

APRIL 4, 2016

Regular Meeting of Mayor and Council was convened at 7:01 p.m. on April 4, 2016 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Lee, McCarthy, Olivera, Read, and Mangan.

Absent: Council Member Walsh.

Also present was Borough Attorney Mark Kitrick and Borough Administrator/CFO Joseph DeIorio.

Audience Participation – Agenda Items

Council Member Olivera made a motion to open the meeting to audience participation, seconded by Council Member Mangan. Motion carried unanimously.

Marilyn Jacobson, 59 McLean inquired about the street opening refunds on the consent agenda and her concerns about Ocean Avenue and how bad the street openings have sunk down and who is responsible after a year.

Mayor Donovan stated that the company that made application for the street opening would be responsible.

Ms. Jacobson asked how long the company has to make the situation right.

Mayor Donovan went over the process of inspection of the street opening.

There was discussion on the street opening process and the length of time the bond covers.

Mary Ryan, 113 Beachfront inquired about the resolution on the agenda for a tax title lien refund.

Mr. DeIorio explained the process and the reason for the refund of money.

There was discussion on the process and if anything can be done on the home on beachfront that has received code violations and summonses.

Mr. DeIorio stated that the homeowner on beachfront has been fined and the fines have been paid.

Ms. Ryan voiced her concerns with the property and the securing of the property.

Council Member Mangan made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

Approval of Meeting Minutes:

Regular Meeting Minutes – March 21, 2016
Budget Meeting Minutes – March 26, 2016

Council Member McCarthy made a motion to approve the minutes, seconded by Council Member Mangan. Motion carried unanimously with Council Member Olivera abstaining.

Workshop Discussion

Use of Borough Property

MES Beach Clean Up – June 17, 2016

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Council Member Lee made a motion to approve the request, seconded by Council Member McCarthy. Motion carried unanimously.

Walk/Run – Sunshine Girl Charities – April 28, 2016

Council Member McCarthy made a motion to approve the request, seconded by Council Member Lee. Motion carried unanimously.

VFW Memorial Day Parade – May 30, 2016

Council Member Olivera made a motion to approve the request, seconded by Council Member McCarthy. Motion carried unanimously.

Hook & Ladder #1 Coin Toss – Various dates

Council Member McCarthy made a motion to approve the request, seconded by Council Member Lee. Motion carried unanimously.

Hook & Ladder #1 Flea Market – September 4, 2016

Council Member Lee made a motion to approve the request, seconded by Council Member McCarthy. Motion carried unanimously.

Tandem Bike Outdoor Cycling – 4/23, 5/21, 6/18, 7/23, 8/13, 9/10 – Inlet Gazebo

There was discussion on this event with questions from council being answered by Devin Pennotti representing Tandem Cycling.

Council Member Mangan made a motion to approve the request with the condition that July and August dates end at 9:00 am, seconded by Council Member McCarthy. Motion carried unanimously.

Big Sea Day – August 13, 2016 Beach Area

Council Member Olivera made a motion to approve the request, seconded by Council Member McCarthy. Motion carried unanimously.

Tourism Events – Various

Council Member Olivera made a motion to approve the request, seconded by Council Member Lee. Motion carried unanimously.

Pink Pineapple Surf Lessons – All Summer, Various Times – Inlet Beach

There was discussion on this event with questions from council being answered by Rebekah Burt from Pink Pineapple including size of classes, hours and days of classes, insurance coverage, lifeguards prior to 9 am and percentage of proceeds going to Recreation.

Mr. Kitrick stated that the Borough of Manasquan should be added to the waiver that the parents need to complete in order for participation in the classes.

Council Member Mangan made a motion to approve the request with the condition being that the committee have authority to approve event after the details are worked out, seconded by Council Member McCarthy. Motion carried unanimously.

Proclamation – Manasquan Library 100th Anniversary

**MANASQUAN PUBLIC LIBRARY
CELEBRATING 100 YEARS**

WHEREAS, the Manasquan Public Library is officially celebrating its 100th anniversary; and

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WHEREAS, the first library in Manasquan existed in 1875, but few residents actually had access to the small number of books available. The library was kept in residents homes, and not everyone could obtain books to enjoy some reading; and

WHEREAS, the citizens of Manasquan wrote to the local paper to complain, asking for better access to the fledgling library; and

WHEREAS, through the work of Women's Club of New Jersey, the Manasquan Library Association was formed, and the library was incorporated in November 10, 1915; and

WHEREAS, in March, 1916 Miss Annie B. Applegate became the first librarian, watching over an estimated 5,000 volumes kept at the J. Howard Miller Grocery Store on Broad Street; and

WHEREAS, the popularity of the library forced its movement, and the library moved from the grocery store to an upstairs room in Borough Hall; and

WHEREAS, it took nearly 75 years for the Manasquan Library to find a home of its own on Broad Street. The current site was purchased in 1951 by the Manasquan Library Board of Trustees; and

WHEREAS, the next 40 years saw continued growth in the library, which was renovated to add a children's wing in 1991; and

WHEREAS, today the library has of 3,000 members who have access to more than 40,000 volumes, while checking out more the 58,000 items per year. The Manasquan Library also has about 50 programs for children and 40 magazines subscriptions to serve the citizens of Manasquan.

NOW, THEREFORE, BE IT RESOLVED, that I Edward G. Donovan, Mayor of the Borough of Manasquan, on behalf of the Borough Council and the good people of Manasquan, do hereby designate April 7, 2016 as "Manasquan Public Library Day" in the Borough of Manasquan.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that true and official copies of this proclamation be spread upon the minutes of the Borough Council meeting held on April 4, 2016.

Paint the Town Pink Request

Mayor Donovan went over the request by Meridian "Paint the Town Pink" to place a banner in Curtis Park and to put pink bows in the business district.

Council Member McCarthy made a motion to approve this request, seconded by Council Member Olivera. Motion carried unanimously.

Leave only your Footprints Beach Stewardship Program

Larry Schmidt, Bob Duerr and Chris Robinson were present to explain the program to the council.

There was discussion on the program and what the group would like to do in the beach area to bring awareness to cleaning up the beach and signage.

Council Member Lee made a motion to open the meeting to the public, seconded by Council Member McCarthy. Motion carried unanimously.

Mary Ryan, 113 Beachfront voiced her opinion on the program and she is concerned about more signs in the beach area.

Council Member McCarthy stated that examples of the sign are in the packet that Ms. Ryan received from the organization.

There was discussion on the placement of signs and possible stamping on walkway.

Council Member Lee made a motion to close the audience participation, seconded by Council Member Read. Motion carried unanimously.

Engineer's Monthly Report

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Mr. James Priolo went over the Engineer's March 2016 report.

Council Member Mangan inquired about the grant for ADA Roadway Improvements in the beach area. He advised that this grant will help improve the crosswalk areas on First Avenue to the beach access ways.

Council Member Lee inquired about the Main Street Tide Valves and the timeline of installation.

Mr. Priolo stated that once the pre-cast structure is on site it should be done within a week.

Mr. Priolo went over the bulkhead project progress.

Council Member Mangan inquired about updates and progress meetings. He recommended sending out an update on the bulkhead project to the boat slip renters.

COAH – Update

Mr. DeIorio stated that there is a meeting scheduled with the Borough's COAH attorney and planner from CME to discuss the Borough's position as to the requirements.

Council Member Mangan made a motion to appoint George Dempsey as SMRSA representative for the Borough of Manasquan, seconded by Council Member Lee. Motion carried unanimously.

RESOLUTION:

RESOLUTION 69-2016

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that George Dempsey be appointed as a representative to the South Monmouth Regional Sewerage Authority (SMRSA) for the five-year unexpired term effective April 4, 2016 to January 31, 2020.

Council Member McCarthy made a motion to approve the appointment, seconded by Council Member Read. Motion carried unanimously.

CONSENT AGENDA

RESOLUTION 105-2016

BE IT RESOLVED by the Council of the Borough of Manasquan that:

WHEREAS, a refund for the Tax Title Lien Redemption for the following property is due on the below described property in the amount designated as follows:

BLOCK: 168 / LOT: 22 NAME: Stephen G Safka, Jr

PROPERTY LOCATION: 122 Second Ave

AMOUNT: \$14,053.75

REASON FOR REFUND: REDEMPTION OF TTL #14-00011

REFUND CHECK TO BE MADE PAYABLE TO:

**SUNSHINE ST CERT V/BANKUNITED
7900 MIAMI LAKES DRIVE WEST
MIAMI LAKES, FL 33016**

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WHEREAS, the Tax Collector has certified that the current lien holder is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
106-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan that:

WHEREAS, a refund for a Tax Title Lien Redemption for the following property is due on the below described property in the amount designated as follows:

BLOCK: 168 / LOT: 22 NAME: Stephen G Safka, Jr

PROPERTY LOCATION: 122 Second Ave

AMOUNT: \$22,400.00

**REASON FOR REFUND: Return of Premium Paid at Tax Sale
Redemption of TTL #14-00011**

REFUND CHECK TO BE MADE PAYABLE TO:

**SUNSHINE ST CERT V/BANKUNITED
7900 MIAMI LAKES DRIVE WEST
MIAMI LAKES, FL 33016**

WHEREAS, the Tax Collector has certified that the current lien holder is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
107-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

**NAME: MR. MICHAEL WOLF
269 OLD YORK ROAD
FLEMINGTON, NJ 08822-1924**

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND

APPLICATION #42-2014

558 BRIELLE ROAD

BLOCK: 177 - LOT: 4 – Zone: R-3

AMOUNT OF REFUND DUE: \$354.50

**NAME: MR. GEORGE MOLYNEAUX
85 N MAIN STREET
MANASQUAN, NJ 08736-2941**

**REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #13-2015**

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85 N MAIN STREET

BLOCK: 43 – LOT: 18 – ZONE: R-2

AMOUNT OF REFUND DUE: \$1262.50

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
108-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: MR. & MRS. CHRIS RICE
26 FLETCHER AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #52-2013
BLOCK: 97 - LOT: 8, 9 – Zone: R-1
MINOR SUBDIVISION
AMOUNT OF REFUND DUE: \$1309.50

NAME: MR. FRANK MORRIS
2168 ALLENWOOD ROAD
WALL, NEW JERSEY 07719

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #20-2015
BLOCK: 162 - LOT: 13 – Zone: R-2
AMOUNT OF REFUND DUE: \$755.71

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
109-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan that:

WHEREAS, a refund for the Tax Title Lien Redemption for the following property is due on the below described property in the amount designated as follows:

BLOCK: 185 / LOT: 18 NAME: Todd Bernstein C/O US Prop Group

PROPERTY LOCATION: 346 First Ave / 347 Beachfront

AMOUNT: \$2,873.52

REASON FOR REFUND: REDEMPTION OF TTL #14-00004

REFUND CHECK TO BE MADE PAYABLE TO:

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**TOWER FUND SVC-CUST EBURY FUND
1 NJ, LLC
PO BOX 37695
BALTIMORE, MD 21297-3695**

WHEREAS, the Tax Collector has certified that the current lien holder is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
110-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan that:

WHEREAS, a refund for a Tax Title Lien Redemption for the following property is due on the below described property in the amount designated as follows:

BLOCK: 185 / LOT: 18 NAME: Todd Bernstein, C/O US Prop Group

PROPERTY LOCATION: 346 First Ave / 347 Beachfront

AMOUNT: \$3,100.00

**REASON FOR REFUND: Return of Premium Paid at Tax Sale
Redemption of TTL #14-00004**

REFUND CHECK TO BE MADE PAYABLE TO:

**OWER FUND SVC-CUST EBURY FUND1 NJ, LLC
PO BOX 37695
BALTIMORE, MD 21297-3695**

WHEREAS, the Tax Collector has certified that the current lien holder is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
111-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan that:

WHEREAS, refunds for an overpayment is due below in the amount designated as follows:

REFUND CHECK TO BE MADE PAYABLE TO:

**PAUL & RITA THOMPSON
3 GAYWOOD AVE
COLONIA, NJ 07067**

AMOUNT: \$1,607.37

**REASON FOR REFUND: Overpayment of 2016 1st Quarter Taxes
Block 120 / Lot 15 372 Cedar Ave**

WHEREAS, the Tax Collector has certified that the current property owner is entitled to the refund.

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NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

RESOLUTION

112-2016

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: MR. JOHN KETNER
4001 AUTUMN RIDGE ROAD
BETHLEHEM, PA 18017

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND

APPLICATION #19-2015

BLOCK: 167 - LOT: 4.02 – Zone: R-4

AMOUNT OF REFUND DUE: \$150.00

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

RESOLUTION

113-2016

WHEREAS, application has been made to the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey by Veterans of Foreign Wars Post 1838, for a Place-to-Place Transfer of Alcohol Beverage Control Club License # 1327-31-016-001, for expansion of its license at its premise located at 30 Ridge Avenue to include a second building; and

WHEREAS, the pending transfer was advertised in the Coast Star on February 18, 2016 and February 25, 2016, and no complaints have been filed with the Borough Clerk; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

NOW, THEREFORE, BE IT RESOLVED, that the above mentioned Place-to-Place Transfer is hereby approved and it is to become effective upon adoption of this resolution, subject , however , to the following condition:

1. At any time the licensed premises offers live entertainment or amplified music, all doors shall remain closed except for access to and from the licensed premises and all windows shall be closed. Exterior doors shall not be left open continuously.

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Director of the New Jersey Division of Alcoholic Beverage Control.

RESOLUTION

114-2016

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

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NAME: JOSEPH M CAPUTO
DIANE CAPUTO
2455 FOREST CIRCLE
TOMS RIVER, NJ 08755

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: SO#14/15-376 PINE AVE

NAME: OCLAR PROPERTIES LLC
129 SEA GIRT AVE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: SO#59/15-FOREST AND GARDNER

NAME: REMM HEATING INC.
PO BOX 7554
NORTH BRUNSWICK, NJ 08902

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: SO#64/15-22 S. FARRAGUT AVE

NAME: MONETTI HOMES LLC
361 DEER LAKE COURT
MANAHAWKIN, NJ 08050

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: SO#71/15-77 OCEAN AVE

NAME: ANTONIO PEREZ
LAURIE PEREZ
125 RETREAT RD
SOUTHAMPTON, NJ 08088

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: SO#73/15-317 FIRST AVE

NAME: TRW HOMES LLC
125 PARKER AVE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: SO#165/15-6 PEARCE COURT

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

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**RESOLUTION
115-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: TARRY BUILDERS INC
111 SECOND STREET
FEASTERVILLE, PA 19053

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: Dumpster Security-16 Ocean Ave

NAME: ATLANTIC MODULAR
75 TAYLOR AVE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: Trailer Storage-Pompano Lot

NAME: JERSEY PROUD MODUALR HOMES
AND DESIGN CENTER LLC
2109 BRIDGE AVE
POINT PLEASANT, NJ 08742

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: Trailer Storage-Pompano Lot

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
116-2016**

RESOLUTION AWARDING A CONTRACT FOR A MOBILE FOOD CONCESSION TRUCK AT THE FORMER SEA WATCH BEACH LOCATION AT THE MANASQUAN BEACH FRONT BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH STATE OF NEW JERSEY

WHEREAS, public bids were advertised for and received pursuant to the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) for a Mobile Food Concession Truck; and

WHEREAS, one bid was received for this project:

Surf and Turf Truck \$12,400

WHEREAS, Surf and Turf Truck LLC submitted a monetary bid in the amount of \$12,400; and

WHEREAS, the Borough Attorney has determined the bid by Surf and Turf Truck LLC complies with the bid specifications and includes all required documentation and has recommended the award of the bid; and

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WHEREAS, the Borough Council has determined, for the reasons set forth below, that the bid of Surf and Turf Truck LLC is a responsive and responsible bid; and

WHEREAS, the Borough Council is desirous of awarding a contract to Surf and Turf Truck LLC for the bid in the amount of \$12,400.00:

NOW, THEREFORE BE IT RESOLVED on the 4th day of April, 2016, by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are authorized and directed to execute all necessary documents to effectuate a contract with Surf and Turf Truck LLC.
4. A certified copy of this resolution shall be sent to:

Adam Browne
Surf and Turf Truck LLC
345 Princeton Avenue
Hamilton, NJ 08619

**RESOLUTION
117-2016**

WHEREAS, there exists a need in the Borough of Manasquan for a merchant account/gateway service to provide individuals the ability for the use of credit cards for rental of boat slips, beach lockers, Sea Watch parking and animal licenses in the Borough of Manasquan; and

WHEREAS, it has been estimated that the amount collected in fees from this services is under the \$40,000 bid threshold; and

WHEREAS, the Borough of Manasquan had prepared a request for proposals, specifications and has advertised same on March 22, 2016 in its official newspapers and Borough website; and

WHEREAS, the Borough of Manasquan received and opened proposals on April 1, 2016, following public advertisement and in accordance with specifications therefor; and

WHEREAS, the Borough of Manasquan received the following two proposals:

Card Connect
1000 Continental Drive
King of Prussia, PA 19406

First Data
5565 Glenridge Connector #2000
Atlanta, GA 30342

WHEREAS, the Administrator/Chief Financial Officer/Qualified Purchasing Agent and Municipal Clerk reviewed both proposals, and

WHEREAS, in accordance with N.J.S.A. 40A:11-4.5, a report from the review committee was submitted and distributed to members of the Governing Body and made a part of this resolution, and

WHEREAS, the recommendation is to awarded 3 year contract with an option of two individual, one year extensions to First Data 5565 Glenridge Connector #2000, Atlanta, GA 30342; and

WHEREAS, the services to be rendered require a written agreement specifying the services to be performed and the compensation to be paid; and

WHEREAS, the Borough Administrator/CFO/QPA has determined and certified in writing that the anticipated payments under said contract shall fall under \$17,500; and

WHEREAS, the Chief Financial Officer has prepared a Certificate of Availability of Funds certifying that sufficient funds are available for this purpose subject to the final adoption of the 2016

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Municipal Budget and that a copy of said Certificate will be attached to the original of this resolution and will be on file and available for inspection in the Borough Clerk's Office;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, a contract between the Borough of Manasquan and First Data 5565 Glenridge Connector #2000, Atlanta, GA 30342 to provide merchant account/credit card processing services beginning April 4, 2016 and ending April 3, 2019, at an estimated cost of \$4,483.18 for year one and \$4,284.18 for years two and three each.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorize to determine a convenience/transaction fee rate to the user of credit cards to offset the costs associated with providing this service.

**RESOLUTION
118-2016**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: NEW JERSEY NATURAL GAS
1415 WYCKOFF ROAD
WALL, NJ 07719

AMOUNT OF REFUND DUE: \$375.00

REASON FOR REFUND: NJ GAS PERMIT FOR WRONG TOWN
(WALL TOWNSHIP)

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
119-2016**

WHEREAS, N.J.S.A. 40:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the Total Temporary Budget Appropriations, including this amendment resolution is \$2,817,487, Current Budget is \$1,728,551 Water/Sewer Utility Budget is \$670,795 and Beach Utility Budget is \$403,141, Open Space Budget is \$15,000 inclusive of Salary and Wages, Other Expenses, Debt Service, and other charges, and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, amend the Temporary Budget as approved through Resolutions 8-2016, with the following appropriations

2016 TEMPORARY BUDGET

OPEN SPACE FUND:	Salaries & Wages	Other Expense
Other Expenses – Park Improvements		<u>15,000.00</u>
TOTAL 2016 OPEN SPACE TEMPORARY BUDGET		<u>15,000.00</u>

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**RESOLUTION
120-2016**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
APPOINTING LAUREN RUSSNAK AS TEMPORARY PART-TIME
VIOLATIONS CLERK**

WHEREAS, the Borough of Manasquan is desirous of appointing a Temporary Part-Time Violations Clerk for April 4, 2016 through April 8, 2016; and

NOW, THEREFORE BE IT RESOLVED on the 4th day of April, 2016, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Lauren Russnak is appointed Temporary Part-Time Violations Clerk.
2. Salary rate shall be \$15.00 per hour.
3. The effective date of this appointment is for April 4 through April 8, 2016.
4. A certified copy of this resolution shall be sent to:

Lauren Russnak
1054 Audubon Drive
Toms River, NJ 08753

**RESOLUTION
121-2016**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the services of Maser Consulting, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing for engineering design, preparation of bid documents and construction administration for the resurfacing of basketball courts, in-line hockey court, and shuffle board court fees as follows:

- | | |
|---|------------|
| • Task 1.0 Engineering Design & Bidding | \$8,750.00 |
| • Task 2.0 Construction Administration | \$8500.00 |

for a total amount not to exceed \$17,250.00 for the service outlined in a proposal dated March 31, 2016.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the borough authorizes Maser Consulting to proceed with the above proposal for the resurfacing of basketball courts, in-line hockey court, and shuffle board court Project.

GRANT AGREEMENT
BETWEEN
BOROUGH OF MANASQUAN
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

GRANT IDENTIFIER:

GOVERNING BODY RESOLUTION
RESOLUTION 122-2016

The governing body of BOROUGH OF MANASQUAN

(print Grantee's name)

desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$
30,000 to fund the following project:

TO PLANT TREES IN 4 DIFFERENT LOCATIONS BY THE BEACH TO SEE HOW DIFFERENT TREES HANDLE THE ELEMENTS AND TO
PLANT TREES FOR THE STREET TREE PROGRAM

Therefore, the governing body resolves that EDWARD G. DONOVAN or the successor to the office of
(print name)

MAYOR is authorized (a) to make application for such a grant, (b) if awarded, to execute
(print title of authorized official)

a grant agreement with the State for a grant in an amount not less than \$30,000 and not more than

\$30,000 and (c) to execute ☐ any amendments thereto ☒ any amendments thereto which do not increase the
Grantee's obligations.

*The BOROUGH OF MANASQUAN authorizes and hereby agrees to

(print name of Grantee's governing body, e.g., board of chosen freeholders)

match 100 % of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the
match for such purposes, whether cash, services, or property, is hereby certified. 100 % of the match will be made up of in-kind
services (if allowed by grant program requirements and the agreement).*

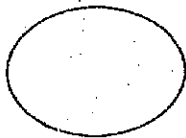
The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant
to the agreement.

Introduced and passed APRIL 4, 2016

Ayes: 5

Noes: 0 Absent: 1

Seal



*The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind
services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services to be provided
by the Grantee.

RESOLUTION
123-2016

RESOLUTION OF THE BOROUGH OF MANASQUAN,
RATIFYING THE EMERGENCY PURCHASE A
SEWER MAIN REPLACEMENT ON ROUTE 71.

WHEREAS, an emergency existed due to a sewer main collapse on Route 71 on January 9, 2016 at
5:00pm; and

WHEREAS, pursuant to N.J.S.A.40A:11-6 a contract may be negotiated or awarded for a
contracting unit without public advertising or solicitation of quotes therefor, when an emergency affecting
the public health, safety or welfare requires the immediate delivery of goods or the performance of services;
and

WHEREAS, immediate action was required for the installation of a new sewer main; and

WHEREAS, the Superintendent of Public Works submitted a certification of request for
emergency purchase to the Chief Financial Officer and requests the Borough Council ratify said purchase in
an amount not to exceed \$30,000.00 to Mark Woszczak Mechanical Contractors; and

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WHEREAS, contracts over the amount of \$17,500 are subject to the New Jersey State “Pay to Play” act requiring contracts over said amount be approved by resolution of the governing body; and

WHEREAS, the Borough of Manasquan, pursuant to N.J.S.A. 40A:11-6 permits the authorization of an emergency purchase without prior consent by the governing body and

NOW, THEREFORE, BE IT RESOLVED, the Borough of Manasquan, in compliance with all Local Public Contract Laws, emergency purchase provisions, does hereby ratify and approve the payment in the amount of \$26,001.05 to Mark Woszczak Mechanical Contractors for sewer main replacement on Route 71 in Manasquan.

**RESOLUTION
124-2016**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk’s Office.

Current Fund	3,068,382.18 Includes 2,158,713 BOE Tax & 164,579.97 Fire Tax
Water/Sewer Fund	159,493.39
Beach Fund	28,451.91
Recreation Bldg Trust	8,799.62
Recreation Commission Trust	1,436.00
General Capital Fund	
Water/Sewer Capital Fund	145.00
Beach Capital Fund	

Council Member Lee made a motion to approve the Consent Agenda, seconded by Council Member McCarthy. Motion carried by the following vote: “yes” Council Member Lee, McCarthy, Olivera, Read and Mangan. “No” none.

COMMITTEE REPORTS

Administration and Finance Committee – Council Member Mangan reported on upcoming meeting to review the budget and capital discussion and that they will be discussing the total parks improvement package as well as the road improvement package. He advised that he will be reporting back to the Mayor and Council shortly.

Special Services Committee – Council Member Read stated that he does not have anything to report at this time.

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Public Safety – Council Member Olivera reported that the police responded to a resident choking on South Street where they dislodged a piece of food. He stated that the quick response from the police department saved the life of the resident. He advised that there are recent IRS scams and residents should be alert and not send information over the phone. He reported that Sergeant Pharo recently completed a 3 day supervision class and Chief Bauer completed a 6 day new Police Chief Orientation class.

Beach Committee – Council Member McCarthy reported that dogs are no longer allowed on the beach for the season. He reported on the Beach pre-season sales over the past few years. He also reported that the parking passes are sold out and that the beach office will have limited days and hours starting May 7. He reported on VIPLY which is an online application to purchase beach badges on line. He advised that sand on the beach will start being moved in anticipation of the beach season opening. He also stated that applications for employment for the beach are posted on the website.

Public Works & Grounds – Council Member Lee thanked council for their support for the parks improvements. He reported that spring leaf and brush pick up started today and will end on Friday, fire hydrant flushing will take place the following week, reading water meters, and anti-geese wire at Mac's Pond. He asked council for their support for an RFP to apply for a design assistant program grant. He briefly went over the reason for this grant.

Mr. DeLorio went over the reasons for participating in the program for this grant. He recommended that there be a verbal motion to authorize him to get the specification together and then memorialize it at the next meeting in a resolution.

Council Member Lee made a motion to authorize the Administrator to get the specifications together, seconded by Council Member Mangan. Motion carried unanimously.

Mayor Donovan reminded everyone that there will be a town clean up on Saturday.

AUDIENCE PARTICIPATION

Council Member Mangan made a motion to open the meeting to the public, seconded by Council Member Read. Motion carried unanimously.

Margaret Acciani, 555 Tarpon Avenue voiced her concerns about the amount of meetings she needs to attend regarding the parking on Tarpon and she wants to know how and when it will be rectified.

There was discussion on the parking on Tarpon, signage and DOT regulations and painting the curbs and road yellow.

Trevor Donnelly, 26 Fisk Street asked Council Member McCarthy about the purchasing of beach badges online and if the beach badge could be downloaded so they always have it on their phone in case they forget it.

Council Member McCarthy explained the design of the program and explained that this is not a function of the program.

Brian Minervini, 71 Lakewood Road inquired about door to door solicitors and if there is regulations that need to be followed for Manasquan.

Chief Bauer stated that there is a solicitor's permit that needs to be applied for and he stated that there is a fee associated with it. He stated that there are time limits and there is a "no knock" policy that a resident could sign up for.

Chris Minervini, 71 Lakewood Road went over his experience with Verizon door to door solicitors.

Spence Muly, 28 Elizabeth Avenue inquired about the Inline Hockey and advised that the surface needs to be repaved as it is very uneven and dangerous.

Council Member Lee went over the parks project and advised that Inline Hockey is included in the project.

Ron Jacobson, 59 McLean Avenue inquired about Stockton Lake Blvd grant.

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Mayor Donovan advised that it is for the repaving and it will be done in 3 phases.

Mr. Jacobson inquired about the scheduled finish date of the bulkhead and the issues with JCP&L.

Mr. DeLorio stated that the current completion date is mid-July.

Mr. Priolo explained the issues with JCP&L and the power being shut off.

Mary Ryan, 113 Beachfront complimented the Boy Scouts for their questions and interest. She inquired about the price of the surfing lessons.

Council Member McCarthy advised that a fee has not been determined yet.

Brad Perna, 157 Lake Avenue inquired about small motorized craft launch in Manasquan.

Mayor Donovan stated that there is no plan for a launch for motorized crafts at this time.

There was a brief discussion on launches.

Noel Maraziti, 121 Second Avenue inquired about replacing trees that are removed by JCP&L.

Mayor Donovan stated that there are only 2 trees being taken down as a result of the power lines. He went over the Forestry Program that the Shade Tree has put together to add additional shade trees and ornamental trees.

There was discussion on the forestry grant that was submitted by the Shade Tree to receive money towards trees to be planted throughout the Borough.

Marilyn Jacobson, 59 McLean Avenue inquired about the Safe Routes to School Program, Community Forestry Grant and School Funding issue for improvements.

Mr. DeLorio went over the Safe Routes to School Program and advised that this is to replace sidewalks in various parts of the Borough that lead to the school.

Council Member Mangan advised that the Forestry Grant is what was just discussed regarding the \$30,000 grant that, if awarded, would bring at least 150 trees to the Borough.

Council Member McCarthy stated that Mr. Kitrick was charged to look into the law regarding school funding and he stated that the Mayor has looked into other districts.

Mr. Kitrick stated that the Borough will continue to explore the political legislation. He stated with his preliminary research that it would be a very difficult and expensive task.

There was discussion on school funding issues for the improvements and possible routes to move down.

Council Member McCarthy made a motion to close the public portion, seconded by Council Member Mangan.

Council Member Mangan made a motion to close the regular meeting at 8:39 p.m., seconded by Council Member Olivera. Motion carried unanimously.

Respectfully Submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED 4-18-16