

HOUSE ELEVATION CHECKLIST

Project Location: _____ Block: _____ Lot: _____ Qual #: _____

Control #: _____ Date Received: ____/____/____ Reviewed by: _____

4 = Received 8 = Not Required

⇒ Prior Approvals: Application may be submitted without Prior Approvals but are required for Permit issuance

- ☐ Zoning/Planning Board approval
- ☐ Coastal Area Facility Review Act (CAFRA) Permit
- ☐ Soil Conservation COMPLIANCE or EXEMPTION CERTIFICATION
- ☐ Floodplain Development Permit (Flood Hazard Areas)
- ☐ Approved Flood Elevation Certificate
- ☐ Notification to adjoining property owners pursuant to N.J.A.C. 5:23-2.34

⇒ Disconnect Letters from Utility Providers

- ☐ Electric
- ☐ Telephone
- ☐ Water
- ☐ Gas
- ☐ Sewer

⇒ Construction Permit Application:

- ☐ Construction Permit Application Folder (F-100)
- ☐ Building Subcode Technical Form (F-110)
- ☐ Electrical Subcode Technical Form (F-120)
- ☐ Plumbing Subcode Technical Form (F-130)
- ☐ Fire Subcode Technical Form (F-140)

⇒ Plans & Specifications

- ☐ 2 bounded sets of plans (architectural plans must be signed/sealed). Plans must compliance with the Uniform Construction Code, and include:
 - ☐ Flood Zone
 - ☐ Advisory Base Flood Elevation – Existing & Proposed
 - ☐ Proposed Structure Height as per Land Use Regulations
 - ☐ Structure Height as per Uniform Construction Code
 - ☐ 2 copies of site plan (could be on architectural plans)
 - ☐ Foundation Location Survey Must include the lowest floor elevation and as-built elevation documentation, for a building that is located in a flood hazard area and shall include elevation certificates as required by IBC and IRC. **Must be submitted prior to further vertical construction**
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- ☐ Home Elevation Contractor Registration

Note: If this house elevation is combined with an Addition or Rehabilitation, see Construction Permit Application Checklist-NEW CONSTRUCTION & ADDITIONS