

## Monmouth County Library System

### HEADQUARTERS, MANALAPAN 732-431-7220

Mon., Tues., Wed., Thurs., 9-9 • Fri., Sat., 9-5

Sunday 1-5 except July, August

125 Symmes Drive, Manalapan, NJ 07726-3249

### EASTERN BRANCH, SHREWSBURY 1-866-941-8188

Mon., Tues., Wed., Thurs., 9-9 • Fri., Sat., 9-5

Sunday 1-5 except July, August

1001 Route 35, Shrewsbury, NJ 07702-4398

### ALLENTOWN BRANCH 609-259-7565

Mon., Wed., 10-5 • Tues., Thurs., 10-9 • Fri., 2-5 • Sat., 10-3

16 S. Main Street, Allentown, NJ 08501

### ATLANTIC HIGHLANDS BRANCH 732-291-1956

Mon., Tues., 9-4 • Wed., 9-6 • Thurs., 1-9 • Fri., 1-5 • Sat., 9-5\*

100 First Avenue, Atlantic Highlands, NJ 07716

### COLTS NECK BRANCH 732-431-5656

Mon., Wed., Sat., 9-5\* • Tues., Thurs., 1-9 • Fri., 1-5

1 Winthrop Drive, Colts Neck, NJ 07722

### HAZLET TOWNSHIP BRANCH 732-264-7164

Mon., Wed., 1-9 • Tues., Thurs., Sat., 9-5\* • Fri., 1-5

251 Middle Road, Hazlet, NJ 07730

### HOLMDEL BRANCH 732-946-4118

Mon., Wed., 1-9 • Tues., Thurs., Sat., 9-5\* • Fri., 1-5

4 Crawfords Comer Road, Holmdel, NJ 07733

### HOWELL BRANCH 732-938-2300

Mon., Wed., 10-9 • Tues., Thurs., 9-9 • Fri., 1-5 • Sat., 9-5\*

318 Old Tavern Road, Howell, NJ 07731

### MARLBORO BRANCH 732-536-9406

Mon., Tues., Thurs., 9-9 • Wed., 9-6 • Fri., 1-5 • Sat., 9-5\*

Library Court & Wyncrest Drive, Marlboro, NJ 07746

### OCEAN TOWNSHIP BRANCH 732-531-5092

Mon., 10-9 • Tues., Wed., Thurs., 9-9 • Fri., 1-5 • Sat., 9-5\*

701 Deal Road, Ocean, NJ 07712

### OCEANPORT BRANCH 732-229-2626

Mon., 1-5, 6-9 • Tues., 9-12, 1-5 • Thurs., 9-12, 1-5 • Fri., 1-5

Closed Wed. & Sat. all year

8 Iroquois Avenue, Oceanport, NJ 07757

### WALL TOWNSHIP BRANCH 732-449-8877

Mon., 10-9 • Tues., Wed., Thurs., 9-9 • Fri., 1-5 • Sat., 9-5\*

2700 Allaire Road, Wall, NJ 07719

### WEST LONG BRANCH LIBRARY 732-222-5993

Mon., Thur., 10-9 • Tues., Wed., Sat., 9-5 • Fri. 1-5

95 Poplar Ave., West Long Branch, NJ 07764

\*In July & August, Saturday Hours 9-1

[www.monmouthcountylib.org](http://www.monmouthcountylib.org)

8/2015

# Welcome to the Monmouth County Library



With a Monmouth County Library card you can borrow books, videos, DVDs, CDs, circulating magazines, audiobooks and more! You can download eBooks, the latest magazines, take computer courses and make use of our many online research databases.

Your library card can be used at any of our 13 library branches. Branch libraries are located across the County. Library materials taken out at one location may be returned to another branch.

Library cards are free if you live or own property in one of our contributing member municipalities, you can just show your driver's license (or another ID that has your street address) at any of our branches and you will be given a free three-year library card. A parent or legal guardian must be present to register children under 17 for a youth card.

Some towns are not eligible for a free library card. Those municipalities are listed on the Library's website at [www.monmouthcountylib.org](http://www.monmouthcountylib.org)

*For more information, check out the Library's webpage at*  
[www.monmouthcountylib.org](http://www.monmouthcountylib.org)

#### LIBRARY COMMISSIONERS

Renee B. Swartz, *Chairperson*  
Grace Abramov  
Donald W. Burden  
Peter Doyle  
James S. Gray  
Nancy A. Grbelja  
Frank Wells  
Freeholder Lillian G. Burry, *Liaison*  
Judith Tolchin, *Library Director*

#### MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS

Gary J. Rich, Sr., *Director*  
Serena P. DiMaso, *Deputy Director*  
Lillian G. Burry  
John P. Curley  
Thomas A. Arnone

## How your card works

### How long can I keep the items I borrow?

- For books, audiobooks, CDs and circulating magazines - 2 weeks
- For Lucky Day best sellers - 1 week (no renewals)
- Entertainment DVDs - 2 days
- TV Series DVDs - 1 week
- Instructional DVDs - 1 week
- eBooks from *Library on the Go!* - 7 to 14 days

### How do I renew my items?

- Items can be renewed three times if no one is waiting for the item.
- Items can be renewed online, using our mobile app, over the phone and in person.

### How do I place a request for an item?

- You can place a request in person, on the phone to any branch library, online or using the library's mobile app.
- Patrons are notified by phone when an item they requested is available.

### How do I download eBooks?

- eBooks and audiobooks can be downloaded from the library's own *Library on the Go!* with more than 27,000 titles.
- You can also place holds on titles. eBooks can be checked out for 7 or 14 days, and can be renewed if it is available.
- You can always ask the staff for assistance with downloading books.

### What are the late fees?

- For adult books, audiobooks, CDs, magazines - 10 cents per day, \$4 maximum per item.
- For children's books, audiobooks, CDs, magazines - 10 cents per day, \$2 maximum per item.
- Videos, DVDs - \$1 per day, \$10 maximum per item.
- Borrower will be charged the replacement cost of a lost item.

### How do I replace a lost Library Card?

- Please report a lost or stolen library card as soon as possible. Lost library cards can be replaced for a \$1 fee.

### How do I renew my Library Card?

- Your library card expires after three years. To renew, simply bring your driver's license or other ID with your address to a branch library and your card will be renewed.

**For more information, check out the Library's webpage at [www.monmouthcountylib.org](http://www.monmouthcountylib.org), download our mobile app at [monmouth.boopsie.com](http://monmouth.boopsie.com) and follow us on Facebook and Twitter.**

## What else can I find at the Library?

### 24/7 Electronic Services

Your library card is the key to a treasure chest of information that is always available to you! Use your library card at home, work or at a library computer to access the Library's many databases. You can learn a language, trace your family tree, access newspaper archives, learn how to use the latest software, research topics for school and more!

Visit our website and click the *Research* tab to get started.

### Reference Help

Reference librarians are available at each library to help you find books, data and information. Help is always available for adults and children. Computers are available for public use at all branches.

### Career Information Center

The Career Information Center at the Eastern Branch in Shrewsbury maintains a collection of more than 1,300 circulating materials and reference items on choosing or changing careers, job hunting, resume writing, interviewing and networking; and provides access to a wide variety of online resources to assist in job searching and career building.

### Special collections

Our Eastern Branch in Shrewsbury is the place for Federal, NJ State and Monmouth County documents. Our Headquarters in Manalapan includes the Monmouth County Historical Room where you can find a variety of materials about state, county, and local history. Patrons can research current and historical information about Monmouth County and New Jersey including businesses, institutions, agriculture, economics, government documents, biographical and genealogical information and more.

### Children's Service and Programs

Every library has children's story times most weeks. Most branches host special crafts, events and research help for children up to Grade 5 and . Every summer, there are programs and prizes for summer reading. Programs can be found by clicking the Children's link at the top of our webpage.

### Teen Services and Programs

Special programs geared toward teens in grades 6 and up are held throughout the library branches. Learn how to use electronic resources for school and get help with choosing books. Click on the *Teen* tab on our website to access information on teen activities and resources.

### Special Events

All Monmouth County Libraries offer a wide array of free programs, including concerts, movies, computer classes, lectures, free AARP Tax Aide, meet the author events and book discussions. Check the Library's *calendar* of events at [www.monmouthcountylib.org](http://www.monmouthcountylib.org) for what's happening at a branch near you and sign up for our monthly electronic newsletter!