Manasquan") is in need of a Full-Time Chief Financial Officer; and

**NOW, THEREFORE BE IT RESOLVED** on the 5<sup>nd</sup> day of July, 2016, by the Borough Council of the Borough of Manasquan, hereby authorize the Clerk to advertise for a Full-Time Chief Financial Officer.

**RESOLUTION  
210-2016**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the services of Connolly & Hickey Historical Architects, P.O. Box 1726, Cranford, N.J 07016, for purposes of providing the Design and Construction Administrative Services for the Partial Restoration of the Squan Beach Life-Saving Station #9 are as follows:

- Documentation, Design and Contract Documents \$4,700.00
- Pre-Construction, Contract Administration Services \$5,100.00

for a total amount not to exceed \$9,800.00 for the service outlined in a proposal dated June 21, 2016.

**AND BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the borough authorizes Connolly & Hickey Historical Architects to proceed with the above proposal for Partial Restoration of the Squan Beach Life-Saving Station #9.

**RESOLUTION  
211-2016**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Joseph DeIorio from the positions of Borough Administrator, Certified Municipal Finance Officer, and Qualified Purchasing Agent effective October 1, 2016.

**RESOLUTION  
212-2016**

Be it resolved by the Mayor and Council of the Borough of Manasquan of Monmouth County, New Jersey upon recommendation of the Borough Engineer that an additional task of Water Allocation Analysis be performed for the Water Treatment Plant Liquid Lime System Project in response to the New Jersey

JULY 5, 2016

Department of Environmental Protection Permit Application, for an amount not to exceed \$4,800.00 for the service outlined in a proposal dated June 20, 2016.

**RESOLUTION**

**213-2016**

**WHEREAS**, the Borough of Manasquan is desirous of adopting a revised policy for the purchasing of benches in the Borough of Manasquan; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 5<sup>th</sup> day of July, 2016 adopt the Revised Bench Policy.

**RESOLUTION**

**214-2016**

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN** THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	637,673.84
Water/Sewer Fund	288,519.85
Beach Fund	64,374.76
Recreation Bldg Trust	7,730.00
Recreation Commission Trust	1,695.00
General Capital Fund	44,632.20
Water/Sewer Capital Fund	15,951.50
Beach Capital Fund	

Council Member Walsh made a motion to approve the Consent Agenda, seconded by Council Member Mangan. Motion carried by the following vote: "yes" Council Member Lee, Walsh, McCarthy, Olivera, Read, and Mangan. "No" none.

Borough Administrator/CMFO/QPA made a statement regarding his resignation on October 1, 2016. He thanked the Governing Body for giving him the opportunity for the last 6 years to allow him to serve them and the residents.

**COMMITTEE REPORTS**

Administration and Finance Committee – Council Member Mangan thanked Mr. DeIorio for his services and wished him well. He thanked him for his assistance and cooperation in preparing a smooth transition plan. He stated that Mr. DeIorio will be transitioning his responsibilities over several weeks to Mr. John Trengrove, former Borough Administrator and CFO who has graciously offered to help and assist as

JULY 5, 2016

Interim Administrator to help oversee the process of hiring a new administrator and chief financial officer and has offered to do the job for \$1. He went over the process of the transition.

Special Services Committee – Council Member Read thanked Mr. DeIorio for his leadership after Superstorm Sandy and for his efforts for the town.

Council Member Mangan stated that there will be a special meeting to introduce the budget on July 11 at 7 pm.

Public Safety Committee – Council Member Olivera thanked Mr. DeIorio for his assistance and is much appreciated. He congratulated Mark McGowan for his appointment. He reported on the bike contest for Tourism. He went over a program Summer Street Smart that the police are involved in to make Manasquan more pedestrian friendly.

Beach Committee – Council Member McCarthy thanked Mr. DeIorio for his service and especially for his service after Super Storm Sandy and his social media output. He reported that the beach had a banner weekend and the numbers are ahead of the last few years. He thanked everyone at the beach for a job well done and making it a safe one. He went over the Fourth of July event including the parade and fireworks.

Building, Planning & Zoning – Council Member Walsh thanked Mr. DeIorio for his service and wished him the best moving forward. He stated that he marched in his first parade and it was a wonderful night.

Public Works & Grounds – Council Member Lee thanked Mr. DeIorio for his service and wished him well. He went over the problems there are with the garbage and debris along the railroad tracks and advised that the Borough is working with NJ Transit to clean it up.

Mayor Donovan wished Mr. DeIorio the best and thanked him for his service.

#### **AUDIENCE PARTICIPATION**

Council Member Walsh made a motion to open the meeting to the public, seconded by Council Member McCarthy. Motion carried unanimously.

Mary Ryan, 113 Beachfront thanked Mr. DeIorio for his assistance and he will be missed.

George Dempsey, former Mayor thanked Mr. DeIorio and went over how he was an asset after Super Storm Sandy.

Council Member Walsh made a motion to close the public portion, seconded by Council Member McCarthy. Motion carried unanimously.

Council Member McCarthy made a motion to close the regular meeting at 8:38 p.m., seconded by Council Member Olivera. Motion carried unanimously.