

MARCH 16, 2015

Regular Meeting of Mayor and Council was convened at 8:00 p.m. on March 16, 2015 in Council Chambers of Borough Hall with Mayor Dempsey presiding.

Mayor Dempsey read the statement re: Open Public Meetings Act of 1975 and that notice was given to the Coast Star and the Asbury Park Press on December 18, 2014 and January 5, 2015.

Mayor Dempsey welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

**ROLL CALL:** Present: Council Members Lee, Sinneck, Donovan, Mangan, Olivera and McCarthy.

Absent: None

Also present was Borough Attorney Mark Kitrick and Borough Administrator/CFO Joseph DeIorio

## **Resolutions**

### **RESOLUTION 78-2015**

**WHEREAS**, Jacob Kleinknecht is a Police Sergeant with the Borough of Manasquan Police Department; and

**WHEREAS**, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has recommended to promote Sergeant Jacob Kleinknecht to the position of Lieutenant in the Manasquan Police Department; and

**WHEREAS**, the salary for said position is consistent with the base salary for the position of Lieutenant as reflected in the most recent collective bargaining agreement; and

**WHEREAS**, the promotion and requisite salary will become effective January 22, 2015; and

**WHEREAS**, Jacob Kleinknecht is hereby promoted to the position of Lieutenant of the Borough of Manasquan Police Department as of January 22, 2015.

**NOW, THEREFORE, BE IT RESOLVED** on this 16<sup>th</sup> day of March 2015, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the Council hereby recognizes the following:

1. The Borough Council does hereby authorize the promotion of Jacob Kleinknecht from Sergeant to the position of Lieutenant with a salary consistent with the base salary of Lieutenant as reflected in the most recent collective bargaining agreement.
2. A certified copy of this resolution shall be sent to:

Jacob Kleinknecht  
6 Main Street  
Manasquan, NJ 08736

Council Member McCarthy made a motion to approve the resolution, seconded by Council Member Mangan. Motion carried unanimously.

### **RESOLUTION 79-2015**

**WHEREAS**, Michael Bauer is a Lieutenant with the Borough of Manasquan Police Department; and

**WHEREAS**, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has agreed to promote Lieutenant Michael Bauer to the position of Captain in the Manasquan Police Department; and

**WHEREAS**, the salary for said position is consistent with the base salary for the position of Captain as reflected in the most recent collective bargaining agreement; and

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**WHEREAS**, the promotion and requisite salary will become effective January 22, 2015; and

**WHEREAS**, Michael Bauer is hereby promoted to the position of Captain of the Borough of Manasquan Police Department as of January 22, 2015.

**NOW, THEREFORE, BE IT RESOLVED** on this 16<sup>th</sup> day of March 2015, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the Council hereby recognizes the following:

3. The Borough Council does hereby authorize the promotion of Lieutenant Michael Bauer to the position of Captain with a salary consistent with the base salary of Captain as reflected in the most recent collective bargaining agreement.
4. A certified copy of this resolution shall be sent :

Michael Bauer  
18 Allen Avenue  
Manasquan, NJ 08736

Council Member McCarthy made a motion to approve the resolution, seconded by Council Member Olivera. Motion carried unanimously.

**SWEARING IN: Police Captain – Michael Bauer**

Mayor Dempsey swore in Michael Bauer as Police Captain for the Borough of Manasquan.

**SWEARING IN: Police Lieutenant – Jacob Kleinknecht**

Mayor Dempsey swore in Jacob Kleinknecht as Police Lieutenant for the Borough of Manasquan.

Council Member Mangan requested that resolution 82-2015 be removed from the consent agenda.

**CONSENT AGENDA**

**RESOLUTION  
72-2015**

**INTERLOCAL SERVICE AGREEMENT WITH THE TOWNSHIP OF WALL  
FOR THE PURPOSES OF TAX AND UTILITY COLLECTION CONSULTING  
SERVICES WITH THE BOROUGH OF MANSQUAN**

**WHEREAS**, the Borough of Manasquan is desirous of assistance in the Finance and Tax Office as a result of a unexpected leave of absence in the department; and

**WHEREAS**, the Borough of Manasquan seeks to enter an agreement for tax and utility collection consulting services; and

**WHEREAS**, the Administrators of the Borough of Manasquan and the Township of Wall have negotiated the terms of an agreement.

**NOW THEREFORE BE IT RESOLVED**, that the following conditions be executed through an interlocal agreement between the Borough of Manasquan and the Township of Wall:

1. The agreement period for these services shall be effective the date of the executed agreement between both municipalities to December 31, 2015 as listed below:
  - The Wall Township Tax Collector will be present once a week arriving in Manasquan at 2pm.
  - During a normal work week, the Collector will also be available during the week to communicate with our tax and finance office via telephone concerning any questions that may arise.
  - The amount for these services will be \$200 per week, payable to the Township of Wall.
  - Should the Wall Township Tax Collector work beyond 4pm in the Borough of Manasquan, an additional consulting rate of \$50 per hour would be charged to the Borough of Manasquan.

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- The Wall Township Tax Collector will be available during the week during normal Wall Township business hours for phone, email and fax communications. The Collector will be able to respond to questions posed by staff from our tax and finance office.
- Upon a mutually agreed day, the Wall Township Tax Collector will meet with the Borough of Manasquan Assistant to the Tax Collector at 2pm in Manasquan Tax and Finance Department to discuss matters which need to be addressed and set forth tasks which need to be accomplished, included, but not limited to, tax reconciliations and postings, assessment changes as it pertains to tax collection, entry into the Edmunds system, creation of tax reports, etc.
- The Borough of Manasquan reserves the right to notify the Township of Wall within 14 days of a request to terminate this interlocal services agreement.
- Billing invoices will be submitted once a month by the Township of Wall to the Borough of Manasquan for the processing of payments through the normal course of payment of bills.

**BE IT FURTHER RESOLVED** that the Borough of Manasquan authorize the Mayor to sign an Interlocal Services Agreement.

**RESOLUTION  
75-2015**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies is due to the following:

NAME: AMERICAN TIMBER COMPANY  
611 MAIN STREET – SUITE b2  
BELMAR, NJ 07719

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND  
APPLICATION #50-2013  
579 BRIELLE ROAD  
BLOCK: 182.01 – LOT: 22

AMOUNT OF REFUND DUE: \$28.78

NAME: DENISE BELLOGG  
510 HARRISON STREET  
NUTLEY, NJ 07710

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND  
APPLICATION #26-2014  
15 PERSHING AVENUE  
BLOCK: 152 – LOT: 8

AMOUNT OF REFUND DUE: \$411.43

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION  
76-2015**

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**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies are due to the following:

NAME: LADACIN NETWORK  
1703 KNEELEY BLVD.  
WANAMASSA, NJ 07712-7622

AMOUNT OF REFUND DUE: \$400.00

REASON FOR REFUND: Beach Use Security

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION**  
**77-2015**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey confirms the appointment of Debra Vantrease, 94 Narrumson Road, Manasquan, New Jersey from provisional to permanent Account Clerk/Cashier in the Finance Department as of March 8, 2015. No salary change. The appointee has met all the necessary requirements and evaluations for the position of Account Clerk/Cashier.

**RESOLUTION**  
**80-2015**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies is due to the following:

NAME: LIAM CARR  
155 THIRD AVENUE  
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND  
APPLICATION #18-2014

BLOCK: 169.01 – LOT:50.04  
AMOUNT OF REFUND DUE: \$399.46

NAME: MR. & MRS. JOSEPH HORAN  
7 DARKWOOD COURT  
WARREN, NJ 07059

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND  
APPLICATION #41-2013  
396 RIVER PLACE  
BLOCK: 132 – LOT: 14

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AMOUNT OF REFUND DUE: \$83.15

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION  
81-2015**

**WHEREAS, N.J.S.A. 40:4-19** provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2015 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS,** the Total Temporary Budget Appropriations, including this amendment resolution is \$2,662,299.50, Current Budget is \$1,743,363.50 Water/Sewer Utility Budget is 515,795.00 and Beach Utility Budget is \$403,141.00

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, amend the Temporary Budget as approved through Resolutions 8-2015 with the following appropriations

**2015 TEMPORARY BUDGET**

<b>CURRENT FUND:</b>	<b>Salaries &amp; Wages</b>	<b>Other Expense</b>
<b>Uniform Construction Code</b>		<u><b>\$64,812.50</b></u>
<b>Total Amendment</b>		<b>\$64,812.50</b>

**RESOLUTION  
83-2015**

**AUTHORIZING PURCHASES UNDER SOMERSET COUNTY CO-OP FOR  
DOCUMENT SCANNING AND MICROFILMING SERVICES FROM  
FOVEONICS FOR 2015 IN THE AMOUNT OF \$64,812.50**

**WHEREAS,** the Borough of Manasquan utilizes Somerset County Co-op #2-SOCCP Contract #CC-0095-13 Document Scanning and Microfilming Services through Foveonics for various departments in the Township; and

**WHEREAS,** these purchases are necessary for the efficiency of the department in need of such services; and

**WHEREAS,** the amount includes scanning services and a one year service charge payable per month beginning April 1, 2015 and ending December 31, 2015 a total amount of \$64,812.50; and

**WHEREAS,** this resolution is subject to contract terms identified by the November 21, 2014 proposal from Foveonics Imaging and other necessary terms agreed to by both parties, and

**WHEREAS,** funds are available for this purpose subject to the passage of Resolution 81-2015 Amending the Temporary Budget for the Borough of Manasquan.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, authorize the Mayor and Chief Financial Officer to sign the agreement for the Borough of Manasquan for the purposes of scanning various public documents under Somerset County Co-op #2-SOCCP Contract #CC-0095-13 Document Scanning and Microfilming Services through Foveonics for various departments in the Borough as needed.

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**RESOLUTION  
84-2015**

**WHEREAS**, there exists a need in the Borough of Manasquan for a complete revaluation of all real property in the Borough of Manasquan effective October 1, 2015 for the tax year 2016; and

**WHEREAS**, a contract for such services may be awarded under the competitive contracting provisions N.J.S.A. 40A:11-4.1 in lieu of public bidding for the procurement of specialized goods and services if the price exceeds the bid threshold; and

**WHEREAS**, the Borough of Manasquan has been issued an Order by the Monmouth County Board of Taxation to undertake a complete program of revaluation of all real property within the Borough of Manasquan for the use of the Borough Tax Assessor as a result of the Monmouth County Assessment Demonstration Program P.L. 2013 CH. 15; and

**WHEREAS**, the Borough of Manasquan had prepared a request for proposals, specifications and proposed form of contract, has distributed same to all revaluation companies approved by the State of New Jersey and has advertised same on February 20, 2015; and

**WHEREAS**, the Borough of Manasquan received and opened proposals on March 12, 2015, following public advertisement and in accordance with specifications therefor; and

**WHEREAS**, the Borough of Manasquan received the following two proposals:

Appraisal Systems, Inc.	\$181,535.00
Realty Appraisal Company	\$210,000.00; and

**WHEREAS**, as required by N.J.S.A. 40A:11-4.1, a proposal evaluation form was included with the request for proposals with stated criteria and point values to be completed by a review committee which included the Tax Assessor, Assistant Tax Collector, Administrator/Chief Financial Officer/Qualified Purchasing Agent and Borough Attorney, and

**WHEREAS**, in accordance with N.J.S.A. 40A:11-4.5, a report from the review committee was submitted and distributed to members of the Governing Body and made a part of this resolution, and

**WHEREAS**, the review committee has recommended that a contract be awarded to Appraisal Systems, Inc., 110 Jefferson Road, Suite 300, Whippany, New Jersey 07981, in the sum of \$181,535; and

**WHEREAS**, the services to be rendered require a written agreement specifying the services to be performed and the compensation to be paid; and

**WHEREAS**, the Borough Administrator/CFO/QPA has determined and certified in writing that the anticipated payments under said contract shall exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-53, the Borough Council has introduced a Special Emergency Appropriation Ordinance for the preparation and execution of a complete program of revaluation of all real property within the Borough of Manasquan for the use of the Borough Assessor as a special emergency appropriation as defined and provided for in N.J.S.A. 40A:4-55; and

**WHEREAS**, the Chief Financial Officer has prepared a Certificate of Availability of Funds certifying that sufficient funds are available for this purpose subject to the final adoption of the Special Emergency Ordinance 2177-15 and that a copy of said Certificate will be attached to the original of this resolution and will be on file and available for inspection in the Borough Clerk's Office;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, a contract between the Borough of Manasquan and Appraisal Systems, Inc., 110 S. Jefferson Road, Suite 300, Whippany, New Jersey 07981 to perform a complete revaluation of all real property in the Borough of Manasquan effective October 1, 2015 for the tax year 2016, at a cost of \$181,535.00 and related costs, subject to the adoption of Ordinance 2177-15, as more fully set forth in the contract which is on file in the Borough Clerk's Office and is available for public inspection during normal business hours.

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**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the official newspapers for the Borough of Manasquan stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Borough Clerk's Office.

**RESOLUTION  
85-2015**

**WHEREAS**, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey have identified the need to amend the Borough of Manasquan Personnel Policy #40: Compensation Time regarding the payment of compensatory time to Department Heads and exempt employees identified in the Fair Labor Standards Act, and

**WHEREAS**, it has been identified that that the position of Municipal Clerk is currently eligible of compensatory time, and

**WHEREAS**, due the enormity of compensatory time earned for this position, the Administrator/Chief Financial Officer has recommended that it is impartible or financially prudent for the use or payment of compensatory time, and

**WHEREAS**, the Municipal Clerk will complete the necessary curriculum for the title of Certified Municipal Clerk offered by Rutgers Center for Government Services under the auspices of the International Institute of Municipal Clerks, and

**NOW, THEREFORE BE IT RESOLVED** on the 16th day of March, 2015, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. The position of Borough Clerk is recognized as a non-exempt employee under the Fair Labor Standards Act and will no longer be eligible for compensatory time.
2. Borough Personnel Policy #40 Section II A.4. is hereby deleted to reflect such change stated in this resolution.
3. The resolution is in effect with the condition that Barbara Ilaria successfully completes her coursework and obtains the title of Certified Municipal Clerk under the International Institute of Municipal Clerk's academy,
4. For consideration of the above, a base salary increase of \$7,000 is effective on the date of the passage of this resolution.
5. The Agreement between the Borough of Manasquan and the Barbara Ilaria dated June 30, 2014 is hereby amended to reflect such changes stated in this resolution.
6. A certified copy of this resolution shall be sent to:

Barbara Ilaria  
139 Lenape Trail  
Manasquan, New Jersey 08736

**RESOLUTION  
86-2015**

**WHEREAS**, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey have identified the need to provide necessary and seamless services Zoning and Multiple Housing inspection services; and

**WHEREAS**, Supervisor of Code Frank DiRoma was appointed as an "as needed" Zoning Officer on October 7, 2013 without compensation; and

**WHEREAS**, Frank DiRoma has enrolled in courses for the Zoning Administration and Enforcement and is currently enrolled in the Hotel/Multiple Dwelling Housing Inspection program at the Center for Government Services at Rutgers; and

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**WHEREAS**, the Borough is desirous of requiring the duties of an Assistant Zoning Officer and Hotel/Multiple Dwelling Inspections of Supervisor of Code Frank DiRoma.

**NOW, THEREFORE BE IT RESOLVED** on the 16<sup>th</sup> day of March, 2015, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. The responsibilities of Frank DiRoma have been amended to also include the responsibilities and duties of an Assistant Zoning Officer and Multiple Dwelling Inspector.
2. Borough Personnel Policy #40 Section II A.4. is hereby deleted to reflect such change stated in this resolution.
3. This resolution remains in effect with the condition that Frank DiRoma successfully completes his coursework and the necessary credentials of Zoning Official and Hotel/Multiple Dwelling Inspector.
4. For consideration of the above, a base salary increase of \$5,000 is effective as of January 1, 2015 and \$5,000 on the effective date of December 1, 2015.
5. The Agreement between the Borough of Manasquan and Frank DiRoma dated September 9, 2014 is hereby amended to reflect such changes stated in this resolution.
6. A certified copy of this resolution shall be sent to:

Frank DiRoma  
59 Marcellus Avenue  
Manasquan, New Jersey 08736

**RESOLUTION  
87-2015**

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN** THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	69,472.78
Water/Sewer Fund	225,799.83
Beach Fund	32,745.42
Recreation Bldg Trust	290.60
Recreation Commission Trust	3,218.22
General Capital Fund	617.50
Water/Sewer Capital Fund	2,659.50
Beach Capital Fund	1,000.00

Council Member Donovan made a motion to approve the Consent Agenda, seconded by Council Member Mangan. Motion carried by the following vote "yes" Council Member Lee, Sinneck, Donovan, Mangan, Olivera, and McCarthy. "No" none.

Mr. Kitrick went over resolution 82-2015 Authorizing Clerk to Advertise Part-Time Keyboarding Clerk 1.



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There was discussion on the resolution and why this position is needed in the Code/Construction Department. It was recommended that the resolution be amended to reflect Seasonal Part-Time Keyboarding Clerk 1 instead of part-time. It was also recommended that the position be reviewed at the end of June to see if the position is warranted to be a permanent part-time.

Council Member Mangan stated that he would like to authorize a seasonal part-time position up to six months at the discretion of the Code Department for the dates they want and to review of the summer rentals in July.

**RESOLUTION  
82-2015**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE  
BOROUGH OF MANASQUAN, COUNTY OF  
MONMOUTH, NEW JERSEY, AUTHORIZING  
ADVERTISEMENT FOR SEASONAL PART-TIME  
KEYBOARDING CLERK 1**

**WHEREAS**, the Borough of Manasquan ("Manasquan") is in need of a Seasonal Part-Time Keyboarding Clerk 1 in the Code/Construction Department; and

**NOW, THEREFORE BE IT RESOLVED** on the 16<sup>th</sup> day of March, 2015, by the Borough Council of the Borough of Manasquan, hereby authorize the Clerk to advertise for a Seasonal Part-Time Keyboarding Clerk 1.

Council Member Sinneck made a motion to approve the amended resolution from a Part-Time to a Seasonal position, seconded by Council Member Mangan. Motion carried by the following vote "yes" Council Member Lee, Sinneck, Donovan, Mangan, Olivera, and McCarthy. "No" none.

**ORDINANCES**

The Borough attorney read the title of ordinance 2173-15 for second reading and final hearing.

**AN ORDINANCE AMENDING CHAPTER 12 (BEACHES AND BEACHFRONT)  
OF THE MUNICIPAL CODE IN THE BOROUGH OF MANASQUAN, COUNTY  
OF MONMOUTH, STATE OF NEW JERSEY**

Council Member Lee made a motion to open the hearing to the public, seconded by Council Member McCarthy. Motion carried unanimously.

There being no public comment, Council Member Lee made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Sinneck made a motion to pass and publish ordinance 2173-15 according to law, seconded by Council Member Lee. Motion carried by the following vote "yes" Council Member Lee, Sinneck, Donovan, Mangan, Olivera, and McCarthy. "No" none.

The Borough attorney read the title of ordinance 2174-15 for introduction.

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 13 PROPERTY  
MAINTENANCE SUBSECTION 13-1.3(m); CHAPTER 20 STREETS AND  
SIDEWALKS SUBSECTION 20-4.1; CHAPTER 35 ZONING SUBSECTION 35-7.7  
OF THE BOROUGH OF MANASQUAN CODE IN THE BOROUGH OF  
MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.**

Council Member Donovan made a motion to introduce ordinance 2174-15, seconded by Council Member McCarthy. Motion carried by the following vote "yes" Council Member Lee, Sinneck, Donovan, Mangan, Olivera, and McCarthy. "No" none.

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The Borough attorney read the title of ordinance 2175-15 for introduction.

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2 (ADMINISTRATION) SECTION 2-65 (FEES CHARGED FOR MUNICIPAL SERVICES) AND AMENDING SUBSECTION 2-65.4 (APPLICATION FEE AND SECURITY DEPOSIT FOR USE OF MUNICIPAL BEACHFRONT FACILITIES) OF THE BOROUGH OF MANASQUAN CODE IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

Council Member Lee made a motion to introduce ordinance 2175-15, seconded by Council Member Mangan. Motion carried by the following vote "yes" Council Member Lee, Sinneck, Donovan, Mangan, Olivera, and McCarthy. "No" none.

The Borough attorney read the title of ordinance 2176-15 for introduction.

**ORDINANCE PROVIDING FOR THE ACQUISITION THROUGH PURCHASE OF A PUBLIC WORKS ASPHALT HOT PATCHER RECYCLING DUMP TRAILER IN THE BOROUGH OF MANASQUAN, MONMOUTH COUNTY, NEW JERSEY, APPROPRIATING \$35,000.00 THEREFORE AND AUTHORIZING THE USE OF CAPITAL IMPROVEMENT FUNDS OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION**

Council Member Donovan made a motion to introduce ordinance 2176-15, seconded by Council Member Mangan. Motion carried by the following vote "yes" Council Member Lee, Sinneck, Donovan, Mangan, Olivera, and McCarthy. "No" none.

The Borough attorney read the title of ordinance 2177-15 for introduction.

**AN ORDINANCE AUTHORIZING AN EMERGENCY APPROPRIATION FOR THE PREPARATION AND EXECUTION OF A COMPLETE PROGRAM OF REVALUATION OF REAL PROPERTY FOR USE OF THE TAX ASSESSOR OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY**

Council Member Mangan made a motion to introduce ordinance 2177-15, seconded by Council Member Sinneck. Motion carried by the following vote "yes" Council Member Lee, Sinneck, Donovan, Mangan, Olivera, and McCarthy. "No" none.

**APPROVAL OF MINUTES**

Budget Meeting Minutes – January 20, 2015

Work Session and Regular Meeting Minutes – February 17, 2015

Council Member Donovan made a motion to approve the minutes, seconded by Council Member Mangan. Motion carried unanimously.

**COMMITTEE REPORTS**

Public Safety Committee – Council Member McCarthy congratulated Captain Bauer and Lieutenant Kleinknecht for their promotions and wished them the best. He reported that there was a fire at the school a couple of weeks ago and an issue that came up after that was vehicles parking within horseshoe in front of the high school. He reported that the Chief of Police has met with the local fire official, state fire official, representatives for the BOE as well as the fire departments to work on a long term solution for parking in that area and emergency responses. He advised that there is an Irish Night at the Elks this Wednesday and he has been advised that the event is being offered free of charge to all first responders from fire departments, police, first aid and OEM.

Recreation & Environment Committee-- Council Member Olivera congratulated Lieutenant Kleinknecht and Captain Bauer on their promotions. He reported that the second annual Parks Day will be held Sunday, May 3, 2015 which includes five parks in the Borough. He went over the comments and questions that arose out of last year's Park Day. He stated that he will report at the next meeting on the Shade Tree Commission after their meeting. He also reported that the committee is discussing a recreational trails program grant with the Borough engineer which would be a \$24,000 maximum with a 80/20 grant which

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would be potential work to the bike path or the Stockton Lake bike path. He reported that the boat slip renewals needed to be in by last Friday and as of today there are 19 available slips submitted for the lottery.

Administration & Finance Committee – Council Member Mangan reported that the committee was unable to meet last week and will hopefully meet at the end of this week to discuss the debt and finance review. He reported that there is no committee for COAH and he has been keeping up on this. He updated the council on what the COAH attorney is following and that the Borough will have to re-submit for COAH approval through the courts. He stated that the Borough needs to take a look at the preapproved plan with COAH and meld that into this new unknown process through the trial courts and see how that goes forward.

Public Works & Grounds Committee – Council Member Donovan thanked everyone for getting the cars off the street during the last snow storm and several preceding storms as it makes it a lot easier for public works to plow. He advised that any damage caused by public works snow plows will be repaired within the next couple of weeks and if there is any damaged noticed please contact public works. He reported that Spring curbside leaf and brush pick up will be Monday, April 6 through Friday, April 10, no grass clippings. Residents should rake the leaves to the curb and leave them loose and stack brush neatly on the curb for chipping and limbs need to be cut in lengths no more than 4 feet and no larger than 3 inches in diameter. He also reported that fire hydrant flushing will begin on Monday April 13 and hydrants will be flushed at night from 11 p.m. to 7 a.m. to help with the water supply to the houses.

Building, Planning & Zoning Committee – Council Member Sinneck reported that a letter was received by the Borough complimenting the work of the Code Department, specifically, Mary Salerno and Dick Furey for their prompt and courteous answers to questions regarding explanation of ordinances and proceedings. He reported on the permits that have been issued and the OPRA requests that have been submitted. He went over the issues of filing and archives that the code/construction/zoning offices have and thanked council for approving the resolution approving Foveonics to start scanning.

Beach Committee – Council Member Lee congratulated the officers on their promotions. He reported that the beach badges and parking passes will be on sale April 6 through the 12 at the Beach Headquarters from 10 a.m. to 2 p.m. and he reported that the Sea Watch Parking/Locker renewals will be going out around the first week of April. He went over the sunrise service at the Inlet that was approved. He thanked council for passing the increase for beach badges and parking passes and this will help with the debt for the beach utility. He advised that he is looking into a date for a meeting to discuss the dunes. He went over the ordinance that was introduced tonight regarding the fee increase for use of beachfront property.

## AUDIENCE PARTICIPATION

Council Member Sinneck made a motion to open the meeting to the public, seconded by Council Member McCarthy. Motion carried unanimously.

Dick Meincke, 36 N. McClellan inquired about the ordinance for the curb cuts.

Mr. Kitrick went over the ordinance and advised that there can only be one curb cut per house and the driveway needs to be delineated. He advised that this is to prevent parking on areas of the property that are not designated at driveways.

Mr. Meincke inquired about the dunes and wanted to know if there will be discussion on this and the bulkheads.

Mayor Dempsey stated that the dunes will be a special meeting and the bulkhead is still ongoing with the committee.

Tim Tristch, 58 Stockton Lake Boulevard inquired about the curb cuts and driveways and wanted clarification of the ordinance.

Mr. Kitrick stated that you need to mark out the driveway and he read a portion of the ordinance

Marilyn Jacobson, 59 McLean Avenue inquired about the width of the driveway cut and if this would fall under property maintenance.

Mr. Kitrick stated that it is 12 feet for one car and 20 feet for a two car garage and it would fall under property maintenance and zoning.

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Ms. Jacobson inquired about the figures for the marina and wanted to know who gave those numbers.

Council Member Mangan stated that the Borough engineer did.

Ms. Jacobson voiced her concerns and opinion on the marinas and docks and possibly adding the parking lots to a utility with the docks. She also inquired about a final number on the water plant.

Council Member Donovan stated that there is not a final figure on the water plant because the project is not closed out and there is an ongoing lawsuit.

Council Member Lee made a motion to close the public portion, seconded by Council Member Olivera. Motion carried unanimously.

Council Member Donovan made a motion to close the regular meeting at 8:52 p.m. seconded by Council Member McCarthy. Motion carried unanimously.

Respectfully submitted,

*B. Ilaria*

Barbara J. Ilaria  
Municipal Clerk

DATE APPROVED 4-6-15