

OCTOBER 16, 2017

Regular Meeting of Mayor and Council was convened at 7:00 p.m. on October 16, 2017 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Lee, Olivera, Read, and Bossone.

Absent: Council Member Walsh and Mangan

Also present were Borough Administrator Tom Flarity and Attorney Kimberly Bennet attending for Borough Attorney Mark Kitrick.

Audience Participation

Council Member Read made a motion to open the meeting up to the public, seconded by Council Member Bossone. Motion carried unanimously.

Pamela Craig, 613 Brooklyn Blvd., Sea Girt one of the owners of the Mueller's Florist property voiced her opinion on the complaints that were presented to council and the parking of Wally's Transportation vehicles on the property. She stated that she would love to work out any issues with the neighbor.

Mayor Donovan stated that the ordinance will be addressed later tonight. He stated that he believes the intent of the council is to withdraw the ordinance.

Bob Grunder, 416 Perrine Blvd. voiced his opinion and concerns regarding the Stockton Lake Blvd. Project and related flooding on Brielle Road and Perrine Blvd. He stated that the town should get an elevation certificate for the area that is not part of the current project for future use. He also stated that the lights at the docks on Perrine Blvd. have not been fixed.

Matt Rose, 16 Rogers Avenue inquired about the project at Mallard Park and wanted to know if the Fireman's fair will still be there.

Mayor Donovan stated that the fair will still be held at Mallard Park.

Council Member Lee made a motion to close the public portion, seconded by Council Member Olivera. Motion carried unanimously.

Approval of Minutes

Regular Meeting Minutes – September 5, 2017

Regular Meeting Minutes – September 18, 2017

Council Member Lee made a motion to approve the minutes, seconded by Council Member Olivera. Motion carried unanimously with Council Member Bossone abstaining from the September 18, 2017 minutes.

Use of Borough Property

- **New Year's Eve Twilight Run- Beachwalk – December 31, 2017**

Dan Appleton was present to answer any questions the council had regarding the fun run.

There was discussion on the event and the route.

Mr. Appleton requested that the route be modified to include an area to the baseball fields and back to make it a true 2 mile run/walk. He stated that the intention is to give Manasquan Recreation the proceeds.

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Council Member Lee made a motion to approve this request, seconded by Council Member Olivera. Motion carried unanimously.

Presentation from Big Hearts to Little Hearts to Manasquan Borough

Big Hearts to Little Hearts representative Lynne Accisano presented the town with a check in the amount of \$754.00 to purchase an AED machine for the Recreation Annex (DCI).

Best Practice Update

Municipal Clerk Barbara Ilaria read a statement from Amy Spera the CFO with the results of the Best Practice Worksheet. She stated that the Borough received a 21 out of a 25 on this year's best practice checklist.

CONSENT AGENDA

RESOLUTION

255-2017

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: MARK HERMANN CONSTRUCTION
52 TAYLOR AVE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$1000.00
REASON FOR REFUND: Street Opening Security
SO#10/16-76 FIRST AVE-\$500.00
SO#90/16-283 BEACHFRONT-\$500.00

NAME: WILLIAM & MARION CULLEN
123 IVY HILL ROAD
RED BANK, NJ 07701

AMOUNT OF REFUND: \$500.00
REASON FOR REFUND: Street Opening Security
SO#70/16-403 BEACHFRONT

NAME: ASH CONSTRUCTION
450 WESTWOOD AVE
LONG BRANCH, NJ 07740

AMOUNT OF REFUND: \$500.00
REASON FOR REFUND: Street Opening Security
SO#11/16-80 ALLEN AVE

NAME: JEFFREY WOSZCZAK
1316 JEFFERSON AVE
MANASQUAN, NJ 08736

AMOUNT OF REFUND: \$500.00
REASON FOR REFUND: Street Opening Security
SO#141/16-109 FIRST AVE

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NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
256-2017**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: BIG BROTHERS BIG SISTERS MIDDLESEX & MONMOUTH CTY
305 BOND ST 2ND FLOOR
ASBURY PARK, NJ 07712

AMOUNT OF REFUND DUE: \$400.00

REASON FOR REFUND: Beach Security-Volleyball Tournament

NAME: BIG HEARTS TO LITTLE HEARTS
1 CUSTER STREET
FARMINGDALE, NJ 07727

AMOUNT OF REFUND DUE: \$400.00

REASON FOR REFUND: Beach Security- Yoga on the Beach

NAME: MANASQUAN HIGH SCHOOL SWIM TEAM PARENT ORG.
169 BROAD ST
MANASQUAN, NJ 078736

AMOUNT OF REFUND DUE: \$400.00

REASON FOR REFUND: Beach Security- One Mile Swim

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
257-2017**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan wishes to provide an Automated External Defibrillator (AED) for emergencies at the DCI Recreation Annex; and

WHEREAS, Big Hearts to Little Hearts has offered to contribute \$754.00 towards the costs associated with this purchase; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan that the Borough accepts a donation from Big Hearts to Little Hearts in the amount of \$754.00 and hereby authorizes the CFO to purchase through the State's Division of Purchase and Property.

**RESOLUTION
258-2017**

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BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: R. DEVIRGILIO INC.
39 WYCKOFF AVE.
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$452.00

REASON FOR REFUND: COAH REFUND
Change in assessment value required partial refund.

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
259-2017**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: Mr. & Mrs. Guy Glenn
158 Robertsville Road
Freehold, New Jersey 07728-7700

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #40-2016
GUY, GLENN & JILL
273 FIRST AVENUE
BLOCK: 182.01 – LOT: 11 –ZONE: R-5
AMOUNT OF REFUND DUE: \$587.50

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
260 -2017**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the services of Maser Consulting, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing the preparation and submittal of the 2018 NJDOT Municipal Aid Application for the purpose of the East Main Street Improvements Project and the Stockton Lake Boulevard Improvements Phase III as follows:

- Phase 1.0 Grant Application Preparation

For a per diem rate not to exceed \$3,200.00 for the services outlined in the proposal dated August 28, 2017.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Phase 1.0 of the 2018 NJDOT Municipal Aid Application for the East Main Street Improvements and Stockton Lake Boulevard

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Improvements Phase III.

**RESOLUTION
261-2017**

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT FOR THE MILLING AND PAVING OF A SECTION OF MOUNT LANE
BETWEEN THE BOROUGH OF MANASQUAN AND THE COUNTY OF MONMOUTH**

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1, et seq.) authorizes local units such as this Municipality to enter into shared service agreements with other local units; and

WHEREAS, the County of Monmouth, a local unit, has offered to provide municipal assistance / shared services to the Borough of Manasquan; and

WHEREAS, it is in the best interest of the Borough of Manasquan to enter into a Municipal Assistance / Shared Services Agreement with the County of Monmouth.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan that the Mayor and Municipal Clerk be and they are hereby authorized to execute the Municipal Assistance / Shared Services Agreement with the County of Monmouth for the milling and paving of a section of Mount Lane for Total Estimated Cost of \$8,579.96.

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution along with the executed Municipal Assistance / Shared Services Agreement to the Clerk of the Board of Chosen Freeholders, County of Monmouth, Hall of Records, 1 E. Main Street, Freehold, New Jersey 07728.

**RESOLUTION
262-2017**

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT FOR THE MILLING AND PAVING OF EDEN O'HARE LANE BETWEEN
THE BOROUGH OF MANASQUAN AND THE COUNTY OF MONMOUTH**

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1, et seq.) authorizes local units such as this Municipality to enter into shared service agreements with other local units; and

WHEREAS, the County of Monmouth, a local unit, has offered to provide municipal assistance / shared services to the Borough of Manasquan; and

WHEREAS, it is in the best interest of the Borough of Manasquan to enter into a Municipal Assistance / Shared Services Agreement with the County of Monmouth.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan that the Mayor and Municipal Clerk be and they are hereby authorized to execute the Municipal Assistance / Shared Services Agreement with the County of Monmouth for the milling and paving of Eden O'Hare Lane at the estimated Total Cost of \$16,892.68.

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution along with the executed Municipal Assistance / Shared Services Agreement to the Clerk of the Board of Chosen Freeholders, County of Monmouth, Hall of Records, 1 E. Main Street, Freehold, New Jersey 07728.

**RESOLUTION
263-2017**

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BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: Ms. Judi Connors
159 First Avenue
Manasquan, New Jersey 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #28-2016
JUDI CONNORS
159 FIRST AVENUE
BLOCK: 171 – LOT: 29 –ZONE: R-5
AMOUNT OF REFUND DUE: \$712.50

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
264-2017**

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, be and is hereby authorized to advertise a Bid Notice for tree plantings as per the Urban and Community Forestry Program, 2016 CSIP Tree Planting Grant.

**RESOLUTION
265-2017**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	2,778,182.85 (Includes 2,449,782 BOE Tax & 205,633 Fire Tax)
Water/Sewer Fund	21,971.76
Beach Fund	23,442.84
Recreation Bldg Trust	543.61
Recreation Comm	11,682.18
Public Defender Trust	250.00
Affordable Housing Trust	217.50
Developer's Escrow Trust	1,825.00

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Animal Control Trust	7.20
General Capital Fund	6,347.49
Water/Sewer Capital Fund	
Beach Capital Fund	

Council Member Olivera made a motion to approve the Consent Agenda, seconded by Council Member Read. Motion carried by the following vote: “yes” Council Member Lee, Olivera, Read, and Bossone. “No” none.

COMMITTEE REPORTS

Beach & Recreation Committee – Council Member Lee reported that the beach bathrooms will stay open longer due to the mild weather and that the Main Beach bathroom will remain open pretty much year round as it is heated. He asked the Chief to speak about the dogs on the beach.

Chief Bauer went over the timeline of the dogs on the beach and how they are monitoring the new rules. He stated that everyone they encountered were reminded of the laws even if they were following the laws. He stated that overall he believes it has been very successful and the highest encounters were 49 and 46 were in compliance and 3 violations were issued.

Council Member Lee reported that the signs will be up soon, mutt mitts are out and garbage cans are available. He advised that next Sunday is the Borough’s Park Day which would also include Sea Watch this time.

Public Safety Committee – Council Member Olivera reported that the police department is participating in the National Operation Take Back Program which is the national prescription drug turn in program. He went over some statistics regarding prescription drug abuse. He reported that anyone can turn in any expired and/or unwanted medications inside the lobby at police headquarters on Saturday, October 28, 2017 between 10 am and 2 pm. He advised that if the date is missed, prescriptions can be dropped off at any time in the bin outside the police department. He reported that the NJ State Police have conducted the police departments’ yearly criminal justice information system audit and Manasquan will be required to darken the dispatch window so the criminal justice information system cannot be viewed by visitors. He advised that the desk will be staffed 24/7 365 days and an intercom will be installed to better assist the public when speaking with the dispatcher.

Street & Buildings Committee – Council Member Read reported that the interlocal paving project for Mount Lane and O’Hare Lane has been delayed until the 24th.

Public Works Committee – Council Member Bossone reported on the Mount Lane paving project also, hydrant flushing will continue this week, leaf pick up will continue until December, and the Lime Slurry Project is moving along at the water plant. He went over the resolution for the tree planting bid and advised that this is a \$30,000 grant that the Shade Tree Commission received.

ORDINANCES

Council Member Lee made a motion to withdraw ordinance 2233-17 Establishing Chapter 4-16.10 – Taxi/Autocab Parking Restrictions, seconded by Council Member Bossone. Motion carried by the following vote: “yes” Council Member Lee, Olivera, Read, and Bossone. “No” none.

The Borough Attorney read the title of ordinance 2247-17 for second reading and final hearing.

BOND ORDINANCE PROVIDING FOR PHASE I AND II ROADWAY IMPROVEMENTS TO STOCKTON LAKE BOULEVARD IN AND BY THE BOROUGH OF MANASQUAN, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$1,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$971,750 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Council Member Lee made a motion to open the hearing to the public, seconded by Council Member Bossone. Motion carried unanimously.

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Bob Grunder, 416 Perrine Boulevard asked if the bulk heading is part of the project.

Mayor Donovan stated that it is not part of this project.

Mr. Grunder inquired as to how the borough will reconcile the holes in the bulk head.

Mayor Donovan stated that there is no plan at this time for the bulk heading but it is being worked on. He stated that this a DOT Grant for a road improvement.

Council Member Olivera made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

Council Member Read made a motion to pass and publish ordinance 2247-17 according to law, seconded by Council Member Lee. Motion carried by the following vote: "yes" Council Member Lee, Olivera, Read, and Bossone. "No" none.

Audience Participation

Council Member Olivera made a motion to open the meeting to the public, seconded by Council Member Read. Motion carried unanimously.

Bob Duerr, 614 Cedar Crest Drive, Brielle thanked council for their acceptance of what the Boardriders Club has done with putting up the mutt mitt stations and advised that on each station there is a code which can be scanned by a phone an e-mail will be sent and the station will be replenished. He also requested that two sets of cans be placed at the inlet with the base for garbage and recycling.

John Ippolito, 522 Perrine Boulevard inquired about a summons he received for parking his boat in front of the house. He stated that he has been parking his boat on his property for 40 years and this is the first time that he received a summons. He advised that he does not have room in the back to park the boat. He submitted a copy of a google map showing his property.

Mayor Donovan stated that Council Member Walsh is in charge of the committee that handles the code office and he will contact Council Member Walsh and Frank DiRoma and get back to him.

Tyler Waltsak, owner of Wally's Transportation inquired about the taxi ordinance.

Mayor Donovan stated that the ordinance has been withdrawn.

Mr. Walsak addressed an issue that was brought up 2 weeks ago with a neighbor and items being thrown over the fence near Mueller's Florist. He stated that he apologized to the neighbors and advised them that he believes it is not his employees doing this.

Council Member Olivera made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

Council Member Bossone made a motion to close the regular meeting at 7:43 p.m., seconded by Council Member Read. Motion carried unanimously.

Respectfully Submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED 11/6/17