

FEBRUARY 6, 2016

Regular Budget Meeting of Mayor and Council was convened at 9:00 a.m. on February 6, 2016 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Lee, Walsh, Olivera, and Mangan.

Absent: Council Members McCarthy and Read

Also present was Borough Administrator/CFO Joseph DeIorio.

Audience Participation – Agenda Items

Council Member Olivera made a motion to open the meeting to audience participation, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment, Council Member Olivera made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Mayor Donovan advised the first item on the agenda will be the Workshop Discussion as Council Member Walsh needs to leave the meeting early.

Workshop Discussion

Electric Vehicle Charging Station – Update

Mr. DeIorio stated at the last meeting there was questions regarding the input from the business community and advised that the Mayor has reached out to them.

Mayor Donovan stated that he checked with the business in the South Street parking lot and the Chamber of Commerce. He advised that there was no negative reaction to the charging station.

Mr. DeIorio stated that he had a follow up conversation with Chargepoint and they came up with another pricing schedule and they are willing to market beyond the 100 mile radius and include various individuals that would visit Manasquan from Manhattan and Brooklyn. He advised that Manasquan would be the first town to have a charging station along the shore with a fast charge.

Resolution:

RESOLUTION 47-2016

WHEREAS, the Borough of Manasquan is desirous to install electric vehicle charging stations for the purposes of creating a sustainable environment and,

WHEREAS, the additional benefit from the installation of an electric vehicle charging station would be to expand tourism for the Borough of Manasquan and,

WHEREAS, the Borough retained Maser Engineering to perform a feasibility study of the need for an electric vehicle charging station and in January of 2015, the study was released which included the proposal of installing two charging station, and

WHEREAS, the Borough previously applied for grant funds through Sustainable New Jersey for the purchase of charging stations and,

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WHEREAS, Chargepoint Inc. has offered the Borough two charging stations through its "DC Express Charging Station" donation program which includes 3 year maintenance agreement under the terms and conditions of the agreement between Chargepoint Inc. and the Borough, and

WHEREAS, the Chief Financial Officer has determined that value of the donated services falls below the bid threshold as regulated by the New Jersey Local Public Contracts Law N.J.S.A. 40A:11 and now,

BE IT RESOLVED that the Hon. Edward Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the following 2016 Agreement:

Electric Vehicle Charging Stations
Chargepoint Inc.
254 East Hacienda Avenue
Campbell, CA 95008

Council Member Lee made a motion to approve this resolution, seconded by Council Member Mangan. Motion carried by the following vote: "yes" Council Members Lee, Walsh, Olivera, and Mangan. "No" none.

BUDGET DISCUSSION

Mr. DeIorio updated the council on the budget discussion and advised that he would like to touch base on the smaller budget requests that have been submitted.

Police Department Budget

Mr. DeIorio and Chief Bauer presented the Police Department Budget.

Mr. DeIorio advised that this budget is bringing forth a request to bring the police department back to 17 officers.

Chief Bauer went over the budget overview.

There was discussion on the staffing in the police department.

Council Member Mangan stated that the operating expenses are up and the line items that are up related to the hiring of a 17th officer, catching up on special hiring outfits, but the major increase is related to the idea and concept of accreditation.

Council Member Lee brought up the presence of Special Officers at the beach area at certain times of the year and if it would affect the budget.

There was discussion on the issue with dogs on the beach and enforcement.

There was discussion on the total number of specials hired and the difference between class I and II and the time as to when they need to go through the academy.

Chief Bauer went over the overtime budget for the past 2 years.

There was discussion on overtime for the past few years.

Chief Bauer continued the budget with operating expenses. He also went over the accreditation program and the Rodgers Group. He also went over training required by certain employees.

There was discussion on radios and main streaming all departments including OEM. There was also discussion on the budget this year compared to upcoming years and there was discussion on the accreditation program.

Chief Bauer went over the vehicle replacement program and the vehicles currently being used and the purpose of them and he went over the computers in the cars that need to be upgraded and body cameras. He also went over the AED replacement program.

There was discussion on body cameras and computers and retention of the video.

It was recommended that the budget include the MVR recorders and that the body cameras be a discussion after the accreditation for the 2017 budget.

There was a 5 minute break.

Finance/Administration/Tax Departments

Council Member Mangan stated that these budgets are all down and the General Administration includes a reduction of \$5,000 for Public Stuff as it was purchased at the end of last and advised that the money should be put aside for the program for this year if council decides to keep the program.

Mr. DeIorio stated that the only item that has not been integrated will be discussed during personnel is the advertisement of the position of Assistant Finance Director and a dollar amount has not been appropriated until the interview process has been completed.

Council Member Mangan stated that Public Stuff is a company that has a program designed to assist the Borough in being more transparent and allow the public more easy access to provide feedback on a range of issues.

Council Member Mangan briefly went over the small budgets and which ones the committee believes should come before the full council. He advised that the Cable Advisory Committee is requesting a budget of \$1,000.

There was discussion on which budgets that are reviewed by the CFO and committee and which ones will come before Mayor and Council.

It was recommended that the Library and First Aid budgets be discussed before Mayor and Council.

There was a discussion on the Cable Advisory Committee request and the purpose of the committee.

Capital Requests Including Roads – First Discussion

Council Member Mangan went over the process that he would like to follow regarding the streets/road improvements request and he advised that he would like to see an inventory of the streets and where the conditions stand on each street.

Mr. DeIorio went over briefly the list and how the list has been structured. He also went over a portion of the Public Stuff program that would be helpful in making a map of where complaints can be logged for street/road issues.

There was discussion on the capital budget worksheet.

Mr. DeIorio advised that this capital budget worksheet will be updated as the budget process continues.

Council Member Mangan advised council that he is in favor of bonding for security for borough buildings and he would like to get this on the plan for this year.

It was recommended that a comprehensive plan be put together which would cover Borough Hall, DCI Annex, Life Saving Station, Beach Headquarters, Public Works and the Water Department for the security of borough buildings.

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Council Member Mangan stated that he believes there should be a security bond ordinance which would be separate from the borough building bond ordinance.

Mr. DeIorio continued with the capital budget plan.

There was discussion on the Tree Replacement Program of \$10,000 which is in the capital plan budget and that there is no specific request at this time for additional money for Shade Tree.

Mr. DeIorio went over the Open Space budget in regards to Sea Watch property and the restrictions on the Open Space Grant.

There was discussion on the Open Space budget and the playgrounds in the Borough as it relates to repairs/upgrades that need to be done.

There was discussion on the public works yard, basketball courts, shuffle board courts, and in line hockey.

Council Member Mangan advised that the budgets will be scheduled for February 20 being beach budget, revenue and debt, February 27 will be small budgets and March 12 will be capital and final review.

Mayor Donovan stated that the Committee Reports will be waived for this budget meeting.

AUDIENCE PARTICIPATION

Council Member Mangan made a motion to open the meeting up to the public, seconded by Council Member Lee. Motion carried unanimously.

Mary Ryan, 113 Beachfront advised that these meetings are very educational to her and thanked everyone for their time. She stated that she is very excited about Chief Bauer's initiatives that he is putting forward. She inquired about the accreditation program and expense of it.

Council Member Mangan stated that it is approximately \$40,000.

Ms. Ryan voiced her opinion on the map that was discussed regarding street repairs/improvements. She also voiced her concerns about pot holes at the entrance of the recycling center.

Council Member Lee suggested having a draft copy of the budget available for the audience to follow along and return it at the end of the meeting.

Council Member Olivera made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Mangan made a motion to adjourn the meeting at 11:13 a.m., seconded by Council Member Olivera. Motion carried unanimously.

Respectfully submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED 3-7-16