

Manasquan Beach Badge/Recreation Registration

Community Pass

As of May, the Manasquan Beach and Recreation department will be transitioning from the Viply application to an online portal for seasonal beach badge purchases and recreation program registration.

Community Pass is a cloud-based registration and payment software that enables streamlined administration and a convenient, secure experience to customers. All information is secure and is saved from year to year, so you only need to fill out your individual information one time.

We will start utilizing Community Pass with beach badge sales on May 11, 2019 and Summer Recreation program registration on May 15, 2019. We will continue to roll out additional recreation program registrations throughout the remainder of the year and into 2020.

HOW TO SET UP AN ACCOUNT ON COMMUNITY PASS

.NOTE: If you already have a Community Pass account from another organization or community, please use your existing username and password to log in and register for programs offered through the Borough of Manasquan at <https://register.communitypass.net/ManasquanBorough>. You do not need to create a new account.

Go to <https://www.manasquan-nj.gov>.

- Click on Beach/Rec/Comm. Pass
- Click on Community Pass
- Click on Create an Account
- To Create an account:
 - Fill in all fields. Fields marked with an * are mandatory
 - Click on create
 - Agree to privacy policy by clicking on accept and then finish
- Once you are logged in you may add additional family members to your account
 - Click on View Account in the center of the page under Useful Links
 - Click on Add Adult or Add Child under the Individual Information section to add additional members
- To purchase a beach badge
 - Login to your community pass account at <https://register.communitypass.net/ManasquanBorough>.
 - Click on click here to register under Manasquan recreation
 - Review all contact information for accuracy and edit if needed
 - Verify email addresses and edit if needed
 - Check off the individuals you wish to purchase a beach badge for. You may also add members at this time if needed by clicking on add new adult or child.
 - On the next screen you will check off the type of badge you wish to purchase for each member and then click continue. Note: only age eligible items will populate for each individual; for example, if you are over the age of 65 you will only be able to purchase a senior badge
 - Proceed with payment on the next screen.
 - Once your order is processed you will receive an email confirmation along with pickup instructions. Please note if you have purchased a junior, senior or any handicap badge you will need to bring proof of such when picking up your beach badge.

Any questions please contact Amy Spera @ 732-223-0544 ext. 330 or aspera@manasquan-nj.gov or Eric Ertle at 732-223-0544 ext. 452 or eertle@manasquan-nj.gov