

DECEMBER 3, 2018

Regular Meeting of Mayor and Council was convened at 7:01 p.m. on December 3, 2018 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Edward Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

**ROLL CALL:** Present: Council Members Jeffrey Lee, James Walsh, Michael Mangan, Gregg Olivera, and Richard Read

Absent: Council Member Joseph Bossone

Council Member Mangan arrived at 7:04 pm.

Also present were Borough Administrator Tom Flarity and Borough Attorney Mark Kitrick.

**Presentation – Assemblyman Edward Thomson**

Assemblyman Thomson introduced himself to the council and the audience and advised that if his office can be of any assistance to the town to please reach out to him.

**Audience Participation**

Council Member Walsh made a motion to open the meeting to the public, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member Walsh made a motion to close the public portion, seconded by Council Member Read. Motion carried unanimously.

**Approval of Minutes**

Regular Meeting Minutes – November 19, 2018

Council Member Lee made a motion to approve the minutes, seconded by Council Member Walsh. Motion carried unanimously with Council Member Olivera abstaining.

**Project Updates**

Director of Engineering Chris Tucker went over the status of ongoing projects and ones that will be getting started in the New Year.

Council Member Mangan advised of the Streetscapes Project and the process to obtain an engineering company for the project.

**CONSENT AGENDA**

**RESOLUTION  
289-2018**

**RESOLUTION TO RENEW CENTRAL  
JERSEY HEALTH INSURANCE FUND**

**WHEREAS**, a number of public entities in the State of New Jersey have joined together to form the Central Jersey Health Insurance Fund, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

**WHEREAS**, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

DECEMBER 3, 2018

**WHEREAS**, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND;

**WHEREAS**, the governing body of, the Borough of Manasquan has determined that membership in the FUND is in the best interest of the Borough.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Borough of Manasquan hereby agrees as follows:

1. Become a member of the FUND for the period outlined in the Borough of Manasquan's Indemnity and Trust Agreements
2. Will participate in the following type (s) of coverage (s):
  - a. Dental Insurance as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
3. Adopts and approves the FUND's Bylaws.
4. Execute an application for membership and any accompanying certifications.

**BE IT FURTHER RESOLVED** that the governing body of the the Borough of Manasquan is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

1. Approval of the Borough of Manasquan by the FUND.
2. Receipt from the Borough of Manasquan a Resolution accepting assessment.
3. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

**RESOLUTION  
290-2018**

Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2014-June 2019

**FORM 1B**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough of Manasquan Council of the Borough of Manasquan, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough of Manasquan Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough of Manasquan Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth;

DECEMBER 3, 2018

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Manasquan, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough of Manasquan Council does hereby authorize submission of a strategic plan for the Shore Alliance Municipal Alliance grant for fiscal year **2020** in the amount of:

|            |             |
|------------|-------------|
| DEDR       | \$49,072.00 |
| Cash Match | \$12,268.00 |
| In-Kind    | \$36,804.00 |

2. The Borough of Manasquan Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION  
291-2018**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies is due to the following:

NAME: SANDRA GRIFFIN  
309 E VIRGINIA AVENUE  
MANASQUAN, NEW JERSEY 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND  
APPLICATION #30-2015  
309 E VIRGINIA AVENUE  
BLOCK: 129- LOT: 19.01- ZONE: R-2  
AMOUNT OF REFUND DUE: \$375.00

NAME: FRANCINE BERNSTEIN  
110 BRIARWOOD DRIVE W  
WARREN, NEW JERSEY 07059

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND  
APPLICATION #01-2017  
556 SALMON AVENUE  
BLOCK: 184.02- LOT: 14- ZONE: R-3  
AMOUNT OF REFUND DUE: \$393.75

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION  
292-2018**

**WHEREAS**, the Borough of Manasquan is desirous of appointing Seasonal Beach Employees for the Pre-Season Badge Sales; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 3rd day of December appoint the following Seasonal Beach Employees to work during the Pre-Season, 2018 – 2019.

Office Staff/Supervisors:

|                  |                                     |         |
|------------------|-------------------------------------|---------|
| Tracy Sullivan   | 49 Curtis Place, Manasquan          | \$17.75 |
| Frank Cavalieri  | 16 Rosewood Court, Spring Lake      | \$17.75 |
| Mike Hurden      | 2559 Collier Road, Manasquan        | \$17.75 |
| Eileen McFaddon  | 117 Marcellus Ave, Manasquan        | \$17.75 |
| Heather Saake    | 61 Colby Ave, Manasquan             | \$13.75 |
| Laurie Brandon   | 600 Bradley Ave, Brielle            | \$13.75 |
| Kevin Wall       | 239-3 Beachfront, Manasquan         | \$13.00 |
| Mary Kate Wolter | 1116 Hill Crest Path, Manasquan, NJ | \$12.00 |
| Joanne Zapicchi  | 239-2 Beachfront, Manasquan         | \$13.00 |

**RESOLUTION  
293-2018**

**BE IT RESOLVED** that the Professional Service contracts will be awarded on a Non-Fair and Open Basis in the Borough of Manasquan, County of Monmouth for 2019.

**RESOLUTION  
294-2018**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies are due to the following:

NAME: LISA WEBER  
33 FISK STREET  
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$80.00

REASON FOR REFUNDS: SOCCER REGISTRATION REFUND

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION  
295-2018**

**WHEREAS**, an Automated External Defibrillator (AED) is a small, lightweight device that is designed to assess a person's heart rhythm and then administer an electronic shock to restore normal rhythm in victims of cardiac arrest, use of an AED increases the victim's chances of survival.

**WHEREAS** by the Mayor and Council of the Borough of Manasquan wishes to provide Automated External Defibrillators (AED) for emergencies in the beach area; and

**WHEREAS**, LifeSavers, Inc. has offered to donate two Defibtech Lifeline Automated External Defibrillators through approved New Jersey State AED Contract #84689 T-2478 to the Borough of Manasquan to be housed in the Inlet Comfort Station and Ocean Avenue Building; and

**NOW, THEREFORE BE IT RESOLVED**, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan hereby accepts and wishes to thank LifeSavers Inc. for its concern for the well-being of residents and visitors to the Borough of Manasquan.

DECEMBER 3, 2018

**RESOLUTION  
296-2018**

**BE IT RESOLVED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

|                           |              |
|---------------------------|--------------|
| Current Fund              | \$117,270.03 |
| Capital Fund              | \$219,407.87 |
| Water/Sewer Fund          | \$74,364.01  |
| Water/Sewer Capital Fund  |              |
| Beach Utility Fund        | \$102,109.90 |
| Beach Capital Fund        |              |
| Recreation Building Trust | \$3,822.61   |
| Recreation Trust          | \$7,399.52   |
| Affordable Housing        | \$2,973.13   |
| Developer's Escrow        | \$525.00     |
| Animal Reserve            | \$466.40     |

Council Member Walsh made a motion to approve the Consent Agenda, seconded by Council Member Mangan. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Olivera, and Read. "No" none.

**Ordinances – Second Reading**

The Borough Attorney read the title of ordinance 2271-18 for second reading and final hearing

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 35  
(ZONING), SECTION 35-3.1 (DEFINITIONS) AND SECTION 35-11.4  
(FLAG LOTS)**

Council Member Walsh made a motion to open the hearing to the public, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment, Council Member Walsh made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Mangan made a motion to pass and publish ordinance 2271-18 according to law, seconded by Council Member Walsh. Motion carried by the following vote: "yes" Council Member Lee, Walsh, Mangan, Olivera, and Read. "No" none.

**COMMITTEE REPORTS**

Finance Committee – Council Member Read stated that he has nothing to report at this time but wants to recognize the passing of President George Herbert Walker Bush.

Public Safety Committee – Council Member Olivera reported that the Police Department is initiating a new program in town encouraging residents and business owners to register their surveillance cameras with the police so the police can use the footage when a crime has been committed. He stated that the program does not give the police the ability to tap into the video surveillance and participation is 100% voluntary.

Administration Committee – Council Member Mangan updated on the Tourism and Chamber events. He thanked all that were involved in the Candy Cane Hunt to keep it safe and to make such an event happen. He

DECEMBER 3, 2018

advised that Christmas in Manasquan will be this coming Sunday (12/9) with a rain date of the following Sunday (12/16) which will include an ice sculpture this year.

Code Committee – Council Member Walsh reported that he met with Tom DeLisa along with some Borough staff to work with them regarding recycling and trash pickup.

Public Works Committee – Council Member Lee reported that public works is still working on picking up leaves and that beach sand removal has been a tough effort with the last storm. He also reported that public works has an ongoing process of filling pot holes. He reported on the Energy Aggregation update along with the Mayor.

### **Audience Participation**

Council Member Walsh made a motion to open the meeting to the public, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member Read made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

Council Member Read made a motion to close the regular meeting at 7:51 p.m., seconded by Council Member Mangan. Motion carried unanimously.