

JUNE 6, 2016

Regular Meeting of Mayor and Council was convened at 7:03 p.m. on June 6, 2016 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Lee, Walsh, McCarthy, Olivera, Read, and Mangan.

Absent: None

Also present was Borough Attorney Mark Kitrick and Borough Administrator/CFO Joseph DeIorio.

Audience Participation – Agenda Items

Council Member Walsh made a motion to open the meeting to audience participation, seconded by Council Member McCarthy. Motion carried unanimously.

There being no comment, Council Member Walsh made a motion to close the public portion, seconded by Council Member McCarthy. Motion carried unanimously.

Approval of Minutes:

Regular Meeting Minutes – April 18, 2016

Regular Meeting Minutes – May 2, 2016

Council Member Read made a motion to approve the minutes, seconded by Council Member McCarthy. Motion carried unanimously.

Proclamation

WHEREAS, Michael Stoia retired on May 31, 2016 from the Borough of Manasquan Police Department, Michael served the Borough of Manasquan from August 12, 1991 until his retirement; and

WHEREAS, Michael began his career with the Borough of Manasquan as a member of the Manasquan Beach Patrol in the 1980's, during which time he graduated from Manasquan High School, pursued a degree in Criminal Justice from Brookdale Community College graduating June of 1985 and entered Indiana University and graduated with a Bachelor of Science in Public Affairs in 1987; and

WHEREAS, Michael was hired as the 46th officer in the history of Manasquan Police Department August of 1991 and as part of the 42nd Basic Recruit Class, Michael graduated in the top of his class from the Monmouth County Police Academy; and

WHEREAS, during his career with the Manasquan Police Department he was a member of the Monmouth County Narcotics Strike Force, completed numerous in-service classes including FBI sponsored leadership and supervision class, street survival tactics and management class, "top gun" and narcotics investigation class and was a certified breathalyzer and alcotest operator and certified speed trailer operator; and

WHEREAS, Michael was promoted to the Manasquan Detective Bureau January 1, 2011 and promoted to Police Sergeant June of 2011, and has been assigned to the supervisory role in the Manasquan Traffic Bureau since 2011; and

WHEREAS, Michael Stoia during the course of his career has received many commendations for outstanding service and has been recognized for his role in numerous lifesaving actions. In 1992 he was recognized for his role in a major fire in the borough, he received recognition from the New Jersey General Assembly, the New Jersey State Senate, MOCIB and the 200 Club for his efforts in the fire, and

JUNE 6, 2016

WHEREAS, Michael has always kept the best interest of Manasquan first, he has performed his duties in an exemplary manner, throughout his 25 year career he has received numerous complimentary letters of thanks from the general public.

NOW, THEREFORE, BE IT RESOLVED, THAT the Mayor and Borough Council on behalf of the good people of Manasquan officially express its sincere appreciation and gratitude to Michael Stoia for his dedicated service to the Borough of Manasquan.

FURTHER, LET IT BE RECOGNIZED, that I Edward Donovan, Mayor of Borough of Manasquan that;

1. We express to Michael Stoia our deep appreciation and gratitude for the dedicated service rendered during his tenure with the Borough of Manasquan.
2. We offer Michael our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Use of Borough Property

- Big Brothers/Sisters Volleyball Tournament Change in Date – Sunday, September 18

Council Member Mangan made a motion to approve this request, seconded by Council Member Lee. Motion carried unanimously.

- Chamber Surfboard Art Contest - July 18 to July 23 Display

Council Member Olivera made a motion to approve this request, seconded by Council Member McCarthy. Motion carried unanimously.

- Kids Yoga – Thursdays in July – 9:30 to 10:30 am, North Sea Watch Beach

Council Member Lee made a motion to approve this request, seconded by Council Member Read. Motion carried unanimously.

- Kids Surfboard Surf Contest – July 8 – Inlet Beach, - 3:00 pm

Council Member Lee made a motion to approve this request, seconded by Council Member Read. Motion carried unanimously.

- Classic Longboard Surf Contest – September 17 – Inlet Beach – 8:00 am

Council Member McCarthy made a motion to approve this request, seconded by Council Member Walsh. Motion carried unanimously.

Engineers Monthly Report

Mr. James Priolo presented the Engineer's report for May, 2016.

Council Member Mangan inquired about the tide control valves and are they 100% fully functional, complete and punch list completed.

Mr. Priolo stated that they are completely done and will be monitored.

CONSENT AGENDA

Council Member Olivera made a motion to remove resolution 174-2016 from the consent agenda and vote on it separately, seconded by Council Member Mangan. Motion carried unanimously.

RESOLUTION 163-2016

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

JUNE 6, 2016

WHEREAS, a refund of monies is due to the following:

NAME: MR. & MRS. ROBERT HOGAN
20 DEWEY AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #27-2015
20 DEWEY AVENUE
BLOCK: 117 – LOT: 1 – Zone: R-1

AMOUNT OF REFUND DUE: \$625.00

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
164-2016**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey confirms the appointment of Jacob T. Kleinknecht from provisional to permanent Police Captain as of May 16, 2016. No salary change. The appointee has met all the necessary requirements and evaluations for the position.

**RESOLUTION
165-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan that:

WHEREAS, refunds for Overpayment of Taxes for the following properties are due on the below described property in the amount designated as follows:

BLOCK: 155 / LOT: 6 NAME: JOHN & DEBORAH LANGDON

PROPERTY LOCATION: 14 PEARCE CT

AMOUNT: \$1,427.87

REASON FOR REFUND: Overpayment of 1st Qtr. 2016 taxes

REFUND CHECK TO BE MADE PAYABLE TO:

**JOHN & DEBORAH LANGDON
66 BAKER RD
LIVINGSTON, NJ 07039-2502**

WHEREAS, the Tax Collector has certified that the homeowner is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
166-2016**

JUNE 6, 2016

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough of Manasquan Council of the Borough of Manasquan, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough of Manasquan Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough of Manasquan Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Manasquan, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough of Manasquan Council does hereby authorize submission of a strategic plan for the Shore Alliance Municipal Alliance grant for fiscal year July 1, 2016 to
2. through June 30, 2017 in the amount of:

DEDR	\$49,072.00
Cash Match	\$12,268.00
In-Kind	\$36,804.00

3. The Borough of Manasquan Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION
167-2016**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the services of Maser Consulting, 331 Newman Springs Road Suite 203, Red Bank, New Jersey 07701, for purposes of providing for professional services necessary to obtain a maintenance dredging permit for the waterways adjacent to the Borough Marina, fees as follow:

- | | |
|---|--------------|
| • Phase 1.0 Hydrographic Survey | \$9,500.00 |
| • Phase 2.0 Characterization of Dredge Material | \$9,500.00 |
| • Phase 3.0 Waterfront Development Permit Application | \$6,500.00 |
| • Phase 4.0 U.S. Army Corps of Engineer Permit | e \$3,200.00 |

for a total amount not to exceed \$28,700.00 for the service outlined in a proposal dated May 23, 2016.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the borough authorizes Maser Consulting to proceed with the above proposal for the purpose of providing for professional services necessary to obtain a maintenance dredging permit for the waterways adjacent to the Borough Marina.

**RESOLUTION
168-2016**

JUNE 6, 2016

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, that the resignation of Michelle Abbott from the position of Clerk III in the Manasquan Code/Construction Department effective June 4, 2016 be and is hereby accepted.

**RESOLUTION
169-2016**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the services of Maser Consulting, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing the Engineering Design and Construction Administrative Services for the Borough Mallard Park Phase I & II Improvements the fees are as follows:

- | | |
|--|-------------|
| • Phase 1.0 Engineering Design & Bidding | \$30,100.00 |
| • Phase 2.0 Construction Administrators | \$29,100.00 |

for a total amount not to exceed \$59,200.00 for the service outlined in a proposal dated May 11, 2016.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Task 1.0 with the provision that each subsequent task shall require additional authorization subject to the recommendation of the Governing Body.

**RESOLUTION
170-2016**

WHEREAS, application has been made to the Borough Council, Borough of Manasquan, County of Monmouth, State of New Jersey by Veterans of Foreign Wars Post 1838 t/a Manasquan VFW Post 1838 for the issuance of a Club License No. 1327-31-016-001 to cover premises at 30 Ridge Avenue in the Borough of Manasquan, New Jersey; and

WHEREAS, the governing body makes the following findings with respect to Club Licenses to be issued by it:

1. The submitted application is complete in all respects including submission of the Club Member list.
2. The officers and directors of the Club are qualified according to statutory, regulatory and local governmental A. B. C. Laws and Regulations.
3. The Club maintains all records required by N.J.C.A. 13:2-8.8 and N.J.C.A. 13:2-8.12; and

WHEREAS, the Manasquan VFW Post 1838 is adjudged to be entitled to a Club License;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the Borough Clerk is hereby designated, authorized and instructed to execute the aforesaid Club License to the Manasquan VFW Post 1838. This license is in effect until midnight, June 30, 2017, subject, however, to the following condition:

1. At any time the licensed premises offers live entertainment or amplified music, all doors shall remain closed except for access to and from the licensed premises and all windows shall be closed. Exterior doors

JUNE 6, 2016

shall not be left open continuously.

**RESOLUTION
171-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: PITTENGER HOMES LLC
SUITE 121 IN BUILDING 2
3350 HIGHWAY 138
WALL, NJ 07719

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: TRAILER STORAGE-FOR 38 PEARCE CT

NAME: ROBERT C. PEEPLES
1493 OCEAN ROAD
WALL, NJ 07719

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: DUMPSTER SECURITY POMPARO LOT

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
172-2016**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, that the retirement of Michael Stoia from the position of Sergeant with the Manasquan Police Department effective May 31, 2016 be and is hereby accepted.

**RESOLUTION
173-2016**

WHEREAS, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, is desirous of implementing a pilot program for use by residents to walk their dogs in certain designated parks in the Borough of Manasquan; and

WHEREAS, Axel B. Carlson, Jr. Park and Stockton Beach Park have been designated as parks for such use; and

WHEREAS, it will be permissible for residents to bring leashed dogs to the park from dawn to dusk through December 31, 2016; and

JUNE 6, 2016

WHEREAS, all residents must have the dogs leashed at all times and are required to clean up after the dogs; and

NOW, THEREFORE, BE IT RESOLVED the Borough is desirous of implementing a pilot program for residents to walk their leashed dogs in Axel B. Carlson, Jr Park and Stockton Beach Park from dawn to dusk for the remainder of the year.

**RESOLUTION
175-2016**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	217,826.11
Water/Sewer Fund	31,978.42
Beach Fund	23,739.22
Recreation Bldg Trust	8,969.21
Recreation Commission Trust	798.76
General Capital Fund	207,313.28
Water/Sewer Capital Fund	17,507.21
Beach Capital Fund	868.75

Council Member McCarthy made a motion to approve the Consent Agenda, seconded by Council Member Walsh. Motion carried by the following vote: "yes" Council Member Lee, Walsh, McCarthy, Read, Olivera, and Mangan. "No" none.

**RESOLUTION
174-2016**

WHEREAS, application has been made to the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey by BPOE Manasquan Lodge 2534 for the issuance of Club License No. 1327-31-012-001 to cover premises at 17 Stockton Lake Boulevard in the Borough of Manasquan, New Jersey; and

WHEREAS, the governing body makes the following findings with respect to Club Licenses to be issued by it:

1. The submitted application is complete in all respects, including the submission of the Club Member list.
2. The officers and directors of the Club are qualified according to all statutory and local governmental A.B.C. Laws and Regulations.

JUNE 6, 2016

3. The Club maintains all records required by N.J.C.A. 13:2-8.8 and N.J.C.A. 13:2-8.12; and

WHEREAS, the BPOE Manasquan Lodge 2534 is adjudged to be entitled to a Club License.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the Borough Clerk is hereby designated, authorized and instructed to issue and deliver the aforesaid Club License to the BPOE Manasquan Lodge 2534. This license is in effect until midnight, June 30, 2017, subject, however, to the following condition:

1. At any time the licensed premises offers live entertainment or amplified music, all doors shall remain closed except for access to and from the licensed premises and all windows shall be closed. Exterior doors shall not be left open continuously.

Council Member McCarthy made a motion to approve this resolution, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Member Lee, Walsh, McCarthy, Read, and Mangan. "No" none. Council Member Olivera abstained from voting.

COMMITTEE REPORTS

Public Works & Grounds – Council Member Lee welcomed former Council Member Sinneck to the audience. He reported on Mallard Park project process and the Advanced Metering Project process. He reported on NJNG project in the area of Stockton Lake Blvd.

Building, Planning & Zoning – Council Member Walsh reported that he met with the zoning officer and the supervising code enforcement officer to discuss the changes to previously discussed ordinances regarding land use. He reported that over 30 people have applied to fill the Clerk III vacancy.

Beach Committee – Council Member McCarthy thanked and wished nothing but the best to Sergeant Stoia on his retirement. He thanked the beach staff for their efforts to make sure the beach looked good for the beginning of the season. He reported on the beach revenues up to the end of May and that these numbers are higher than the last 4 years. He went over the badges sold compared to the last few years and advised the beach will be open every day starting June 18. He reported on the Viply online purchase process for beach badges and that about \$47,000 has been processed through Viply.

Public Safety Committee – Council Member Olivera thank Sergeant Stoia for his years of service to the Borough. He reported that Joe DeAngelo, Josh Wheeler, Matt Spadaro, and Michael Jones graduated the Special Law Enforcement Officer II police academy. He also reported that Joe DeAngelo received the Outstanding Training Award and Josh Wheeler received the Merit Award. He reported that Ryan Scott, Chris Santos, Jesse McMahon, Ryan Quigley, and Ashley Zito graduated the Special Law Enforcement Officer I police academy. He wished all the graduates the best of luck. He advised that the police department has been very active over the first 2 weekends of the summer. He went over the number of violations written and the arrests.

Special Services Committee – Council Member Read reported that the high school has set its graduation outside on June 22, 2016 with a rain date of June 23, 2016.

Administration and Finance Committee – Council Member Mangan thank Sergeant Stoia for his service and he thanked Michelle Abbott for her service to the Borough. He stated that working to complete the budget remains a priority but in conjunction with that the Borough is continuing to analyze the CDL projection debt service analysis so the Borough can get back to the streets program discussion. He reported that the Borough will be using Open Space funds for the Recreational Facilities Project.

Mayor Donovan also congratulated Sergeant Stoia on his retirement and wished him the best of luck. He also wished Michelle Abbott the best of luck and she was a huge help after Sandy.

AUDIENCE PARTICIPATION

Council Member Walsh made a motion to open the meeting to the public, seconded by Council Member McCarthy. Motion carried unanimously.

JUNE 6, 2016

Tom Jacobson, owner of rental properties at 549-549½ Brielle Road, 385 Beachfront, and 384 First Avenue requested a drain opening at Tarpon Avenue and Third Avenue, northeast corner, to alleviate standing water.

Mayor Donovan advised that the pictures that Mr. Jacobson had should be e-mailed to the Council.

Council Member Mangan asked Mr. Priolo to make sure he has the location of the issue to look into.

Mr. Priolo stated that this area has already been looked into and an estimate has already been submitted to the Borough.

Council Member Mangan advised that this issue is already included in the 2016 review package.

Council Member Walsh made a motion to close the public portion, seconded by Council Member McCarthy. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

Council Member McCarthy made a motion to close the regular meeting at 8:49 p.m., seconded by Council Member Walsh. Motion carried unanimously.